

2024 CELINA CSD CATEGORY ONE EQUIPMENT FOR DARK FIBER RFP

GENERAL TERMS & CONDITIONS

1. Awards will be made in the best interest of the Celina City School District.
 2. The Celina City School District may accept or reject any bid, in part or in whole.
 3. All quotations are governed by Ohio State Law.
 4. All services performed or goods delivered under Celina City School District Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
 5. Payment may only be made after the delivery and acceptance of goods or services.
 6. The Celina City School District is exempt from Federal and State taxes and will not pay or reimburse such taxes.
 7. The Purchasing Director may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
 8. The laws of the State of Ohio shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
 9. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
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INSTRUCTIONS TO BIDDERS

1. Bids are to be received via email to Celina.2024@naa.com.
2. Bids will be due by 5:00 PM on the Allowable Contract Date of the FCC Form 470 to which this RFP is attached.
3. Any and all bids may be rejected if there is a sound documented reason.
4. An approved purchase order is required before the merchandise or service is ordered.
5. Items offered must be in compliance with the specifications outlined in this RFP. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as "equal to" the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Director may waive minor deviations to specifications.
6. In case of discrepancy unit prices shall prevail.
7. The vendor must clearly instruct on the bid document if the vendor wishes to have the payment sent to a different "remit to" address other than the address on this document.

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SCOPE OF WORK

Celina City School District is soliciting a Request for Proposal for the Category One Equipment and Maintenance of this equipment for Dark Fiber complying with SLD/USAC rules commencing with E-rate Funding Year 2024 for locations indicated in Attachment 1. The Celina City School District reserves the right to modify the project as it deems necessary. This RFP and the winning bidder's response shall become an integral part of the resultant contract. The project must include equipment, warranty and/or maintenance as defined by the SLD/USAC rules, and transmission medium patch cords connecting the equipment to the transmission medium at each termination location MDF (Celina City School District buildings).

The proposal shall include 1. Equipment capable of transmission at 1 Gb/s, 2. Equipment capable of transmission at 10 Gb/s between all of Celina City School District designated buildings' MDFs, and 3. Warranty/maintenance of this equipment. Price should also include cost of associated patch cords. Warranty and/or maintenance for all equipment is required to be quoted for one, three, four, five, and ten year periods.

Pricing shall be provided separately for each service location and divided into separate pricing for 1. 1 Gb/s equipment, 2. For 10 Gb/s equipment, and 3. Warranty/maintenance of this equipment.

Any questions related to the technical aspects of this document should be directed to Celina.2024@naa.com

- The vendor must quote a turn-key solution that will be installed, tested, fully operational, and accepted by Celina City School District within ninety (90) days after issue of purchase order. This should occur in order to start services by July 1, 2024. Billing should only begin once all circuits have successfully completed testing and turn-up.
- In case of service interruption, the vendor must include in their quoted service price a four-hour "*back in service*" response time. The starting point of this response time should be from the time of notification by an authorized Celina City School District representative and the service should occur during regular business hours.
- The vendor must include an explanation of the capabilities of their centralized network testing, trouble correction system, and procedures utilized during a service outage. In addition, the Celina City School District will allow the vendor to connect to the network for the purposes of trouble shooting and fault location at multiple switch ports through a web interface. Please provide screen shots of the interface.
- Preference will be given to the provider who can offer District-wide proposal rather than via subcontracting. Please specify in detail the extent if any of services that are intended to be provided by a subcontractor.

- Celina City School District reserves the right to award to multiple vendors, selecting portions of the vendors' solutions best suitable for Celina City School District's needs.
- Vendors must include a copy of their agreement with their proposal.
- The vendor's proposal price shall be quoted on a monthly, yearly, and NRC basis. Pricing should be quoted over the period of one, three, four, five, and ten years.
- Celina City School District will select the most cost effective, most qualified, and most responsive and responsible bidder(s) when making the award. The evaluation of each proposal will have the heaviest weight assigned to price, (complete procurement costs, warranty/maintenance and repair costs and all other one-time and recurring costs including costs of supplies for the period of up to one, three, four, five, and ten years). Evaluation may also be based on, but not limited to, prior experience of Celina City School District with the respondent, technical capability and quality of work performed in other networks, and qualification of personnel. Additional evaluation criteria may include the ability to provide a complete solution. The District reserves the right to use additional criteria as needed.
- The winning vendor will be required to have or be willing to obtain a SPIN number before the start of service and annual SPAC thereafter and submit a Service Provider Invoice Form directly to USAC pursuant to E-rate procedures established by the federal government. The winning vendor will be required to comply with all applicable E-rate rules and regulations.
- Each year, during the renewal process, price drops should be included as part of the renewal process, as applicable, and included in signature documents for renewal.
- In the case of a Celina City School District location closure, vendor will release the Celina City School District from the obligation for that specific location without termination charges or penalties during the course of the contract.

ATTACHMENT 1: LIST OF LOCATIONS REQUIRING SERVICE. PLEASE PROVIDE PRICING FOR EACH OPTION AT EACH LOCATION.

Entity Name	Physical Address	Make & Model of Equipment or Equivalent (All Quantities are Approximate)
Celina HS ('A' Location, HUB) MDF	715 E. Wayne Street, Celina, OH 45822	1 HPE J8715B with J9538A switch and 1 each 1Gb/s SFP, and 1 each 10 Gb/s SFP or equivalent. 1 each transmission medium patch cord. Please quote both options.
Tri Star Career Compact MDF	7655 St. Rt. 703, Celina, OH 45822	1 HPE J8715B with J9538A switch and 1 each 1Gb/s SFP, and 1 each 10 Gb/s SFP or equivalent. 1 each transmission medium patch cord. Please quote both options.