

Portsmouth Public Library
BEN 130047

Fund Year 2021
(July 1, 2021 – June 30, 2022)

Form 470 # 210005261

SERVICE SPECIFICATIONS – CATEGORY 1

Portsmouth Public Library is requesting bids for Category 1 services that connect Portsmouth Public Library's Main Library Branch to the other Portsmouth Library branches listed below. Alternative solutions and topology will be accepted.

They are also requesting service for its bookmobile to provide connectivity while traveling throughout the community, serving library patrons.

ENTITY NAME	SERVICE	FROM	TO	SPEEDS REQUESTED
Vern Riffe Library	Transport/ Point-to-point	1220 Gallia St., Portsmouth, OH 45662	3850 Rhodes Avenue, New Boston, OH 45662	100Mbps to 500Mbps
Wheelersburg Branch Library	Transport/ Point-to-point	1221 Gallia St., Portsmouth, OH 45662	10745 Gallia Pike, Wheelersburg, OH 45694	100Mbps to 500Mbps
South Webster Branch Library	Transport/ Point-to-point	1222 Gallia St., Portsmouth, OH 45662	496 Webster Street, South Webster, OH 45682	100Mbps to 500Mbps
W Gordon Ryan Library	Transport/ Point-to-point	1223 Gallia St., Portsmouth, OH 45662	103 Lucasville- Minford Road, Lucasville, OH 45648	100Mbps to 500Mbps
Portsmouth Public Library Bookmobile	Aircard	n/a	n/a	5Mbps to 50Mbps

Additional entity locations may receive services during the life of any resulting contract (with the same terms and conditions) via a minor modification to the agreement.

Service providers are requested to submit bids for incremental bandwidths from 100Mbps up to 500Mbps in increments of 100Mbps. Bids for month-to-month or contracted service will be considered. Service providers submitting bids for contracted service are requested to provide 12-month, 36-month, and 60-month pricing.

All contracts should allow for bandwidth increases up to 500Mbps throughout the term of the contract. Contracts may include an option for voluntary annual renewals for a maximum of 4 additional years when agreed to in writing by both parties. All bids must include all costs associated with delivering the service.

Questions

All questions must be submitted via email to bschultz@yourppl.org and bidsny@e-ratecentral.com.

Questions received in any other format or after the deadline will not be acknowledged.

Proposal Instructions

Proposals should be emailed to ALL the following recipients:

- Kerri Dillon – bidsny@e-ratecentral.com
- Becky Schultz - bschultz@yourppl.org

Proposal submissions should cite the associated Form 470 number and applicant name.

Proposals must include **all** costs associated with providing service, including but not limited to:

- monthly service fees
- managed router/modem lease fees (if required for service to function)
- one-time construction, installation, and/or connection charges
- estimated taxes, fees, and/or surcharges

Proposals that do not provide definitive costs for the services requested (including recurring and/or one-time charges) will be considered non-responsive and will not be included in the evaluation.

Proposals that include generic/encyclopedic price lists will be considered non-responsive and will not be included in the evaluation.

Proposals requiring applicant-owned hardware in order to function must provide specifications and, if available, an estimated cost for necessary hardware.

Proposals should include the service provider's terms and conditions.

Other

Per USAC E-rate rules, "cost of eligible services" will be the highest valued criterion in the bid evaluation

process; however, other criteria with a lesser value may also be considered.

Respondents shall document the ability to participate in the E-Rate program by supplying their current SPIN (Service Provider Identification Number) as part of their proposal.

Proposals for multi-year contracts and contracts with optional renewals will be considered but are not required.

Subject to contract restrictions, services may be reevaluated for cost-effectiveness at any time during the life of the contract.

As required by E-rate rules, all bids in response to this Form 470 must offer the Lowest Corresponding Price ("LCP") see <https://www.usac.org/e-rate/service-providers/step-2-responding-to-bids/lowest-corresponding-price/>. Bidders proposing equipment whose prices may increase depending upon new U.S. government tariffs imposed on foreign imports are encouraged to (a) identify such products in their bids, and (b) propose an acceptable methodology for limiting price adjustments over the life of the contract. Bidders proposing to temporarily loan equipment for product demonstration and/or evaluation purposes are required to clearly state that such loans are of limited duration. Product demos extending beyond thirty (30) days must be explicitly authorized by both parties and provided at a fair market rate.

By submitting a bid on the requested services herein, the vendor certifies its proposed services and/or products are in compliance with Part 47 Section 54.9 of the FCC rules which prohibits the sale, provision, maintenance, modification, or other support of equipment or services provided or manufactured by Huawei, ZTE, or any other covered company posing a national security threat to the integrity of communications networks or the communications supply chain.