

2017 Beavercreek City Schools Leased/Lit Fiber WAN RFP

General Terms and Conditions

1. Awards will be made in the best interest of the Beavercreek City School District.
 2. Beavercreek City Schools may accept or reject any bid, in part or in whole.
 3. All quotations are governed by Ohio State Law.
 4. All services performed or goods delivered under Beavercreek City School District purchase orders/contracts are to be continued for the term of the purchase order/contracts, contingent upon funds being appropriated by the legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this purchase order/contract becomes void and of no effect after June 30, 2017.
 5. Payment may only be made after the delivery and acceptance of goods or services.
 6. The Beavercreek City School District is exempt from Federal and State taxes and will not pay or reimburse such taxes.
 7. The laws of the State of Ohio shall govern all rights and duties under the contract, including without limitation the validity of this purchase order/contract.
 8. Any reference to automatic renewal is hereby deleted. The contract may be renewed only upon mutual written agreement of the parties.
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Instructions to Bidders

1. Proposals are to be received via email at mike.shuman@beavercreek.k12.oh.us.
2. Proposals are due by March 10, 2017.
3. Any and all proposals may be rejected if there is a sound documented reason.
4. An approved purchase order is required before the merchandise or service is ordered.
5. Items offered must be in compliance with the specifications outlined in this RFP. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as "equal to" the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the proposal. Beavercreek City Schools may waive minor deviations to specifications.
6. In case of discrepancy, unit prices shall prevail.
7. The vendor must clearly instruct on the proposal document if the vendor wishes to have the payment sent to a different "remit to" address other than the address on this document.

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Scope of Work

Beavercreek City School District is soliciting a Request for Proposal for the installation of Lit Fiber Wide Area Network. The existing WAN service agreements expire on June 30th, 2017. The Beavercreek City School District reserves the right to modify the project as it deems necessary. This RFP and the winning bidder's response shall become an integral part of the resultant contract. The project must include termination of each circuit at a switch owned and maintained by the vendor at each termination location (Beavercreek City School District buildings).

The proposal shall include initial installation (non-recurring charges) and monthly recurring service charges that shall be priced separately for each service location.

Any questions related to the technical aspects of this document should be directed to Mike Shuman at mike.shuman@beavercreek.k12.oh.us.

- The hub of the network should be placed at Beavercreek High School (2660 Dayton-Xenia Road, Beavercreek, OH 45434).
- The vendor must quote a turn-key solution that will be installed, tested, fully operational, and accepted by Beavercreek City School District to start services by July 1st, 2017. Billing should only begin once all circuits have successfully completed testing and turn-up.
- The vendor must include an explanation of the capabilities of their centralized network testing, trouble correction system, and procedures utilized during a service outage. In addition, the vendor must allow the Beavercreek City School District representative to monitor the utilization of bandwidth and traffic flow at all switch ports through a web interface. Please provide screen shots of the interface.
- All circuits in this RFP response will transport full quoted bandwidth for Beavercreek City School District use only.
- Preference will be given to the provider who can offer Beavercreek City School District-wide services via a turn-key WAN proposal rather than via subcontracting services or lease/resale. Please specify in detail the extent if any of services that are intended to be provided by a subcontractor or through lease/resale.
- Vendors must include a copy of their service agreement with their proposal.
- The vendor's proposal price shall be quoted on a monthly and yearly basis. Pricing should be quoted over the period of one, three, four, five, and ten years.

- Beaver Creek City School District will select the most cost effective, most qualified, and most responsive and responsible bidder(s) when making the award. The evaluation of each proposal will have the heaviest weight assigned to price (40%), (complete installation costs, all other one-time costs, and monthly recurring costs for a period of the contract duration). Evaluation will also be based on prior experience of Beaver Creek City School District with the respondent, technical capability and quality of work performed in other networks, qualification of personnel, and environmental factors (30%). Additionally, the evaluation will be based on the ability of the vendor to deliver a complete array of optional data transfer rates (20%), the ability to provide a turn-key solution (5%), and the ability of the Beaver Creek City School District to monitor bandwidth usage and traffic flow through a web portal (5%).
- The winning vendor will be required to have or be willing to obtain a SPIN number before the start of the project. The winning vendor will be required to comply with all applicable E-rate rules and regulations.
- The vendor shall provide a physical and logical Network Drawing of proposed network in Visio format and/or PDF format.
- Each year, during the renewal process, price drops should be included as part of the renewal process, as applicable, and included in signature documents for renewal.
- Beaver Creek City School District reserves the right to change any circuit to any speed specified in this RFP and in the vendor's response any time during the life of the contract with a 30-day notice to the vendor. All quoted transfer rates will be available for the life of the contract.

Circuit Specifications

- One 1, 2, 10 GB connection with Internet Access through the Ohio Education Computer Network and/or Ohio Academic Research Network to Beaver Creek High School, 2660 Dayton-Xenia Road, Beaver Creek, Ohio 45434. Please provide separate pricing for all options.
- The vendor may place their hub at the Beaver Creek High School NOC location at 2660 Dayton-Xenia Road, Beaver Creek, Ohio 45434, utilizing their own core switch and then one 1 or 10 GB connection is provided to the Beaver Creek City School District. Alternatively, also quote full rate connection per location to Beaver Creek City School District.
- Minimum 1, 10 GB connections from all schools and NIFs listed below to the Beaver Creek High School NOC location at 2660 Dayton-Xenia Road, Beaver Creek, Ohio 45434. Please provide separate pricing for all options.

Attachment 1: List of Locations Requiring Service
Please provide pricing for each option at each location.

Entity Name	Physical Address	Bandwidth
(NOC) Beavercreek High School	2660 Dayton-Xenia Rd, Beavercreek, OH 45434	1 GB, 2 GB, 10 GB
Central Office	3040 Kemp Rd, Beavercreek, OH 45431	1 GB, 10 GB
Ankeney Middle School	4085 Shakertown Road Beavercreek, OH 45430	1 GB, 10 GB
Jacob Coy Middle School	1786 Dayton-Xenia Road Xenia, OH 45385	1 GB, 10 GB
Fairbrook Elementary	260 North Fairfield Road Beavercreek, OH 45430	1 GB, 10 GB
Parkwood Elementary	1791 Wilene Drive Beavercreek, OH 45432	1 GB, 10 GB
Shaw Elementary	3560 Kemp Road Beavercreek, OH 45431	1 GB, 10 GB
Valley Elementary	3601 Jonathon Drive Beavercreek, OH 45434	1 GB, 10 GB