

PRINCE EDWARD COUNTY PUBLIC SCHOOLS

BEN 126561

Fund Year 2022
Form 470 #220003950

SERVICE SPECIFICATIONS – INTERNET ACCESS

Timeline

Task	Due Date
Form 470 posted in EPC	November 19, 2021
Deadline for vendors to submit questions	December 8, 2021, 11:00AM ET
Answers to questions posted in EPC	December 10, 2021
Deadline for vendors to submit proposals	January 7, 2022, 11:00AM ET

Service Request

Prince Edward County Public Schools (Applicant) is requesting proposals for Internet access service to be delivered to Prince Edward High School located at 35 Eagle Drive, Farmville, VA 23901.

Service Requirements

Applicant prefers a dedicated, symmetrical bandwidth (upload and download) of minimum 1 Gbps with Service Level Agreement (SLA) guarantees to the specified site. Applicant prefers leased lit fiber or a service that is equivalent in quality and reliability and reserves the right to evaluate offers to determine their equivalence to leased lit fiber.

Service providers are requested to submit offers for incremental bandwidths from 1 Gbps up to 5 Gbps, in 1 Gbps increments. As bandwidth needs are steadily rising, respondents are free to provide pricing for higher tiers of bandwidth than what is requested to demonstrate their future scalability, but this is not required.

All offerors must provide a Class C IP address range that meet the requirements in the chart below.

CIDR	Subnet mask	# of usable IP addresses
/28	255.255.255.240	14

Offers for month-to-month or contracted service will be considered. Service providers submitting proposals for contracted service are requested to provide offers of 36-month pricing with an initial contract term of July 1, 2022 – June 30, 2025. Contracts may include an option for annual voluntary renewals for two additional years (July 1 – June 30 each subsequent year) when agreed to in writing by

both parties.

All contracts must allow for bandwidth increases up to 5 Gbps throughout the term of the contract, including any exercised optional renewals. If an increase in bandwidth is requested during the contract period or renewal period, the contract term will not be modified or extended. No increased pricing will be allowed during the initial term of the quoted special construction, NRC, and/or MRC rate.

All offers must include all costs associated with delivering the service to the applicant, including but not limited to installation charges, special construction costs, leased managed router (if available), plus any other related charges including but not limited to USF or service provider administrative fees.

Questions

Questions which may arise as a result of this solicitation should be addressed to James Walker at james.walker@pecps.k12.va.us and Melissa Zaruba at mzaruba@e-ratecentral.com. Inquiries must be received no later than 11:00AM ET, December 8, 2021. Contact initiated by an Offeror concerning this solicitation with any other applicant representative, not expressly authorized elsewhere in this document, is prohibited. Any such unauthorized contact may result in disqualification of the Offeror from this transaction.

Proposal Instructions

Proposals must be submitted by the deadline for guaranteed inclusion in the evaluation.

Proposals should be emailed to ALL the following recipients:

- james.walker@pecps.k12.va.us
- mzaruba@e-ratecentral.com

Proposal submissions should cite the associated Form 470 number and applicant name.

Proposals must include **all** costs associated with providing service, including but not limited to:

- monthly service fees
- managed router/modem lease fees (if required for service to function)
- one-time construction, installation, and/or connection charges
- estimated taxes, fees, and/or surcharges

Proposals that do not provide definitive costs for the services requested (including recurring and/or one-time charges) will be considered non-responsive and will not be included in the evaluation.

Proposals that include generic/encyclopedic price lists will be considered non-responsive and will not be included in the evaluation.

Proposals requiring applicant-owned hardware in order to function must provide specifications and, if available, an estimated cost for necessary hardware.

Proposals should include the service provider's terms and conditions.

To comply with local and state procurement policies, proposal pricing totaling \$200,000 or more over the life of the contract must be supported by an eligible existing cooperative purchasing vehicle (local, state, national, etc.) to be considered. At a minimum, vendors should include the contract holder name, contract number, and current expiration date of the agreement being cited. A copy of the underlying contract or a link to a digital copy is requested if available. Pricing totaling \$200,000 or more that is not

supported by an eligible cooperative purchasing vehicle cannot be considered. Offers totaling less than \$200,000 over the life of the contract are not required to be supported by a cooperative purchasing vehicle.

Other

Per USAC E-rate rules, “cost of eligible services” will be the highest valued criterion in the evaluation process; however, other criteria with a lesser value may also be considered.

Respondents shall document the ability to participate in the E-Rate program by supplying their current SPIN (Service Provider Identification Number) as part of their proposal.

Proposals for multi-year contracts and contracts with optional renewals will be considered but are not required.

Subject to contract restrictions, services may be reevaluated for cost-effectiveness at any time during the life of the agreement.

Service providers proposing equipment whose prices may increase depending upon new U.S. government tariffs imposed on foreign imports are encouraged to (a) identify such products in their offers, and (b) propose an acceptable methodology for limiting price adjustments over the life of the contract.

Service providers proposing to temporarily loan equipment for product demonstration and/or evaluation purposes are required to clearly state that such loans are of limited duration. Product demos extending beyond thirty (30) days must be explicitly authorized by both parties and provided at a fair market rate.

By submitting a proposal on the requested services herein, the vendor certifies that its equipment and services are compliant with the FCC’s recent Order (FCC 19-121) prohibiting the sale, provision, maintenance, modification, or other support of equipment or services provided or manufactured by Huawei, ZTE, or any other covered company posing a national security threat to the integrity of communications networks or the communications supply chain.

As required by E-rate rules, all proposals in response to this Form 470 must offer the Lowest Corresponding Price (LCP). See <https://www.usac.org/e-rate/service-providers/step-2-responding-to-bids/lowest-corresponding-price/>.

Prince Edward County Public Schools is subject to the Virginia Public Procurement Act.