

Pine Richland School District
Request for Leased lit Fiber Circuits (WAN)
Form 470 # 240006795

The district is requesting Leased Lit Fiber transport connecting all buildings in the district, with hub located at high school. Proposals must include all buildings listed below.

District requires fully-managed symmetrical bandwidth connections (minimum 10GB) between the High School and each building listed below. Service providers are requested to submit offers for incremental bandwidths from 10GB to 20GB in 5000MB increments. Please include pricing for the most appropriate Wide Area Network (WAN) speeds that are similar to those listed, if your company does not offer the requested speeds.

Below are the addresses for each building:

Pine Richland High School 700 Warrendale Road, Gibsonia PA 15044

Eden Hall Upper Elementary 3900 Bakerstown Road, Gibsonia PA 15044

Hance Elementary 5518 Molnar Drive, Gibsonia PA 15044

Richland Elementary 3811 Bakerstown Road, Gibsonia PA 15044

Wexford Elementary 250 Brown Road, Wexford PA 15090

Vendor questions must be submitted via e-mail to : Mr. Shawn Stoebener at 23WANRFP@pinerichland.org and Kristin Van Strien at kristin@vanstrien.net by **December 28, 2023 at 10AM**. All questions must be submitted in writing; District will not respond to any phone requests. Questions and answers will be posted as an addendum in the EPC portal. All questions should include "2024 WAN Question" in the subject line.

Proposals must be submitted via email to Mr. Shawn Stoebener at 23WANRFP@pinerichland.org and Kristin Van Strien at kristin@vanstrien.net by **January 26, 2024, at 10AM EST**. All proposals should include "2024 WAN Proposal" in the subject line.

Proposals must include:

- Pricing for 10GB connecting each location, and increasing in 5000MB increments up to and including 20GB. Please include pricing for the most appropriate Wide Area Network (WAN) speeds that are similar to those listed if your company does not offer the requested speeds. A completed Appendix A must be attached to any submittals, however vendor may also provide a pricing breakdown in any format they so choose.
- Initial contract term 3 years with 5, 1-year optional renewals. Monthly charge for renewals must not increase after initial term unless specifically identified in the proposal.
- Contracts must allow for upgrades to quoted bandwidth throughout the terms of the agreement without additional bidding. Contracts must also allow for connections between individual buildings to increase independently of each other.
- All contracts must include a provision permitting early termination of circuits, with no penalty, should a location be closed by the Applicant.
- Proposals must disclose what, if any, taxes, fees and surcharges, will be assessed on the services. If additional charges will be assessed beyond the base monthly recurring fee, the proposal must disclose the current cost of those taxes/fees.
- Description of service outage reports and method for customer to report service outages, in addition to what technical support is included without additional service fees, and a proposed service level agreement.
- Vendors proposed SLA standards. The following information is required: SLA % uptime, packet loss %, latency.
- Pro-active e-mails when equipment/service goes down as well as e-mails outlining general maintenance of the network.
- Any one-time, non-recurring costs or special construction charges must be identified.
- Proposals must identify any and all subcontractors.
- Proposals must disclose whether any services/circuits are being leased from a 3rd party and if so, name that 3rd party.

Disqualification reasons:

- Proposal does not provide all of the information requested above.
- Unauthorized Service Provider contact with Applicant.
- Proposal does not guarantee service to begin on July 1, 2024.

- Vendor will not guarantee discounted bills if District so chooses.
- Proposals will not be accepted by resellers where the underlying provider has not been identified.
- Proposal does not provide definitive costs for the services requested (including recurring and/or onetime charges). All costs must be included and proposals that say the equivalent of “additional charges may apply” will be disqualified.
- Service Provider does not supply its SPIN as a part of the proposal.
- Service Provider does not include a signed copy of Appendix B, *E-RATE SUPPLEMENTAL TERMS AND CONDITIONS* with RFP response. Failure to sign and return this document may be grounds for disqualification.

Contract must allow for upgrades to quoted bandwidth throughout all terms of the contract without additional bidding.

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Vendors are responsible for logging into EPC for any updates relating to this 470.