

HAMPSTEAD SCHOOL DISTRICT

Request for Proposal – Internet Access

Form 470 # 240013866

January 20, 2024

Hampstead School District
20 Mary E. Clark Drive, Unit 10
Attn: Technology Dept
Hampstead, NH 03841

SCOPE OF SERVICES

The Hampstead School District (“District”) seeks bids for Internet Access, as described below:

Location	Quantity	Bandwidth	IP Addresses
Hampstead Central School 21 Emerson Ave., Hampstead, NH 03841	1	500M-2Gig	1
Hampstead Middle School 28 School St., Hampstead, NH 03841	1	500M-2Gig	2

Please note:

- All potential bidders should know that the District will entertain bids on equivalent products and services.
- Bidders should include their E-Rate SPIN/498 ID on all quotes.
- When possible, quotes should contain a signature & date line to allow the District to accept a proposal.

GENERAL INFORMATION

The District reserves the right to reject any or all bids and to accept the bid that appears to be in the best interest of the District. The District reserves the right to waive any informalities in or reject any or all bids or any part of any bid. Any bid received after the date specified may not be considered. The District also reserves the right to negotiate with a bidder when all bids exceed the budgeted appropriation.

The District will follow the requirements and procedures of the FCC’s E-Rate program as administered by the Universal Service Administrative Company to be eligible for all available

February 20, 2024

GENERAL INFORMATION (cont.)

funding. The implementation of any associated contracts resulting from this competitive bid process will be dependent on the district's issuance of a written Notice to Proceed. E-Rate funding notification alone will not signify a Notice to Proceed. The district will have the right to allow the contract to expire without implementation if appropriate funding does not become available.

RFP RESPONSE DUE DATE, SUBMISSION REQUIREMENTS AND DATE

Bids are due by **March 18, 2024**, or after the 28-day posting period for Form 470 # 240013866 has been met, whichever is later.

Bids will be accepted via email to lisa.gove@hampsteadschools.net. Please include the following email subject line: "HSD Internet RFP - 2024/25".

Any contracts will be awarded on or before the close of the 2024 471 Filing Window.

All respondents must be capable of providing telecommunication services under the Universal Service Support Mechanism, be a registered vendor with USAC, and have a USAC-issued 498 ID (formerly Service Provider Identification Number-SPIN).