



FALL MOUNTAIN REGIONAL SCHOOL DISTRICT

School Administrative Unit 60
122 NH Route 12A P.O. Box 720 Langdon, NH 03602-0720
Phone: 603-835-0006 Fax: 603-835-0007
www.sau60.org

Request for Proposal RFP# 2023-FMRSD-ITS-1

RFP TITLE: Fall Mountain Regional School District – Voice Services, Data Services, Hosted PBX

DATE OF ISSUANCE:	October 13, 2023
BIDDER'S CONFERENCE:	None required
BIDDER'S CONFERENCE LOCATION:	N/A
FINAL QUESTIONS DUE:	November 29, 2023, 4:00 P.M.
BID DUE DATE:	November 30, 2023, 4:00 P.M.
SUBMIT BY EMAIL TO:	Lynne Phillips lphillips@sau60.org Hardcopies to: Information Technology Services SAU 60, Fall Mt. Regional School District 134 FMRHS Road Langdon, NH 03602

Proposals must be submitted to lphillips@sau60.org. Prospective respondents may request clarification to this request for proposal (RFP) only by submitting a written request via email to the above mentioned contact. The District will only provide answers in the form of a written addendum to this RFP. All questions must be received no later than 4:00 PM EST on November 29, 2023. Any Vendor who wishes their proposal to be considered is responsible for making certain that their response is received by the deadline. Proposals can be submitted for one or all of the requested services.

TABLE OF CONTENTS

1.	ANNOUNCEMENT FOR PROPOSALS	2
2.	SERVICES.....	3
3.	PROPOSAL	4
4.	INSTRUCTIONS TO BIDDERS	4
5.	BIDDER DISCLOSURE	5
6.	EVALUATION CRITERIA, PROCESS AND CONTRACT AWARD	6
7.	RESERVATION/STIPULATED	7
8.	QUESTIONS/ADDENDA	8
9.	BIDDER AFFIRMATION FORM.....	9
10.	BIDDER’S CHECKLIST	11

1. ANNOUNCEMENT FOR PROPOSALS

The Fall Mountain Regional School District (FMRSD) requests bids/proposals for voice, data, and hosted PBX solution. The objective of this Request for Proposal is to accomplish a fair, open, and competitive procurement. The proposal will meet the FMRSD telecommunication, local and long distance, and data communication service needs in the most cost effective manner. The quantities described in this RFP are estimates only. FMRSD shall not be obligated to purchase any particular quantity of services detailed herein.

NOTICE TO BIDDERS:

The Proposal shall be received in the Information Technology Services Department of the Fall Mountain Regional School District, 134 FMRHS Road, Langdon, NH 03602, no later than **4:00 p.m.** on **November 30, 2023 by mail or email**. Copies of the RFP may be obtained by contacting Lynne Phillips, Director of Technology at lphillips@sau60.org or by telephone at 603-835-0110.

The District reserves the right to accept or reject any or all proposals and to waive any irregularities. The District also reserves the right to negotiate with selected firms regarding pricing and structure fees. All information included in your RFP response may be incorporated, at the District’s option, in the contract to be entered into between the District and selected firm. Any contract awarded as a result of this RFP will be awarded without discrimination on the basis of race, color, religion, age, sex, sexual orientation or national origin.

2. SERVICES

GENERAL

Attachment A describes the scope of services.

Vendor will answer proposed questions and description of services in Attachment A to include voice and data services, Internet gateway, data center, current bandwidth with proposed increases, cloud services and disaster recovery, and description of PBX hosted solution.

The contract will be for work performed to insure a July 1st, 2024 transition date and delivery of services.

INSPECTION OF SITE AND EQUIPMENT

By signature on the proposal, the bidder affirms that they have had sufficient opportunity to examine the work site, conditions, internal and external equipment and wiring, and request for proposal, (RFP).

Bidders are welcome to visit the Schools. Vendors must sign in at each school's office and explain the reason for their visit. You should carry this RFP with you to support your visit. Late afternoon visits are preferred to avoid interruption of student instruction.

Vendors should contact Bill Botting to setup and schedule site studies by emailing bbotting@sau60.org or calling 603-835-2473.

EVALUATION

Please give pricing for all work listed in this bid, Attachment B. The listing of equipment and services covered by this Contract may be altered by the addition or deletion of specific units and the amount of payment adjusted accordingly. (i.e., school closing) Quotes will state all recurring and non-recurring costs to Fall Mountain Regional School District of any/all proposed solutions. Payment for additional modified units will be at an agreed upon price, based on the quoted price for comparable units, and deductions from payment for deleted items will be made at the quoted prices.

3. PROPOSAL

PART I - Qualifications/Resume and Operations Plan

The following information should be provided in Part I. The proposal should be clearly marked: "Part I- Qualifications/Resume and Operations Plan."

Please respond briefly, but completely, to the following:

Firm Name
Address
Contact Person
Telephone Number
Email Address

Bid Response Elements

Firm Qualifications
References (Other school district where possible)
Brief description of firm's experience with providing the requested services
Copies of Licenses and Certifications
Bid Security and Insurance certification (Only when required)

PART II - Cost/Pricing Proposal

The following information should be included in the proposal clearly marked "Part II - Cost/Pricing Proposal."

Fill out Attachment B

4. INSTRUCTIONS TO BIDDERS

BID CONDITIONS

Bidder should prepare and submit a proposal for Fall Mountain Regional School District – Voice Services, Data Services, Hosted PBX Proposal. The proposal shall be delivered to the email address or physical address listed below in sufficient time to ensure receipt of same prior to the scheduled bid opening as indicated herein. Title/Subject line should read **RFP# 2023-FMRSD-ITS-1** along with the firm name and closing time and addressed to:

**Information Technology Services
Attn: Lynne Phillips
Fall Mt. Regional School District
134 FMRHS Road
Langdon, NH 03602
lphillips@sau60.org**

Manner of Bid Submission - Bids must be filled out as requested including all required signatures and pertinent information. Failure to do so is reason for rejection of the bids. If Bidder is a corporation, the corporate name must be correctly stated. The owner, a partner or an authorized officer must sign his name, and insert address of Bidder.

Awards- Bids will be accepted on unit basis for each numbered item, at the regular monthly meeting, of the District when awards will be made to the bidder complying with the terms of these specifications, except that the right is reserved by the District to make such selection, as in its judgment, is best suited for the purpose intended, or to reject any or all bids.

Rejection of Bids - The District reserves the right to accept or reject any bid or any part of any bid.

Submitted Bids Considered Final - All bids shall be deemed final, conclusive and irrevocable, and no bid shall be subject to correction or amendment for any error or miscalculation.

Bond – A bid bond and performance bond will not be required.

Compensation - Bidders are cautioned that items and/or services must be furnished at the price submitted. No increase in price will be permitted during the term of the contract.

E-RATE TERMS AND CONDITIONS

The District intends to apply for discounts on the qualifying services listed in this RFP through the Federal Universal Service Support Mechanism for Schools and Libraries, commonly known as “ERate.” Vendors submitting bids under this RFP must agree to meet the following conditions relating to the E-Rate program:

- The Vendor must have a valid E-rate SPIN number (Service Provider Identification Number), and must provide that SPIN in the Proposal submitted in response to this bid opportunity
- The Vendor must agree to timely submission to the SLD a completed Form 473, Service Provider Annual Certification form, which provides updated contact information to the SLD for Vendor. The Vendor must also agree to provide a copy of the completed Form 473 to the District.
- The Vendor must agree to ship and/or deliver any services, goods and/or equipment requested in this Service Request on or after July 1, 2024.
- The Vendor must agree to promptly process the District’s E-rate reimbursement forms that the District will submit to the SLD in order to receive the E-rate funds.
- The Vendor must agree to cooperate with the District and promptly sign the Form 472 reimbursement form when the District presents it to Vendor.
- The Vendor must have a FCC registration number.
- The Vendor must be in good standing with the FCC and have no debts outstanding that are owed to the FCC and must not be on Red Light Status. Vendor’s red light status constitutes a material breach of contract and the District reserves the right to cancel the Agreement of the parties immediately and without incurring any termination charges.

5. BIDDER DISCLOSURE

Bidders should provide detailed information addressing each of the following areas and questions:

Licensing and certification in the field of the requested services;

Any citation or discipline action taken against the respondent by a licensing board or association related to the field of the requested services which is pending or has been resolved within the past 12 months;

Information regarding law suits relevant to the requested services that are pending or have been resolved within the past 12 months;

Failure to be forthright in disclosure shall be grounds for disqualification of a vendor. This section shall not be interpreted to require the disclosure of information shielded from disclosure by State or Federal Statutes and/or court order.

6. EVALUATION CRITERIA, PROCESS, CONTRACT AWARD EVALUATION CRITERIA

The following criteria will be used with the weighted values below to evaluate each proposal received. The District reserves the right to request clarification to the proposal in order to evaluate all proposals:

Criteria	Value
Total price	30
Overall effectiveness of proposal	15
Prior working relationship with the district	15
Vendor's experience and demonstrated expertise	20
Customer Service	20
Total Points Possible	100

EVALUATION PROCESS

As part of this evaluation, the Committee may hold discussions with all qualified Vendors. Discussions may be conducted via teleconference or may take the form of questions to be answered by the Vendors and conducted by mail, E-mail, or facsimile transmission at the discretion of the District.

The Evaluation Committee may reject in whole or in part any and all proposals, waive minor irregularities, and conduct discussions with all responsible Vendors in any manner deemed necessary to serve the best interests of the Fall Mountain Regional School District.

Vendors may be asked to make an oral presentation to the Evaluation Committee. The purpose of the oral presentation is to provide an opportunity for the Vendor to clarify its proposal submission and substantiate proposal representation. The oral presentation is a part of the technical evaluation. If it is determined to be in the best interest of the District, the District may invite Vendors to make final revisions to their technical and/or financial proposals through submission of a Best and Final Offer.

The Committee will recommend the Vendor whose overall proposal provides the most advantageous offer to the District considering both price and technical factors set forth in this RFP.

To assist in the evaluation process, vendors should provide answers to the following questions as well as any other details to offer a comprehensive representation of your company and its services:

1. The vendor is able to guarantee network availability at least 99.5% of the time in a calendar month except for outages caused by the customer's equipment, fiber cuts by third parties, acts of God, or other Force Majeure events.

2. Does your company monitor all telecommunication services 24 hours a day, 365 days per year? What processes are in place to ensure customer is notified in a timely manner of planned and unplanned service interruptions?
3. Provide details regarding your company's service model, including but not limited to: number of support staff dedicated to the services provided in this RFP, staffing experience and qualifications, process and priority service.

Award - Following the issuance of this RFP and until the Notice of Intent to Award, firms shall communicate only AND solely with the District authorized representative Lynne Phillips, Director of Technology regarding this RFP. During this period, any other communication regarding this RFP with other members of the staff, representatives, or associates of the District is discouraged.

CONTRACTING

Upon selection of firm(s), the District will negotiate a scope of services and other terms and conditions of an agreement with the selected firm. If such negotiations are not successful, the District reserves the right to begin negotiations with other respondents. Respondents whose proposals are not accepted will be notified in writing as soon as practical.

7. RESERVATION/STIPULATED

The District reserves the right, at its sole discretion, to 1) reject any or all submittals when, in its opinion, it is determined to be in the public interest to do so, 2) waive minor informalities of a submittal, 3) cancel, revise, or extend this solicitation, 4) request additional information deemed necessary, 5) extract, combine, and delete elements of individual proposals and to negotiate jointly or separately with individual respondents with respect to any or all elements of the proposal.

This RFP does not obligate the District to pay any costs incurred by any respondent in the submission of a proposal or in making necessary studies or design for the preparation thereof, or for procuring or contracting for the services to be furnished under this RFP. Such exemption from liability applies whether such costs are incurred directly by the vendor or indirectly through the vendor's agent, employees, assigns or others, whether related or not to the vendor.

The District will give preference to firms based in the Fall Mountain Regional School District participating communities when other considerations are equal.

Careful consideration should be given before confidential information is submitted to the District as part of your proposal. Review should include whether it is critical for evaluating a bid, and whether general, non-confidential information, may be adequate for review purposes. Any and all documents submitted by the respondent may become public if and when they are submitted to any advisory or legislative public body. Information submitted to the District that you wish to have treated as proprietary and confidential trade secret information should be identified and labeled "Confidential" or "Proprietary" on each page at the time of disclosure. This information should include a written request to except it from disclosure, including a written statement of the reasons why the information should be accepted.

By submitting a response to this RFP, respondent acknowledges that adherence to the schedule for the work is of critical importance to the District, and agrees to dedicate the personnel listed in the response to completing the work in accordance with the schedule outlined in this RFP. Respondent further

acknowledges that the agreement for the engagement may include significant penalties for failure to perform in accordance with the schedule.

By submitting a response to this RFP, each respondent acknowledges having read this RFP in its entirety and agrees to all terms and conditions set out in this RFP.

Any misrepresentations or false statements contained in a response to this RFP or in any request for additional information related to this RFP, whether intentional or unintentional, shall be sufficient grounds for the District to remove respondents from competition for selection at any time.

8. QUESTIONS/ADDENDA

Questions regarding the meaning or interpretation of the RFP must be submitted in writing via mail or email to:

Lynne Phillips
Director of Technology
Fall Mountain Regional School District
134 FMRHS Road
Langdon, NH 03602
Email: lphillips@sau60.org
Phone: 603-835-0110

All questions regarding this RFP shall be made electronically via e-mail or in writing and directed to Lynne Phillips at lphillips@sau60.org. The subject of the e-mail shall be “QUESTION – RFP# 2023-FMRSD-ITS-1”. Failure to provide the correct RFP number in the email will deem the question unanswerable and will not be considered as part of any addenda. Any questions submitted after the dates and times listed on the first page above shall not be considered or answered. Questions properly submitted in writing prior to the due date will be addressed. Answers to all properly submitted written questions will be forwarded to all known bidders no later than three (3) business days prior to the Proposal Due Date.

No communication shall be made with any other District employee regarding this RFP. Violation of this provision may result in the rejection of a vendor’s bid.

9. BIDDER AFFIRMATION FORM

RFP# 2023-FMRSD-ITS-1

RFP TITLE: Fall Mountain Regional School District – Voice Services, Data Services, Hosted PBX

NAME OF COMPANY:

After careful examination of the solicitation document in its entirety, Request for Proposal for RFP# 2023-FMRSD-ITS-1 Fall Mountain Regional School District – Voice Services, Data Services,

Hosted PBX project, and any addendum(s) issued, the undersigned proposes to satisfy all requirements in accordance with said documents.

The Bidder's Checklist in Section 14 has been complied with, is completed, and is enclosed with this Proposal.

For consideration of this proposal, the undersigned hereby affirms that (1) he/she is a duly authorized official of the company, (2) that the offer is being submitted on behalf of the bidder in accordance with any terms and conditions set forth in this document and (3) that the company will accept any awards made to it as a result of the offer submitted herein for a minimum of one year following the date of submission.

If notified in writing by mail or delivery of the acceptance of these documents, the undersigned agrees to furnish and deliver to the District within three (3) days' proof of Liability Insurance.

The District shall provide the Bidder with a contract agreement, which will set forth the terms of this agreement. The contract shall be interpreted, construed and given effect in all respects according to the laws of the State of New Hampshire.

Nondiscrimination in Employment: We the supplier of goods, materials, equipment or services covered by this proposal or contract have not discriminated in the employment, in any way, against any person or persons, or refused to continue the employment of any person or persons on account of their race, creed, color, or national origin.

Respectfully submitted,

Authorized Official: Title: _____

Print Name	Signature	Date
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Address

(_____) _____
Business Telephone Number

E-mail Address

10. BIDDER'S CHECKLIST

RFP# 2023-FMRSD-ITS-1

RFP TITLE: Fall Mountain Regional School District – Voice Services, Data Services, Hosted PBX

- () Submitted all information as requested.
- () Received _____ no. addendum (s).
- () Submitted _____ no. copies of the proposal.
- () Signed Bidder Affirmation form (by an authorized official of the company where appropriate.)
- () No conditions or restrictions have been placed by the company on this proposal that would declare it non-responsive.
- () Prepared to provide the insurance required.
- () Submitted state tax identification number _____
- () Submitted USAC eRate SPIN number. _____

Signature of Authorized Official

Date

Company Name

Attachment A

Scope of Services -:

Fall Mountain Regional School District is seeking proposal for Voice Services, Data Services, Hosted PBX

This work will be performed for a completion date of July 1st, 2024.

The Vendor shall:

Local and Long Distance Services

Vendor will provide local and long distance voice services at the following sites:

Current telephone count, phone lines, fax lines, POTS lines per school/building:

<u>School / Building</u>	<u>#Physical Units</u>	<u>#Phone Lines</u>	<u># MAX UC APP</u>	<u>POTS Lines Alarm and 911</u>
Acworth School	7	2	1	2
Alstead Primary School	17	2	2	2
Vilas Middle School	25	2	3	2
Sarah Porter School	4	2	1	2
Charlestown Primary School	34	4	2	2
Charlestown Middle School	30	4	5	2
North Charlestown Community	6	2	1	2
Walpole Elementary School	37	6	5	2
Walpole Primary School	9	1	1	2
North Walpole School	15	2	1	0
Fall Mountain Regional High School	82	7	11	0
Facilities/Transportation	6	4	3	0
SAU 60 – Central Office	25	7	11	0

SERVICES PROPOSAL 1 – Telecommunication Voice Services / Hosted PBX

1. Voice Services: Domestic and long distance phone service for the indicated lines, fax lines, POTS (alarm/911) above.
2. Unlimited local usage
3. Upgrade current phone systems to include a hosted PBX and managed services solution. Define implementation, hardware, software, features, timeline, support and training.
4. Define scope of work and specific services being offered in the proposal. Please also include the space, electrical, wiring, and HVAC requirements for the proposed solutions.
5. Is your Hosted PBX services dedicated and symmetrical to the seat/phone?
6. What is the bandwidth to each seat deployed?
7. Does any of the service transport over the Public internet?
8. Do you employ E911 services to the desktop/location? Describe change process by client?
9. Do you offer a client portal for billing, ticketing, and bandwidth utilization.?
10. Describe your process for equipment and maintenance on any of the PBX components— Routers, Switches, Seats/Phones, etc.

SERVICES PROPOSAL 2 – Data Services – Internet Gateway

In keeping with recommendations and reaching the goal of sufficient broadband access for enhanced K-12 learning and improved school operations, the Federal Communications Commission (FCC) adopted connectivity goals so that school districts can meet these minimum bandwidth targets.

Pending affordability, the district is seeking an increase in bandwidth up to the proposed number per each building:

<u>School / Building</u>	<u>Student Count</u>	<u>Current Bandwidth</u>	<u>Requested up to:</u>
Acworth School	33	60	100-500Mbps
Alstead Primary School	67	150	200-500Mbps
Vilas Middle School	94	150	200-500Mbps
Sarah Porter School	23	60	100-500Mbps
Charlestown Primary School	205	300	375-500Mbps
Charlestown Middle School	191	150	200-500Mbps
North Charlestown Community	27	50	100-500Mbps
Walpole Elementary School	118	150	200-500Mbps
Walpole Primary School	74	150	200-500Mbps
North Walpole School	87	60	100-500Mbps
Fall Mountain Regional High School	501	500	625-1Gbps
Facilities/Transportation		20	100-500Mbps
SAU 60 – Central Office		300	300-500Mbps

The purpose of the attached specifications is to define minimum requirements only. They are not meant to be restrictive. All vendors meeting or surpassing these minimum specifications are invited to submit a proposal.

1. Increase each location to a minimum of the requested bandwidth per location specified in the table above.
2. Vendor will provide a /28 subnet consisting of 14 routable public IP addresses
3. Interested in exploring choices of private WAN solutions with a single Internet gateway, dark fiber or SD-WAN solutions.
4. Vendor will have network engineering support available 24 hours per day, 365 days per year.
5. Vendor will provide bandwidth utilization reporting. Preference may be given to vendors able to provide this and other metrics through a web-based interface
6. Vendor will provide a secure data center space with at least ½ of a rack space for the district to run servers and other required infrastructure.
7. Multiple VLAN's supported across WAN service.
8. Define your Service Level agreement for all services.
9. Do you have DDOS mitigation plans?
10. How many Core Central Offices and network switching locations do you have in NH and NE?
11. Describe your implementation process and team to insure a July 1st, 2024 transition date?
12. Where are your Data Centers and Managed Service located?
13. Please provide an overview of your local account and services team? What other clients do they service in our area?

Leased Lit Fiber

Fall Mountain Regional School District is requesting bids for lit fiber services for school locations as outlined in the pricing matrix. These services must come with Service Level Agreement (SLA) guarantees between the designated endpoints. Price quotes are requested for 36 months and 60 months terms of service. Each respondent is required to complete the leased lit fiber pricing matrix located in Appendix A of this RFP. Respondents do not need to offer every combination of speed and contract length. If special construction is necessary, respondents are required to separate out pricing in Appendix B: Special Construction Pricing. No increased pricing will be allowed during the term of the quoted special construction, NRC, and MRC rate in each pricing cell of the matrix. If an increase in bandwidth is requested during the contract period the contract does not renew. As bandwidth needs are steadily rising, respondents are free to bid higher tiers of bandwidth than what is requested to demonstrate their future scalability.

Leased Dark Fiber

As an alternative, respondents can quote a leased dark fiber network solution to the eligible service locations. The price quote should include options for a lease of two strands (one pair) of single-mode fiber from the hub to each eligible entity location for 36 and 60 months terms of service. Each respondent is required to complete the leased dark fiber pricing matrix located in Appendix A of this RFP. If special construction is necessary, respondents are required to separate out pricing in Appendix B: Special Construction Pricing.

Appendix A

			Eligible Monthly Recurring Cost			Ineligible monthly recurring cost	Eligible install/non-recurring cost	Ineligible install/non-recurring cost
Location	Requested Bandwidth	Quoted Bandwidth	1-year contract	3-year contract	5-year contract			
Fall Mountain Regional High School	600Mbps-1Gbps							
Alstead Primary	200-500Mbps							
Acworth School	100-500Mbps							
Sarah Porter School	100-500Mbps							
Vilas Middle School	200-500Mbps							
North Charlestown School	100-500Mbps							
Charlestown Middle School	200-500Mbps							
Charlestown Primary	375-500Mbps							
North Walpole School	100-500Mbps							

Walpole Elementary	200-500Mbps							
Walpole Primary	200-500Mbps							
District Office	300-500Mbps							

ATTACHMENT B
COST / PRICING PROPOSAL

Subject: Fall Mountain Regional School District

RFP# 2023-FMRSD-ITS-1

RFP TITLE: Fall Mountain Regional School District Voice/Data/Hosted PBX

Contractor/Vendor

Company Name: _____

Contact Person: _____

Address: _____

City, State, Zip: _____

Phone: _____ Fax: _____

1. The Undersigned Bidder offers and agrees, if this Proposal is accepted, to enter into an Agreement with the Fall Mountain Regional School District in the form included in the Contract Documents and to complete all work as specified or indicated in the Contract Documents for the Contract Price and within the Contract Time indicated in this proposal and in accordance with the Contract Documents.
2. BIDDER has examined and is familiarized with the Instructions to Bidders, all of the other Bidding Documents, and all of the Contract Documents; Bidder has examined the actual site and locality where the Work is to be performed; Bidder has familiarized themselves with the legal requirements (federal, state, and local laws, ordinances, rules, and regulations); Bidder has made independent investigations as they deem necessary; and Bidder has satisfied themselves as to all conditions affecting cost, progress, or performance of the scope of work outlined in this RFP.
3. BIDDER accepts all of the terms and conditions as outlined in this RFP.
4. BIDDER agrees to perform the work in the time specified and accepts the provisions of and assessment of liquidated damages as defined in the General Conditions of the Contract for Construction
 - a) Contract Period – The Contractor shall complete all work required within the timeframe indicated in the RFP.
 - b) If the reason for any delay in the completion of the work is not attributed to any of the causes listed in the General Conditions, then the Contractor and his Surety shall be liable for and shall pay to the Owner the sum of **\$500 for each calendar day** of delay

damages. The liquidated damages shall be paid for each day of delay until the Contract Work is Substantially Complete as defined herein.

5. BIDDER upon acceptance of this bid will execute the Agreement and will furnish the required Contract insurance certificates within 5 days after the award of the Contract.
6. BIDDER agrees to furnish all labor, materials, supplies, equipment, services, and other facilities necessary or proper for, or incidental to, all work as required by, and in accordance with the Contract Documents for this RFP for the lump sum price as noted in the "Base Bid Proposal" section.
7. Bidders should be advised that, prior to award of any contract, the Fall Mountain Regional School District reserves the right to conduct a pre-award survey for the purpose of determining the bidder's responsibility and capacity to perform the contract. This survey may include review of subcontracting agreements, financial capacity, and quality of work performed on other contracts.
8. Bidder agrees to indemnify the Fall Mountain Regional School District School Board, SAU 60 central office, Information Technology and its Facilities Department from and against all losses, claims, demands, payments, suits, actions, recoveries, and judgments of every nature and description made, brought or recovered against the District by reason of any act of omission of the Bidder.
9. All bids should include a face sheet of totals broken down as follows:
 - Total quote inclusive of voice / data
 - Separate quote for voice only
 - Separate quote for data only
 - Erate total for quoted and eligible services

ACKNOWLEDGEMENT

In accordance with the accompanying Bidding Documents, the undersigned, upon written notice of award of contract, acknowledges and agrees to provide all labor, material, equipment, tools, supervision, safety, technical services, taxes, insurance, overhead, profit, bonds and to pay all permit costs and fees necessary or required, and to supply the operations necessary and incidental to perform the Contract work in accordance with the provisions of the above referenced documents in a safe, timely and workmanlike manner for the Lump Sum Price(s) as stated below:

A. ADDENDA

Addenda to the Bidding Documents are included in the above Base Bid Proposal, and receipt thereof is acknowledged as follows:

Addendum No: _____

Date: _____

Addendum No: _____

Date: _____

The following describes our cost/pricing proposal to provide services specified in this RFP.

1. Brief Explanation of the Services to be provided under the above cost/pricing proposal.

2. Optional Proposal

Elements of Cost / Pricing	Cost
_____	\$ _____
_____	\$ _____
_____	\$ _____
Total	\$ _____

Signature of Authorized Official

Date

Company Name