

**E-Rate Program 2021-22 RFP
(July 1, 2021 – June 30, 2022)**

**SAU53
267 Pembroke St
Pembroke, NH 03275**

Entity Number: 121036

ALL PROPOSALS MUST BE RECEIVED AT SAU53 NO LATER THAN 4 P.M. EST, December 30th, 2021

Due Dates:

11/24/2021-12/22/2021 Vendor Questions

12/30/2021 Proposals Due

CONTACT INFORMATION:

Joshua Berube

SAU53

267 Pembroke Street

Pembroke, NH 03275

jberube@sau53.org

(603) 485-5187

Notice is hereby given that the SAU53 will accept proposals from qualified vendors for materials for e-rate eligible services, internal connections, and equipment.

All work pursuant to this contract shall be contingent upon E-Rate and district funding. In the event of lesser funding, the SAU53 may accept all or parts of this proposal at their discretion. There shall be no penalty or removal charges incurred by the district.

ALL RESPONDING VENDORS MUST BE UNIVERSAL SERVICE FUND (USF), E-RATE VENDORS WITH A CURRENTLY VALID SERVICE PROVIDER IDENTIFICATION NUMBER (SPIN).

It is the total responsibility of the Vendor to return proposals to SAU53 by the required date, time, and place.

The SAU53 reserves the right to accept or reject any or all proposals or any items therein, to waive any irregularities or informalities, and to contract in the best interests of the District. Proposals which do not meet all aspects of the specifications may be rejected on that basis.

PREPARATION OF PROPOSALS

1. All proposals shall be signed in all indicated areas. Failure to sign proposal documents or initial corrections on proposal documents may cause rejection of the proposal.
2. All items supplied pursuant to this proposal must be new. Warranty periods must be clearly indicated.
3. Proposals may be submitted for any or all of the projects described herein.

PRICES

1. All prices and notations must be clearly indicated on the proposal. Verify all prices before submission since they may not be corrected after proposals are opened. No oral or telegraphic modification will be considered.
2. Vendor agrees to accept the discounted E-rate amount as SAU53's full payment.
3. This contract is for products and services to be secured during the FCC's E-Rate, July 1, 2022 through June 30, 2023. Therefore, all prices shall remain firm and in effect from July 1, 2022 until June 30, 2023 including any allowable extensions.

SCOPE OF WORK:

SAU53 is looking to upgrade its wireless access points in a number of schools.

OTHER SERVICES AND UPGRADES AS LISTED BELOW:**ARUBA WIRELESS INFRASTRUCTURE UPGRADE****Wireless Access Points**

Aruba IAP 500 or better	125
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BREAKDOWN BY SCHOOL:

Bldg	Class	Item	Qty
AES	Wireless Access Point	Aruba IAP 500 or better	9
ARD	Wireless Access Point	Aruba IAP 500 or better	11
CCS	Wireless Access Point	Aruba IAP 500 or better	14
DCS	Wireless Access Point	Aruba IAP 500 or better	16
ECS	Wireless Access Point	Aruba IAP 500 or better	13
PHS	Wireless Access Point	Aruba IAP 500 or better	16
TRS	Wireless Access Point	Aruba IAP 500 or better	12
PA	Wireless Access Point	Aruba IAP 500 or better	34

CONTRACT INFORMATION

FORM OF CONTRACT

The Contractor who is awarded the contract for services will need to complete a contract and provide the required Corporate Resolution (corporations/LLC) or Partnership Certificate of Authority or Sole Proprietor Certification of Authority, whichever applies, to show the individual signing the contract is authorized to do so.

PAYMENT AND COMPENSATION

Payment terms: Payments shall be due no later than 30 days after receipt of invoice.

Any questions regarding the contents of this request are to be submitted in writing to Joshua Berube, Director of Information Technology jberube@sau53.org. Response will be via addendum posted to the website <http://sau53.org>

SAU53 reserves the right to make a written request for additional information from a Contractor/Vendor to assist in understanding or clarifying a proposal. The responses are to be provided in writing.

COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS - EQUAL EMPLOYMENT OPPORTUNITY

In connection with the performance of the Services, the Contractor shall comply with all statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor.

PUBLIC DISCLOSURE

Each bid shall become public information upon the effective date of all resulting contracts or purchase orders; however, to the extent consistent with applicable state and federal law and regulations, as determined by the State, including, but not limited to, RSA Chapter 91-A (Right to Know Law), the state/SAU53 shall endeavor to maintain the confidentiality of portions of the bid that are clearly and properly marked confidential.

ADDENDUM

In the event that it becomes necessary to add to or revise any part of this RFP prior to the scheduled submittal date, SAU53.org will post addenda to its website: <http://sau53.org>. **Before your submission**, always check for any addenda or other materials that may have been issued which would affect the RFP by checking this website.

Any change, correction or deviation to this RFP must be addressed in a written addendum. Verbal changes will not be allowed.

SUBMISSION OF RFP RESPONSES:

The RFP response is due by **Thursday December 30th, 2021, by 4:00pm**. Your response must include all the materials requested in the RFP. Proposals should be mailed, emailed or hand delivered to:

Superintendents of School #53
Attention: Joshua Berube, Director of Information Technology
267 Pembroke Street
Pembroke, N.H. 03275

SAU53 is not responsible for proposals not received due to equipment failure, mail delays, etc. E-mail is an acceptable form of submission. If you want to ensure your proposal was received, please verify by calling Joshua Berube at (603) 485-5187.

The School District reserves the right to waive any and all informalities in its best interest.