

1. DO NOT CONTACT THE CONSULTANT WITH QUESTIONS CONCERNING THIS 470. DIRECT ALL QUESTIONS AND BIDS TO THE TECHNICAL CONTACT LISTED ON THE 470.
2. Initial contact should be via email only. The email subject line should reference the School Name and 470 number. All responses should reference the services on which you are bidding.
3. School will hold the bidding process open for at least the required 28 days. School is allowed to select a vendor at any time after the allowable contract date. Bidders submitting bids after the allowable contract date accept the risk that their bid might be too late to be considered. Therefore, bidders are encouraged to submit their bids prior to the allowable contract date.
4. Proposals may be presented with a single year option up to a 5-year multi-year option. Any voluntary contract extensions should be identified within the awarded contract and must be of specified number and duration.
5. School may consider contracts with flexible terms to allow for growth/reduction in services to accommodate an increase/decrease in the number of sites, users, and/or bandwidth. The increased speed provision should allow the application, at their option to increase bandwidth, up to the maximum speed listed on the applicant's Form 470, at then-current prices. School is requesting services for some or all of 2024, 2025, 2026 2027 and 2028 funding years.
6. Proposals should come from a vendor with a SPIN number and include verification that their form 473 (SPAC) is current and up to date. **All bids should contain your SPIN, Company Name, and Contact Information and should confirm SPAC.**
7. SPAM, Generic and telecom broker inquiries will not be considered legitimate inquiries or proposals.
8. Proposals will be accepted by a vendor without a SPIN if you are willing to obtain one. Please contact the Client Service Bureau (CSB) at (888) 203-8100 or visit the website: <https://www.usac.org/e-rate/service-providers/before-you-begin/>
9. Vendor must offer Application the option of SPI or BEAR invoicing, except for Applicant's in California where SPI is required.