

South Kent School

E-Rate Funding Year 2022

Request for Proposal

Digital Transmission Services and Internet Access

February 18, 2022

South Kent School (SKS) seeking proposals for Digital Transmission Services and Internet Access for the 2022 E-Rate funding year.

Submission Guidelines and Contact Information:

Proposals must be received by the School by 5:00pm EST on March 15, 2022. Proposals may be submitted via email to porterd@southkentschool.org. Or, in writing to:

Derek Porter
South Kent School
40 Bulls Bridge Rd.
South Kent, CT 06785

All questions regarding this proposal should be directed to Derek Porter at porterd@southkentschool.org. Be aware that any additional questions and information provided are subject to being shared with all interested parties.

General Description:

South Kent School currently has internet access provided to its main campus (40 Bulls Bridge Rd., South Kent, CT) by two connections: one fiber-based 1000Mbps/1000Mbps connection and one cable-based 100Mbps/5Mbps connection.

We invite proposals that quote for internet access that provides bandwidth of at least 700Mbps/700Mbps (for fiber) and at least 100Mbps/5Mbps (for cable).

Approved contract(s) for Digital Transmission Services and Internet Access will, at minimum, cover the period between July 1, 2022 and June 30, 2022. SKS may seek a month-to-month, one year, or multi-year contract with extensions.

Proposal Requirements:

1. Vendor must be able to supply no fewer than 13 static IP addresses for the fiber connection, and at least 1 static IP for the cable connection.
2. Vendors are encouraged to provide pricing for various levels of total Internet connection bandwidth (minimum 700Mbps download/700Mbps upload for fiber, minimum 100Mbps download/10Mbps upload for cable), in order for the School to make the best determination of cost effectiveness and speed.
3. Vendors are strongly encouraged to provide references from other customers, preferably education institutions if applicable.

General Conditions:

1. Bidder must be an approved E-Rate vendor with a valid SPIN (Service Provider Identification Number) and must note the SPIN on submitted bids.
2. Bidder must be familiar with and fully comply with all E-Rate rules and regulations.
3. Bidder must be a qualified and experienced provider of the services offered.
4. Vendor must provide all service and support for maintenance of access points established.
5. All contracts entered into as a result of this RFP are contingent upon the full funding of the FRN at the percentage rate submitted.
6. All bids must fully disclose both one-time and recurring charges.
7. All bids must include all necessary charges to allow for a fully-operable service. If the School is responsible for items or services not provided for in the bid that are necessary for a fully-operable service, the vendor must disclose this to the School.
8. All contracts are subject to the 100% approval of the project or purchase by the FCC under the E-Rate discount program of the Telecommunications Act of 1996.
9. The maximum percentage the School will be liable for is the pre-discount amount, minus the funded amount as shown on the Form 471 Block 5. The service provider will be responsible for invoicing the Schools and Library Division for the funded amount.
10. This project is entirely contingent upon available funding through the E-Rate program. Should adequate funding, as determined by the School, not be available, the project will not move forward.

Evaluation Criteria:

Pricing will be the most heavily weighted factor in determining the winning bid. Other evaluation criteria will include: Cost of early termination for existing contracts, reliability of services, completeness of bids, scalability, maintenance and support, and references from other educational institutions.