



CELLULAR DATA PLAN/AIR CARD SERVICE

RFP for Library Bookmobile

Library System of Lancaster County
1866 Colonial Village Ln., Suite 107
Lancaster, PA 17601

The purpose of this Request for Proposal (RFP) is to solicit bids for cellular data service. Cellular data provides internet access to the library bookmobile for check-in/check-out of materials for library patrons; registering new patrons for library cards; and patron Wi-Fi on the bookmobile route.

Specifications

Quantity	Bandwidth minimum	Bandwidth maximum	Description of Needs
1	10 Mbps	1 Gbps	mobile hotspot with unlimited monthly data (or equivalent)

The Library reserves the right to adjust quantities to meet its needs.

Pricing and Requirements

- Each proposal shall provide a separate section listing all costs associated with the proposal separated out by eligible Monthly Recurring costs, eligible one-time costs, ineligible monthly recurring costs, and ineligible one time costs. Bidder is responsible for accurately identifying eligible vs. ineligible costs; if awarded vendor identifies ineligible costs as eligible, awarded vendor will be financially responsible for covering the discrepancy in costs to the library.
- Unlimited eligible cellular data costs must be included in the proposal.
- All cost proposals must reflect the LCP (Lowest Corresponding Price), GSA pricing and any available governmental unit discounts.
- Vendor proposed solution must cover all locations in Lancaster County, PA.
- Library has opted for BEAR invoicing.

Bid Evaluations

- While price will be the most heavily weighted factor in bid evaluations, the Library reserves the right to award the proposal to the best-qualified vendor. The bid evaluation will also consider coverage in the service area of Lancaster County, Pennsylvania.
- Disqualification factor: Vendor must have a Service Provider Identification Number (SPIN/Form 498 ID) or the bid will be disqualified.

**Due Date**

Bids are due by 3:00pm Eastern time on November 14, 2025. for at least 28 calendar days from the date the associated FCC Form 470 is certified. Bidding due date may be extended or shortened at the sole discretion of the Library System of Lancaster County; any such changes will be made via an Amendment to this RFP and will be posted in the EPC system. Late submitted bids may be rejected at the sole discretion of the Library System of Lancaster County. Bidders are strongly encouraged to submit bids by the allowable contract date listed in the FCC Form 470.

Contact Person

Any questions concerning technical requirements must be directed to:
Mark Sandblade
wanconsortium@lanasterlibraries.org

