NOTICE TO ALL POTENTIAL BIDDERS

The requirements for submitting a response to this bid have changed from previous instructions. It is highly recommended that you read through the instructions below and the bid documents to ensure you have completely responded to this RFP.

All bidders are required to submit their bids as instructed below. Failure to follow these instructions may result in the disqualification of the bidder's response.

All bid responses must be submitted through the project's website at:

https://projects.infinitycomm.com

or unless otherwise noted in the Response Package Requirements section of the RFP

Bidders are required to create a free account to access the website to provide their response. Bidders will be required to provide a breakout of their bid response with the following information:

Monthly Recurring Costs, Monthly Taxes, Non-Recurring Costs, and the Term of the Agreement

Bidders **will not** be able to provide a complete response to the bid through the website without this information.

It is highly recommended that prior to beginning the upload process, this information is calculated so not to cause delays in submitting bid responses.

All questions pertaining to this request will also be submitted through the project website. Questions presented through phone call or email will not be responded to. ALL questions MUST be submitted through the project website.

Failure to provide a complete bid response for this project, including but not limited to, including growth costs in the contract (as requested), failure to provide accurate pricing, failure to provide/include connectivity between the demarc and MDF locations in the service provider contract, failure to provide an executed contract in the bid response, or any other deviation from the requested services, or requirements in this RFP, **WILL** result in respondent being penalized, including by reduction in awarded points through the bid Evaluation or potentially judging the proposal as non-responsive entirely.

REQUEST FOR PROPOSAL FOR WIDE AREA NETWORK CONNECTIONS

LAS VIRGENES UNIFIED SCHOOL DISTRICT

RFP No: 0374-27A.11

RFP Posting Date:	November 25, 2026
Site Visit Must be Completed By:	December 9, 2026, at 3:00 PM PST
Questions Due By:	December 10, 2026, at 3:00 PM PST
RFP Due By:	December 23, 2026, at 1:00 PM PST

In conformity with the Federal Communications Commission (FCC) Schools and Library Division (SLD), "Universal Service Fund" (a.k.a. "E-Rate funding) application process, Las Virgenes Unified School District, here after referred to as "Owner" is seeking proposals from qualified providers of Data Services.

Any and all updated project information, forms, including addenda, will be distributed through the project website, located at https://projects.infinitycomm.com & https://portal.usac.org/suite/. All these documents shall be made part of and material to the contract for services.

Vendors, subcontractors, and subcontractors who perform on-site activities are required to contact the awarding entity for current health and safety protocols. Including but not limited to COVID-19 vaccination requirements. *

Definitions

For the purposes of this Request for Proposal, the following definitions shall be used to define the types of Wide Area Network, their topologies, and their requirements. Proposers should ***only use these*** definitions when creating their proposals for this project. All other assumptions used by the Proposer are done so at their own risk. If the Proposer includes a solution other than what is requested in this RFP, it may be grounds for dismissal of their proposal.

- Wide Area Network is the connectivity providing communication between the different sites in the Owner's network.
- HUB Site is the site where point-to-point connections are terminated in a one-to-one connection method where each site is directly connected to a physical port on the applicant's equipment.
- Collector Site is the site where point-to-multi-point or multi-point-to-multi-point connections are terminated in a one-to-many method where multiple sites share the same connection to the collector site.
- Aerial Cable is cable above ground supported and connected through utility poles to provide connectivity between sites.
- Underground Cable refers to cable concealed underground in conduit between sites.
- Direct Burial Cable refers to cable that is buried underground, not concealed in conduit between sites.
- Point-to-Point Wide Area Network is the logical connection between no more than two sites.
- Point-to-Multi-Point Wide Area Network is the logical connection between more than two sites, sharing the same point of connection.
- Multi-Point-to-Multi-Point Wide Area Network is the logical connection between more than two sites, sharing multiple points of connection between multiple sites.
- Mesh Network is a WAN in which each site is logically connected to every other site.
- Direct Connection is the dedicated physical connection between two or more sites, with no other physical or logical breaks between the sites.
- Switched Connection is the use of managed switches to connect two or more sites without a direct physical or logical connection between the sites.
- Ring Topology is a type of network topology in which each site is connected by a point-to-point network where the first site connects to the second site, and the second site connects to the third site, and so on, until the final site, reconnects to the first site.

Scope of Work

The Owner is seeking proposals for Wide Area Network connections and will accept proposals from Service Providers for Leased Lit fiber solutions. The Respondent will include in their proposal all costs necessary to provide, construct, install, program, maintain, and monitor the services requested. All maintenance costs associated with any on-site premise equipment provided as an integral part of the Respondent's proposed service shall be their sole responsibility. Per the requirement of the E-Rate Program, the services requested shall at no point now, or in the future, become the property of the Owner. The successful Respondent will include in their bid price, at a minimum, the following:

1. The requested service is a Point-to-Point service between the User Network Interface (UNI) at the Owner's "Collector Site" to the UNI(s) located at each of the sites as listed on "Attachment A – Site Schedule".
2. The Connections shall be a minimum of 10GB, or higher, unless otherwise noted on the "Attachment A – Site Schedule".
3. The Respondent will provide a separate price for all one-time special construction and/or build-out costs, including but not limited to: conduit/trenching, interior pathways, cabling, terminations, construction of network facilities, route assessments, ROW access and/or easement assessments, traffic control and permits, surveys, testing, design and engineering, and project management to provide the requested service connection to the Owner's designated demarcation point and also a separate proposal to amortize the cost of the construction into the monthly contract cost.

   The cost of one-time construction and/or installation fees as necessary by the bidder to provide their proposed service. For E-Rate purposes, special construction refers to the upfront, non-recurring costs associated with the installation of new fiber to or between eligible entities. If no new fiber is being installed, then any installation costs are considered standard, non-recurring costs (NRC). The Owner may seek funding for special construction charges relating to leased lit, leased dark and self-provisioned fiber. Special construction charges eligible for Category One support consist of three components:
   a. Construction and network facilities
   b. Design and Engineering
   c. Project Management

   Note The term special construction does not include network equipment necessary to light fiber, nor the services necessary to maintain the fiber. Charges for network equipment and fiber maintenance are eligible for Category One support as separate services but not as special construction.

   All options can include special construction or one-time E-Rate eligible non-recurring costs as well as E-Rate eligible recurring circuit costs. All proposals for solutions requiring special construction must only include capacity and special construction necessary to deliver service to the Owner. To the extent that the winning Respondent installs additional strands of fiber for future business ventures, the winning Respondent assumes full responsibility to ensure those costs are allocated out of the special construction charges to the Owner in accordance with FCC rules and orders. If, after issuance of the Funding Commitment Decision Letter (FCDL), USAC of the FCC determines that the winning respondent did not cost allocate those charges associated with the additional strands, the Owner will not be responsible for reimbursing the winning Respondent and the winning Respondent will assume all responsibilities deemed ineligible by USAC.

   Based on the proposal, and both short-term and long-term cost effectiveness analysis, the Owner will determine which of the solutions is acceptable.
4. All RFP proposals will include any/all costs associated with switching service from the Owner's existing service provider. The Respondents submittal of a proposal is an acknowledgement of this requirement.
5. Customer Premise Equipment (CPE), to provide the requested service.
   a. Demarcation hand-off will be a Single Mode Fiber LC connection. Respondent will provide and maintain all premise equipment necessary to provide the Owner with the specified hand-off type of service requested.
   b. All solutions must terminate service or infrastructure in the demarcation point at the site address and MDF location as specified in the RFP. Solutions bringing service to the property line but not to the demarcation point are not acceptable. Respondent must specify the specific demarcation setup included in the base fee.
6. The requested service shall provide for both physical and logical separation of Owner's traffic through the public switched network. The Respondent shall, as determined by the scope of their proposed service, provide all necessary equipment, software, and/or professional services, including but not limited to Ethernet Virtual Connections (EVC), to accomplish this requirement.
7. Full duplex operation (connection shall be bi-directional)
8. The requested service shall allow the following Network Protocols:
   a. TCP/IP protocols

   b. 802.1d and 802.1q QoS on the entire circuit
   c. All Layer 1 and Layer 2 protocols, minimum Layer 3 (EIGRP, IGMP, IPSEC, OSPF & RIP)
   d. Multicasting (IGMP with PIM, SM or DM
9. The Respondent shall supply an industry standard Service Level Agreement (SLA), to ensure the following Objectives are maintained:
   a. No other bidder's customers shall have physical or logical access to the Owner's traffic/VLAN.
   b. Network availability: 99.99%
   c. Packet Delivery Rate: 99.99%
   d. Network Latency: 30ms, one way
   e. Mean Time to Repair: 4 hours, end-to-end, including local loop.
   f. 24/7/365 monitoring of the circuits
   g. The Service Provider, at no time, shall limit or throttle the capacity of the circuit, for any reason.

Site Conditions

It is the responsibility of the Respondent to be informed of all conditions under which work is to be done before submitting proposals. No additional costs will be incurred by the Owner or considerations given to any claims by the bidder based on a lack of knowledge of existing conditions. The submission of a proposal is an acknowledgement and agreement to the stipulation.

A site survey or site walk of the premises may be set up by contacting the Owner's Representative through the project website. All requests for site surveys/walks must be received in writing no later than **December 4, 2026**, at **3:00 PM PST**. All requested site walks must be completed no later than **December 9, 2026**.

E-Rate Requirements

The services requested in this RFP are dependent on funding from the E-Rate program. The Owner expects that each prospective Respondent will make themselves thoroughly familiar with all applicable rules and regulations regarding the E-Rate program. For further information regarding the E-Rate program, please reference the USAC Schools and Libraries website at: www.universalservice.org/sl/

All contracts entered as a result of this RFP and the associated Form 470 will be contingent upon:

1. Funding approval by the SLD.
2. Approved funding amount equal to the funding amount as requested on the Form 471.
3. The Respondent providing, at the time of bid, and maintaining a valid Service Provider Identification Number (SPIN) consistent with the type of service requested in the RFP.
4. A certified Form 486 filed by the Owner and/or written "Notice to Proceed" from the Owner to the winning Respondent to initiate service. The Service Provider must contact the Owner prior to work proceeding.

E-Rate eligible recurring services may commence no earlier than July 1, 2027. E-Rate funding is requested and approved separately for each funding year, which runs from July 1 through June 30. The contract term shall be as specified in the Contract Requirements section of this RFP, with funding for subsequent years subject to the applicable annual E-Rate application and approval process. Per E-Rate rules, applications will be submitted each year of multi-year contracts for funding consideration. Pursuant to the terms of this RFP, services beyond June 30, 2028, for any contract awarded hereunder will be subject to additional review and future approval of future E-Rate funding.

The Respondent is required to provide the Lowest Corresponding Price (LCP) for equipment and/or services as has been provided to other customers in the area. In the event of an audit and a rule violation pertaining to LCP, regarding a service provider *not* providing the LCP, any funds that are requested to be returned to compensate the difference or any rule violation will be the responsibility of the service provider that has failed to provide the LCP.

Invoicing

The Owner has the right to choose the type of invoicing method to pay for the services rendered. The Respondent acknowledges this right upon submission of a response to this request.

Service Provider Invoicing

When using the Service Provider Invoice (SPI) method (FCC Form 474), the Respondent will invoice USAC for the E-Rate discounted portion of eligible costs and invoice the Owner only for its required Non-Discounted Share. The Owner's discount percentage rate (the

"Discount Rate"), as determined on the Form 471, will govern the amount owed by the Owner. Namely, the amount of the contract awarded pursuant to this RFP multiplied by difference between 100% (one hundred percent) and the Discount Rate (such difference, the "Non-Discounted Share") is the sole amount that the Respondent will invoice to the Owner and the sole amount owed by the Owner (unless otherwise agreed by Owner in writing). Prior to invoicing USAC for the service rendered, the Respondent agrees to provide the Owner with a copy of the USAC invoice to verify that the service has been delivered and accepted by the Owner before the Respondent invoices USAC. Furthermore, the Respondent is agreeing that it will comply with all relevant requirements in order to avail itself of E-Rate funding and indemnify Owner from any claims arising from Respondent's failure to comply with any E-Rate program requirements (including, but not limited to, the requirements under the E-Rate Invoicing and Funding Compliance Protections section of this RFP).

BEAR Invoice Method

When utilizing the BEAR method of invoicing, the Respondent will invoice the Owner for the entire amount of the service rendered. The Owner will invoice USAC for the discounted portion of the services provided.

E-Rate Invoicing and Funding Compliance Protections

The Service Provider shall be responsible for timely filing a valid FCC Form 473 (Service Provider Annual Certification, "SPAC") with USAC for each funding year and for all eligible services and/or products provided under this agreement, for the full term of the contract. The Service Provider agrees to file the required SPAC for each funding year sufficiently in advance to permit the timely processing and payment of all applicable E-Rate reimbursement requests, and in accordance with USAC's requirements. Failure to submit the SPAC by the applicable deadline (typically June 30 at the end of the funding year) may result in the denial or loss of E-Rate funding.

In the event such failure occurs, whether the Owner utilizes the Billed Entity Applicant Reimbursement (BEAR) method or the Service Provider Invoice (SPI) method, and the Owner is denied E-Rate discounts through no fault of its own, the Service Provider shall reimburse the Owner for the full amount of E-Rate discounts that would have otherwise been recoverable. This reimbursement obligation shall include, but not be limited to, unreimbursed eligible costs, penalties, interest, or any repayment obligations incurred by the Owner as a direct result of the Service Provider's noncompliance.

Termination

The Owner reserves the right to terminate any contract or agreement resulting from this RFP, regardless of USAC's approval or denial of funding, at any time prior to the Owner's issuance of a written Notice to Proceed or other written authorization directing the Respondent to commence work. For the avoidance of doubt, the award of a contract or the notice of an intent to award are not sufficient to constitute authorization to commence work under this section. Prior to such written authorization, the Respondent shall not commence work or incur any costs or expenses for which the Owner may be held responsible. In the event of termination, the Owner shall have no obligation to make any payment to the Respondent, including any termination fee, anticipated profit, or other compensation, except for costs or expenses expressly authorized in writing by the Owner prior to termination. The Owner further reserves the right to accept the Respondent's pricing proposal contingent upon SLD approval.

Program Review

All E-Rate applications are subject to review by USAC's Program Integrity Assurance (PIA) process and may be subject to additional audits, inquiries, or requests for documentation. Respondents shall cooperate fully and in a timely manner with the Owner in responding to all PIA review questions and requests for information related to the services proposed in response to this RFP. Failure to provide requested documentation, pricing information, or service details may result in delays, denial of funding, reduction of funding commitments, the disqualification of a proposal, or the rescission of an award or termination of a contract made pursuant to this RFP. Respondent agrees by submitting a response to this RFP that the Owner maintains the right, in its sole and absolute discretion, to cancel an award or decline to proceed with an intent to award due to the Respondent's lack of compliance with E-Rate program requirements. Furthermore, Respondent, by submitting its response, acknowledges that Owner may use historical information from previous projects (both its own and those of others) to assess the likelihood of Respondent's compliance with E-Rate program rules when evaluating proposals.

Response Package Requirements

No bid will be accepted from, or contract awarded to a Respondent:

1. Who is not licensed in accordance with the law.
2. Does not hold a license qualifying them to perform work under this contract in the State of California.
3. Who does not plan to hold or acquire a valid SPIN or is not in good standing with the FCC/USAC or otherwise eligible to participate in the E-Rate program.

4. Has not successfully completed at least one project of comparable scope and complexity, or otherwise demonstrated the experience, resources, and technical expertise necessary to perform the services requested under this RFP.

Proposals will only be received until **December 23, 2026**, at **1:00 PM PST**. Electronic responses must be submitted through the project website at https://projects.infinitycomm.com.

Responses are limited to 15Mb in size and must be in PDF format. Responses received after the appointed date and time will only be considered for review after responses received prior to the due date and time have been reviewed. Responses received after the appointed date and time will be subject to the Owner's Right to Reject any and all proposals.

Spam and Robot Bids

Automated, bulk, or non-specific responses (commonly referred to as spam or robot bids) will not be considered valid bid responses and will be disqualified from consideration. These include, but are not limited to, generic responses not tailored to the RFP, mass submissions without regard to the scope or requirements of the project, and submissions that do not include required documentation or conform to the submission format outlined in this RFP.

Vendors must ensure their submissions are complete, responsive to the specific scope of work, and submitted in accordance with the specifications and instructions provided in this RFP. The Las Virgenes Unified School District reserves the right to disregard any bid that appears to be generated or submitted through automated systems or does not demonstrate a good faith effort to respond to the solicitation in accordance with the stated requirements.

Requests for Information

Any requests for information regarding this RFP must be submitted through the project website. Respondents requesting information will submit all requests in one, single submission. Bids that fail to comply with this requirement may receive reduced scores in the evaluation for not complying with all requirements of this RFP. The deadline for all questions will be **December 10, 2026,** at **3:00 PM PST**.

To receive consideration by the Owner, each Respondent will provide, at a minimum, the following in their RFP response:

1. **Proposal Narrative** – The Respondent will include with the proposal a written narrative, detailing the means, methods, and transport mediums of the proposed service offering. The Proposal Narrative shall not exceed ten (10) pages (page limit excludes RFP forms and/or copies of the Respondents contracts and service level agreements). The proposal narrative shall include at a minimum:
    a. A brief description of the Respondent, their history in the marketplace and the E-Rate program.
    b. A single line drawing depicting the proposed service.
    c. An implementation plan, including a project schedule, for the successful delivery of the proposed service offering to the Owner including installation dates for each circuit and the date each circuit will be turned over to the applicant. For the purposes of this RFP, a contract will be signed prior to filing Form 471, and construction will begin immediately after the Form 471 is filed. The first circuits will be turned over to the Owner on July 1, 2027.
    d. A description of the Respondents billing process, including those related to the E-Rate program.
    e. A description, if applicable, of the "Owner Supplied" equipment and/or facilities required by the bidder for the successful implementation of their proposed service offering, i.e. power, environmental controls, facilities upgrades, and/or equipment mounting space requirements.
    f. A statement, if applicable, that clearly addresses any conflict or inability on the part of the Respondent to meet the specified service and/or terms and conditions specified in this document.
2. **Price Evaluation Form** – The Respondent shall provide their price on the provided "Price Evaluation Form." If the Respondent proposes alternate pricing and/or product options, they may do so only in addition to supplying a "price Evaluation Form" for the requested service. Any/all "alternate" pricing and/or product options will be provided on the "Alternate Pricing Evaluation Form" provided. Each additional service offering in the Respondent provides, must be placed on a separate "Price Evaluation Form."
3. **Detailed Cost Breakdown** – The Respondent will itemize the proposal price as shown on the provided "Detailed Cost Breakdown" sheet. Pricing shown will conform to the pricing shown on the "Price Evaluation Form". Per the RFP, the cost of Special Construction and Network Electronics shall be broken out separately in the Respondents proposal response. Each additional service offering in the Respondent provides, must be placed on a separate "Detailed Cost Breakdown Sheet."
4. **Qualifications Form** – The Respondent shall complete and submit the attached "Qualifications Form" as part of their proposal. The Respondent shall also include a minimum of three (3) references that demonstrate their ability to provide the services requested in this RFP. References will include Contact Name, Organization Name, telephone, and email information for the contact. References must be from projects within the last three (3) calendar years.

5. **Service Agreement** – The Respondent will include **a signed and dated copy** of their multi-year Service Agreement (contract and service level agreement) with their proposal. Once all proposals have been received and evaluated, the Owner will sign, date, and return the winning Respondents agreement(s). See "Contract Requirements" section below for a detailed description of the required Service Agreement.
6. **General Acknowledgement** – Respondents will provide an executed copy of the provided acknowledgement form, acknowledging the RFP requirements.

In the event the incumbent does not respond with a quote, the Owner will use the incumbent service provider's current pricing as their proposal.

The Owner will consider both CalNet and non-CalNet bid proposals, terms and conditions. Respondents submitting a CalNet proposal must also include the corresponding non-CalNet pricing, terms, and conditions for comparison purposes, where applicable.

Contract Requirements

The Owner intends to use the Respondent's supplied Service Agreement to formalize any contractual relationship that results from this RFP. Regardless of the written terms of the Service Agreement supplied by Respondent, Respondent by responding to this RFP agrees that the terms, conditions, requirements, representations, and commitments contained in this RFP and in the Respondent's submitted response or proposal shall take precedent to any Service Agreement and shall be binding upon the Respondent and shall be incorporated into and made part of any resulting contract or agreement, unless expressly modified in writing and agreed to by the Owner.

In addition, the following provisions MUST be specifically included in the Respondent-supplied Service Agreement and shall be binding upon the parties. Failure to include any or all of these provisions may result in the Respondent's proposal receiving a reduced score or being rejected all together in the evaluation.

The terms, conditions, requirements, representations, commitments, and provisions contained in this RFP, including the provisions set forth below, and in the Respondent's submitted response or proposal shall be automatically incorporated into and made part of any contract or agreement resulting from this RFP and shall be binding upon the parties, whether or not such terms or provisions are expressly reproduced in the Respondent-supplied Service Agreement or other contractual document.

In the event of any conflict or inconsistency between the Respondent-supplied Service Agreement and this RFP, the terms and provisions of this RFP shall control, unless the Owner expressly agrees otherwise in writing.

1. **Terms and Conditions** – The Owner requests proposals that are based on a five (5) year contract term. The initial five (5) year contract term shall start on July 1, 2027, and end on June 30, 2032, not to exceed five (5) contract years.
2. **Growth Clause** – Growth services may or may not be requested by the Owner during the contract term. The Respondent shall include a "Growth Clause" with the maximum charges per month. The "Growth Clause" shall not require a change in contract terms. The "Growth Clause" shall include a price for all existing service types plus any additional services of the same type/speed and bandwidths as listed on Attachment A Site Schedule. Respondent shall include growth bandwidth and growth pricing in the contract for any potential upgrades, **as per E-Rate requirements.**

Bid Evaluation

The Owner will evaluate and select the winning proposal based on the following criteria.

1. **Price (30%)** – The price of eligible goods and services will be the highest weighted factor. The Owner will evaluate price based ONLY on the eligible monthly and eligible "one-time" costs. E-Rate ineligible items must be provided on a separate rate sheet.
2. **Experience (25%)** – The Owner will evaluate the Respondent's demonstrated experience providing comparable services, including relevant projects, references, and past performance. Prior experience with the Owner may also be considered and may positively or negatively impact the evaluation.
3. **Accuracy of Response (20%)** – The Owner will evaluate the prospective Respondent's proposal based on the accuracy, completeness, and clarity of the information provided, including the completeness of the proposal package, Service Agreement, and the identification of any amendments, exceptions, or deviations to the requested service(s).
4. **Other Cost Factors (15%)** – The Owner will take into consideration all non-E-Rate costs, including, but not limited to, ineligible one time or recurring charges, equipment, cost associated with transition of services, etc.
5. **Service Level Agreement (5%)** – The Respondent shall include a signed and dated copy of their multi-year Service Agreement (contract and service level agreement) with the proposal. Upon review and evaluation of all proposals, the Owner will sign, date, and return the successful Respondents agreement(s). The Service Level Agreement shall include reference to the RFP number

in which a response is provided. Respondent shall include growth bandwidth and growth pricing as listed in the Service Growth Clause within the Contract, Service Level Agreement and/or reference Respondent submitted proposal for any potential or future upgrades.

6. **Qualifications (5%)** – The Owner will evaluate the prospective Respondents qualifications based on, but not limited to, the provided list of references as requested in the "Request for Information" section within the RFP, technical expertise, and service coverage and the number of projects successfully completed by the Respondent providing the same type and scope of the requested services. This score will be affected by the Respondents ability to provide CTF discounts. Additionally, the Owner will evaluate the Respondent's demonstrated history of compliance with E-Rate program requirements, including but not limited to the timely submission of SPAC filings and the successful execution of SPI and/or BEAR invoicing processes.

Protests

To be considered, written protests containing the proposal number must be submitted in accordance with the Owner's Board of Education Policy for protests. Protests must be made on the following grounds to be considered:

1. Owner failed to follow the selection procedures and adhere to the requirements specified in this RFP or any amendments hereto, or
2. A Conflict of Interest
3. State and/or Federal law has been violated.

All protests will be responded to in accordance with the Owners Board of Education Policy.

Respondent Selection/Contract Award

The Owner reserves the right to make the award to the Respondent who submits the proposal which meets the requirements, set forth herein and best meets the needs of the Owner after taking into consideration all of the aforementioned factors. The Owner also reserves the right to select portions of a proposal, or to reject any and all proposals.

Failure to Provide Service

If the selected vendor is unable to provide the service for which they are contracted to provide, the awarded service provider agrees to financial compensation to the Owner to move to the next qualified Respondent. Financial compensation will be equal to, but not more than, the difference in cost between the awarded service provider and the next most qualified provider.

Right to Reject Any and All Proposals

The governing Board of the Owner reserves the right to accept or reject any or all proposals in whole or in part or waive any irregularities in any proposal received. The Owner shall be the sole judge of the competency and responsibility of the Respondent. The submission of a proposal by a Respondent is acknowledgement of this right.

Appendix A: Special Construction Cost Breakdown

Owner: Las Virgenes Unified School District
Project #: 0374-27A.11

Respondent is required to provide the breakdown shown below for all proposals containing special construction. If additional lines are required, submit additional pages as required.

Location	Strand Count	Segment Mileage	Total Segment Cost	Eligible Cost	Ineligible Cost
Total project mileage and costs					

When special construction is required, the following information must also be provided with the proposal. Failure to include the required documents will result in a determination of Non-Responsive for the Respondent.

1. Special Construction Cost Breakdown Sheet
2. Route map of all build segments in KMZ or KML format.
3. Explanation of alternative routes that were explored and why the chosen route is the most cost effective.
4. Explanation of special materials and procedures required that may have increased construction costs, such as.
    a. Historical preservation or environmental issues
    b. Bridge, waterway, railway, or highway crossings
    c. Galvanized conduit
    d. Directional boring through hard rock or under a paved surface
    e. An excessive number of handholes, marker posts, or other OSP materials
    f. Expensive pole attachment fees or make ready costs.

INFINITY COMMUNICATIONS & COMPLIANCE

DETAILED COST BREAKDOWN

* Each additional service offering in which you provide MUST be placed on a separate Detailed Breakdown sheet form*

Form 471 - Detailed Cost Breakdown

Customer Name: Las Virgenes USD

Service Provider Name: _____

Term of Service: _____

Proposal Date: _____

FRN Number: _____

Billed Entity Number: _____

For use the District's use **ONLY**. Service Provider will leave **BLANK**.

(Estimated) E-Rate Funding Level: 50%

Initial Term of Service			One-Time Cost		Annual Recurring Cost		E-Rate Reimburse-ment	Net Annual Cost after E-Rate, before CTF	Net Annual Cost after E-Rate & CTF Discount
Service	Speed	Qty	Eligible One-Time Cost	Ineligible One-Time Cost	Eligible Annual Cost	Ineligible Annual Cost			
			$ -	$ -	$ -	$ -	$ -	$ -	$ -
			$ -	$ -	$ -	$ -	$ -	$ -	$ -
			$ -	$ -	$ -	$ -	$ -	$ -	$ -
			$ -	$ -	$ -	$ -	$ -	$ -	$ -
			$ -	$ -	$ -	$ -	$ -	$ -	$ -
Sub-Total			$ -	$ -	$ -	$ -	$ -	$ -	$ -
(Estimated) Taxes/Surcharges					$ -	$ -	$ -	$ -	$ -
Annual Recurring Total					$ -	$ -	$ -	$ -	$ -
One-Time Cost Total AFTER Erate Discount									$ -

Optional One (1) Year Extension			One-Time Cost		Annual Recurring Cost		E-Rate Reimburse-ment	Net Annual Cost after E-Rate, before CTF	Net Annual Cost after E-Rate & CTF Discount
Service	Speed	Qty	Eligible One-Time Cost	Ineligible One-Time Cost	Eligible Annual Cost	Ineligible Annual Cost			
			$ -	$ -	$ -	$ -	$ -	$ -	$ -
			$ -	$ -	$ -	$ -	$ -	$ -	$ -
			$ -	$ -	$ -	$ -	$ -	$ -	$ -
			$ -	$ -	$ -	$ -	$ -	$ -	$ -
			$ -	$ -	$ -	$ -	$ -	$ -	$ -
Sub-Total			$ -	$ -	$ -	$ -	$ -	$ -	$ -
(Estimated) Taxes/Surcharges					$ -	$ -	$ -	$ -	$ -
Annual Recurring Total					$ -	$ -	$ -	$ -	$ -
One-Time Cost Total AFTER Erate Discount									$ -

Price Evaluation Form

****Each additional service offering provided MUST be placed on a separate Price Evaluation Form****

Owner: Las Virgenes Unified School District
Project #: 0374-27A.11

The owner shall use the price(s) shown below to determine the bidder's evaluation score for all "cost(s)" related to evaluation criteria.

Instructions:

1. Respondents shall provide a line-item price for the "Recurring Price," and if applicable the "One-Time" price for each site(s) listed on Attachment A - Schedule.
2. Respondent shall provide a description and line-item price for any "additional" price elements that are not included in the "recurring price" and the "one-time" price totals that are included in the Respondents proposal.

Recurring Price

Service	Speed	Monthly Recurring Price	Contract Term (Months)			"Recurring Price" Total
		$	X		=	$
		$	X		=	$
		$	X		=	$
		$	X		=	$
		$	X		=	$
		$	X		=	$
		$	X		=	$
		$	X		=	$
		$	X		=	$
		$	X		=	$
					"Recurring Price" Sub-Total	$

One-Time Price

Service	Description	"One-Time Price" Total
		$
		$
		$
		$
		$
		$
		$
		$
	"One-Time Price" Sub-Total	$

Additional

Service	Description	Total
		$
		$
		$
	"Additional" Price Sub-Total	$

BIDDER'S NAME _____

SIGNATURE _____ **Date** _____

PRINT NAME _____

TITLE _____

Alternate Price Evaluation Form

****Each additional service offering provided MUST be placed on a separate Price Evaluation Form****

Owner: Las Virgenes Unified School District
Project #: 0374-27A.11

The owner shall use the price(s) shown below to determine the bidder's evaluation score for all "cost(s)" related to evaluation criteria.

Instructions:

3. Respondents shall provide a line-item price for the "Recurring Price," and if applicable the "One-Time" price for each site(s) listed on Attachment A.
4. Respondent shall provide a description and line-item price for any "additional" price elements that are not included in the "recurring price" and the "one-time" price totals that are included in the Respondents proposal.

Recurring Price

Service	Speed	Monthly Recurring Price	Contract Term (Months)			"Recurring Price" Total
		$	X		=	$
		$	X		=	$
		$	X		=	$
		$	X		=	$
		$	X		=	$
		$	X		=	$
		$	X		=	$
		$	X		=	$
		$	X		=	$
		$	X		=	$
					"Recurring Price" Sub-Total	$

One-Time Price

Service	Description	"One-Time Price" Total
		$
		$
		$
		$
		$
		$
		$
		$
	"One-Time Price" Sub-Total	$

Additional

Service	Description	Total
		$
		$
		$
	"Additional" Price Sub-Total	$

BIDDER'S NAME _____

SIGNATURE _____ **Date** _____

PRINT NAME _____

TITLE _____

QUALIFICATION FORM

Owner: Las Virgenes Unified School District
Project #: 0374-27A.11

The Respondent shall furnish all the following information accurately and completely. Failure to provide the required information may result in a rejection of the proposal. Additional pages may be attached if necessary. "You," and/or "your" as used in this questionnaire refers to the Respondents firm and any of its owners, officers, directors, shareholders, parties, or principals. The Owner has discretion to request additional information depending on the project.

1. **Firm name and address:** _____

   _____

   _____

   _____

   (_____)_____-_____ Telephone

   (_____)_____-_____ Fax

2. **Type of firm:** (check one) Individual ____ Partnership ____ Corp. _____

3. **Names and titles of all principals of the firm:**

   _____ _____

   _____ _____

   _____ _____

4. **How many years has your firm been providing the services you are proposing?** Include only years as this type of Respondent and only the years with the current entity in its current form:

   _____

   A. Provide the total number of customers that you have provided the same type of proposed services (not using subcontractors) in the last 3 years. (Respondents will be responsible to provide a complete list of reference to confirm this number if asked)

      _____

   B. Provide the number of customers that you have provided the same type of proposed services (not using subcontractors) in the Education Market in the last 3 years. (Respondents will be responsible to provide a complete list of reference to confirm this number if asked)

      _____

5. **Is your firm licensed in the State of California to provide the service you are proposing?**

   _____

   If yes, Please provide the following additional information:

   A. Provide the License Name Holder, Number and Expiration Date of the license associated to the service you are proposing.

      Name Holder: _____

      License No.:_____

      Expiration Date: _____

If no, Please provide the following additional information:

A. Provide the License Name Holder, Number and Expiration Date of the Sub-Contractor(s) who is licensed to perform the service you are proposing. Attach additional pages as necessary.
Name Holder: _____

License No.:_____

Expiration Date: _____

6. **In the last five years have you or any of your principals been in litigation or arbitration or a dispute of any kind on a question or questions relating to a public funded project?** Response must include information pertaining to principals' association outside of the firm responding to this Project. If yes, provide name of public agency and details of the dispute. Attach additional pages as necessary.

_____

_____

_____

_____

7. **In the last five years have you or any of your principals ever failed to complete a project?** Response must include information pertaining to principals' association outside of the firm bidding this Project. If yes, provide owner's name and details. Attach additional pages as necessary.

_____

_____

_____

_____

8. **Does your firm currently have a Service Provider Identification Number (SPIN)?**

_____

If yes, Please provide the following additional information:

A. Provide the SPIN associated to the service you are proposing.

_____

B. Provide the Date that your last Form 473 Service Provider Annual Certification (SPAC) was approved.

_____

9. **In the last five years have you or any of your principals ever been placed under a "Red Light" restriction by the Federal Communications Commission (FCC) and/or the Universal Services Administrative Company (USAC)?** Response must include information pertaining to principals' association outside of the firm bidding this Project. If yes, provide owner's name and details. Attach additional pages as necessary.

_____

_____

_____

_____

10. **Is your firm approved by the CPUC to participate in the California Teleconnect Fund (CTF) Program?**

_____

If yes, please provide the following additional information:

A. Provide your CPUC registration number.

_____

B. Will you be seeking reimbursement from the CPUC for the eligible CTF portion(s) of the service you are proposing?

11. **List of References:** Provide information on the three (3) E-Rate projects your company has completed in the last three years that comes closest to matching the scope of this RFP. If the bidder has not completed an E-Rate project provide three (3) "Educational Market" projects, your company has completed in the last three years. Respondent may include additional documentation.

Project #1

Project Name: _____

Contact Information:
Address: _____
_____
_____
Phone Number: _____
Contact Person:
Name: _____
Title: _____
Phone #: _____

Description of Project: _____
_____
_____
_____
_____

Project Start Date: _____

Project Completion Date: _____

Project #2

Project Name: _____

Contact Information:
Address: _____
_____
_____
Phone Number: _____
Contact Person:
Name: _____
Title: _____
Phone #: _____

Description of Project: _____
_____
_____
_____
_____

Project Start Date: _____

Project Completion Date _____

Project #3

Project Name: _____

Contact Information:
Address: _____
_____
_____
Phone Number: _____
Contact Person:
Name: _____
Title: _____
Phone #: _____

Description of Project: _____
_____
_____
_____
_____

Project Start Date: _____

Project Completion Date: _____

GENERAL ACKNOWLEDGEMENT FORM

Owner: Las Virgenes Unified School District
Project #: 0374-27A.11

The following documents shall be submitted with the proposal:

1. Itemized Bid Price Sheet
2. Service Agreement
3. Respondent Information
4. General Acknowledgement
5. List of References
6. Respondent Qualifications
7. Implementation Plan (if applicable)

Pursuant to and in compliance with the published RFP and related documents, the undersigned Respondent, having familiarized himself/herself with the terms of the RFP, the conditions affecting the performance of the RFP, the cost of the work at the place where the work is to be done, and other Documents, proposes and agrees to perform, within the time stipulated, including all of its required services, and everything required to be performed, and to provide and furnish any and all of the professional services, applicable taxes, utility, and transportation services necessary to perform the requested contract and complete in a workmanlike manner all of the work required in connection with the RFP Documents, including Addendum No.'s _____, _____, _____, _____, _____, _____, _____. Copies of Addenda are obtainable at the office of the owners' representative (Infinity Communications).

The Respondent agrees that at the time of request, he/she will provide a signed copy of the Respondent's Service Agreement within (48) forty-eight hours.

The Respondent agrees that pricing provided within proposal and/or contract are true and correct. The responding service provider is required to provide the lowest corresponding price for equipment and/or services as has been provided to other customers in the area. In the event of an audit and a rule violation pertaining to Lowest Corresponding Price regarding a service provider not providing the lowest corresponding price, any funds that are requested to be returned to compensate the difference or any rule violation will be the responsibility of the service provider that has failed to provide LCP.

The Respondent acknowledges and agrees that they are responsible for timely filing FCC Form 473 (Service Provider Annual Certification, "SPAC") for each funding year and for all eligible services and/or products provided under their agreement, for the full term of the contract.

The Respondent understands that the withdrawal period for this RFP is (30) thirty days from the day of bid/proposal due date.

The Respondent has carefully examined the RFP and related documents to the fullest that were prepared and furnished by the OWNER and acknowledges their sufficiency.

It is understood and agreed that the work under the contract shall be commenced by the Respondent, if awarded the contract, on the date to be stated in the OWNER'S notification and that the scope of work for this bid as stated above shall be completed as noted in the RFP.

NAME OF RESPONDENT: _____

ALL PARTNERS OR LEGAL NAME OF CORPORATION _____
(TYPE OR PRINT)

AUTHORIZED CONTACT: _____

BUSINESS ADDRESS: _____
(TYPE OR PRINT)

TELEPHONE: _____ EMAIL: _____

BY: _____ _____
(SIGNATURE IN INK) (TYPE OR PRINT NAME OF TITLE AND SIGNATURE)

SERVICE PROVIDER IDENTIFICATION NUMBER: _____

DATE: _____

Las Virgenes USD Attachment A - Site Schedule

Collector Site/Data Center

Las Virgenes USD Main Offices
4111 North Las Virgenes Rd.
Calabasas, CA 91302
Demarc Location: MDF
Desired Bandwidth: 10GB
Growth Pricing Request: 20G

Site #	"From" Site Detail	"To" Site Detail	"To" Site Address	City	State	Zip	Current Bandwidth	Desired Bandwidth	Bandwidth Pricing Requested	Notes
1	Collector Site/Data Center	Agoura High	28545 West Driver Ave.	Agoura	CA	91301-3335	10GB	10GB	10GB, 20GB	
2	Collector Site/Data Center	Alice C. Stelle Middle	22450 Mulholland Hwy.	Calabasas	CA	91302-5180	10GB	10GB	10GB, 20GB	
3	Collector Site/Data Center	Bay Laurel Elementary	24740 Paseo Primario	Calabasas	CA	91302-3071	10GB	10GB	10GB, 20GB	
4	Collector Site/Data Center	Buttercup Pre-School	6098 Reyes Adobe Rd.	Agoura Hills	CA	91301-1423	10GB	10GB	10GB, 20GB	Shares connection
5	Collector Site/Data Center	Yerba Buena Elementary	6098 Reyes Adobe Rd.	Agoura Hills	CA	91301-2105				
6	Collector Site/Data Center	Calabasas High	22855 West Mulholland Hwy.	Calabasas	CA	91302-2047	10GB	10GB	10GB, 20GB	
7	Collector Site/Data Center	Chaparral Elementary	22601 Liberty Bell Rd.	Calabasas	CA	91302-5701	10GB	10GB	10GB, 20GB	
8	Collector Site/Data Center	Lindero Canyon Middle	5844 Larboard Ln.	Agoura Hills	CA	91301-1423	10GB	10GB	10GB, 20GB	
9	Collector Site/Data Center	Lupin Hill Elementary	26210 Adamor Rd.	Calabasas	CA	91302-1006	10GB	10GB	10GB, 20GB	
10	Collector Site/Data Center	Mariposa School of Global Education	6050 North Calmfield Ave.	Agoura Hills	CA	91301-2104	10GB	10GB	10GB, 20GB	Shares connection
11	Collector Site/Data Center	Sumac Elementary	6050 North Calmfield Ave.	Agoura Hills	CA	91301-2104				
12	Collector Site/Data Center	Round Meadow Elementary	5151 Round Meadow Rd.	Hidden Hills	CA	91302-1161	10GB	10GB	10GB, 20GB	
13	Collector Site/Data Center	White Oak Elementary	31761 West Village School Rd.	Westlake Village	CA	91361-4502	10GB	10GB	10GB, 20GB	
14	Collector Site/Data Center	Willow Elementary	29026 Laro Dr.	Agoura Hills	CA	91301-1637	10GB	10GB	10GB, 20GB	

END OF RFP