Muskegon Christian School

Request for Proposal

Allowable Contract Date: December 18, 2026

Address:
1220 Eastgate St.,
Muskegon, MI 49442
Contact Person: Nate Schout
Email: nschout@mchristianschool.com and missy@elitefund.com

Important Notes:

- Please **email** all quotations to the above email addresses clearly marked "E-rate bid."
- All quotes must be submitted with the understanding that implementation may be dependent upon:
  - E-rate funding approval by the SLD
  - Enrollments
  - Existing budgetary requirements
- The following specifications are to be used as *guidelines* in quoting a solution. Although specification changes are permitted, *the quality of the product/service requested must be based upon industry standards* ***at time of delivery.***
- The items requested within this RFP may or may not be USF eligible. All non-eligible products and services must be itemized. Please use the 2027 USF Eligible Services List located on the USAC website (https://www.usac.org/e-rate/eligible-services-list/) for guidance. (Note: It is the vendor's responsibility to check for updates and corrections prior to submitting bids/quotations.)
- All bidders must adhere to the Lowest Corresponding Price (LCP) guidelines (as dictated by the SLD).
- All bidders will understand that if the entity closes, contract termination fees will not be incurred by the entity.
- Offerors submitting proposals for anything other than a firm fixed price for the goods and services listed, will not be accepted. Price adjustments after an award will not be accepted by applicant.
- All bidders will understand that the entity may choose more than one provider for one type of service.
- Multi-year contracts may be considered.
- All bidders must have an E-rate SPIN.
- All bidders must have the 2027 Service Provider Annual Certification Form 473 on file with USAC by September 1, 2027 **AND their SAM.gov must be active**.
- The district reserves the right to accept or reject any or all quotations.
- All respondents of this RFP confirm they are not an Iran-linked business.
- Implementation and completion of the services are contingent upon the district receiving approved funding from the Universal Services Fund. The services may be revised or terminated if the funds from the USF discount program are not approved or do not meet the expectations of the entity. If requested, the vendor will complete the SPI (Form 474) application. It is the vendor's responsibility to understand and comply with all rules and procedures required by the Schools and Libraries Corporation and the Universal Services Fund.
- The Board reserves the right to:
  - Reject any or all bids without assigning any reason thereto
  - Be the sole judge of equivalency
  - Waive any bid requirement in accepting or rejecting bids.

Bid Evaluation:

Although the cost of the product/service is of primary concern, the ability to accommodate growth and change and the total cost of operation (TCO) within the district are, in many ways, more important. **Do not assume the lowest bid will be awarded the project.**

To achieve this goal, bids will be evaluated on several factors.

- Prices/charges
- Prior experience
- Understanding of needs
- Personnel qualifications
- Completeness of response and adherence to bid specifications
- Capability of the bidder to successfully complete the installation/service within the required timeframe

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Category 1 Services:

NOTE: Any additional services not covered by USF eligibility must be itemized and quoted separately.

- **Internet Service**
  - **Minimum 500MB** Internet connection for the district
  - DSL, co-ax, or equivalent preferred
  - Domain name registration
  - Provide 99.97% uptime guarantee (if possible)
  - 4-hour maximum service response time (24/7)
  - Include itemization of ISP-owned equipment necessary for connectivity that will be placed within the School.
  - Provide proof of Worker's Comp
  - Provide proof of $2 million liability insurance umbrella
  - Bids must include line itemization of all components to allow for the use of e-rate funds on all approved items. Itemization should include, but not be limited to:
    - Managed via web interface by a person designated by the District.
    - Full logging capability

Category 2 Services:

NOTE: Any additional services not covered by USF eligibility must be itemized and quoted separately.

- **Wireless access points**
  - Approximately 10, 1 outdoor, 9 indoor WiFi 7 or equivalent needed
  - Include support and cloud licenses
  - Maintenance

    - Installation and configuration

- **Cabling and associated parts**
    - Approximately 25 Cat6A drops needed
    - Installation and configuration

- **Managed Internal Broadband Service**
    - For eligible broadband internal connections components
- **Basic maintenance**
    - For all erate eligible switches, wireless access points, cabling, UPS's, routers, firewall, caching server

Current list of equipment:

Sophos XGS118 NGW
3 APC Battery Backups
3 Ruckus ICX7650-48ZP Switches
4 Ruckus ICX7150-C12P Switches
7 Ruckus R650 Access Points
15 Ruckus R750 Access Points
8 Ruckus R760 Access Points
5 Ruckus T350SE Access Points