GREENACRE HOMES AND SCHOOL
REQUEST FOR PROPOSALS
FOR
Internet Access Service to be funded
Under E-Rate Year 30 (2027-2028)
Issued November 19, 2026

1 SUMMARY

The purpose of this Request for Proposal (RFP) is to define Greenacre Homes and School's, solicit proposals and gain adequate information by which the Greenacre Homes and School may evaluate the services offered by the Proposer.

Founded in 1975, Greenacre Homes and School (Greenacres) is one of the most comprehensive and innovative agencies of its kind in Sonoma County serving boys and young men with special needs related to autism spectrum disorder, learning disabilities, post-traumatic stress disorder, developmental delays, abuse and emotional challenges.

Greenacre Homes and School, herein after referred to as the School seeks Internet Access Services for its Administrative Offices, School and School Annex locations identified in Section 3.

The School discourages lengthy and costly proposals. Proposals should be prepared simply, economically and provide a straightforward, concise description of the Proposer's service design and capabilities to satisfy the requirements of the RFP. Emphasis should be on completeness and clarity of content.

For a proposal to be valid, it must address all aspects of desired service and be received by the School's representative no later than 5:00pm, Friday, December 18, 2026.

2 PROPOSAL EVALUATION

All valid proposals will be evaluated using the following scale:

E-Rate Eligible Costs (recurring and non-recurring)	50%
Bandwidth availability	20%
Uniformity of offering	20%
Support Services	10%

3 GENERAL REQUIREMENTS AND INFORMATION

3.1 SITES

3.1.1 Greenacre Homes and School Administrative Offices
438 Eddie Lane, Sebastopol, CA. 95472

3.1.2 Greenacres School – School Office
7590 Atkinson Rd., Sebastopol, CA. 95472

3.1.3 Greenacres School - Vocational Ed Building
7590 Atkinson Rd., Sebastopol, CA. 95472

3.1.3 Greenacres Annex
1665 Gravenstein Hwy N, Sebastopol, CA. 95472

3.2 GREENACRES INTERNET ACCESS

Internet Service sought by Greenacres for all Sites:

- Business Internet/DSL or equivalent service
  - 1Gb Download
  - 35mbps Upload
- Service to be provided under three-year term agreement
- Single billing statement for services provided to four sites.

Services sought by the School are to be:

- Eligible for E-Rate Priority One Telecommunications Services discounts
- Eligible for California Teleconnect Fund discounts

4 PROPOSER'S REQUIREMENTS

4.1 PROPOSER'S RESPONSE REQUIREMENTS AND COMMITMENTS

Proposer shall

- Confirm that proposer has completed or commitment to complete FCC Form 473 Service Provider Annual Certification Form for Funding Year 2027-2028.
- Provide monthly recurring and non-recurring costs for services being proposed for:
  - Three-year contractual agreement
    - If no contractual agreement is available, School will accept month to month service agreement.
- Confirm ability to provide a single bill for all services.

- Identify bandwidth proposed for Business Internet/DSL or equivalent service.
- Identify number of static IP addresses provided with service
    - Identify cost for additional IP addresses, if applicable.
- Identify any portion of proposed services that are ineligible for E-Rate discounts, if applicable.
- Define support services available for the School to resolve potential service issues.
- SPIN numbers for all services.

5 RFP TERMS

School requires RFP submittals no later than 5:00pm, Friday, December 18, 2026. Proposals must be valid through the E-Rate Funding Year 2027-2028.

Submit responses as a PDF file, emailed to School's Consultant:
rich@aagjconsulting.com

Received RFP's will be reviewed, following the close of the submission window.

School reserves the right to make an award without further discussion of any proposal submitted. There shall be no best and final offer procedure. Therefore, each proposal should be initially submitted on the most favorable terms the vendor can offer.

After the evaluation of proposals and final consideration of all pertinent information available, the School shall issue a written notice which shall identify the apparent best evaluated Proposer. The notice shall not create rights, interests or claims of entitlement in the apparent best evaluated Proposer or any vendor.

School reserves the right to reject any or all proposals submitted and waive any formality in the proposals received.

The contract, if awarded, will be to the vendor, considered to be the best value to the School. Best value will be considered based upon the proposal evaluation matrix identified in Section 2 of this document.

6 CONTRACTS

School prefers three-year contractual agreement. Will accept month-to-month agreement.

Contract is subject to approval the Greenacres Homes and School's legal representative, Board of Directors and is contingent upon full E-Rate funding.

School reserves the right to install proposed service prior to notification of E-Rate funding or to delay installation commencement date until notification of E-Rate funding has been received. If E-Rate funding is denied, the contract shall be void.

7 CONTACT INFORMATION

Direct contact with District personnel during RFP process is prohibited and will result in disqualification of potential service providers that ignore this prohibition.

Direct contact between District personnel and existing service providers to discuss ongoing projects initiated prior to the release of this RFP does not constitute a violation of the previously stated prohibition.

Submit questions regarding this RFP via email to District Consultant:

Rich Tunheim
Aarrestad-Gjervik Consulting
4763 Saddle Club Lane
Santa Rosa, CA. 95409
rich@aagjconsulting.com

P. 707-228-9357
F. 707-490-1547

Final date to submit questions is November 25, 2026