BIG RAPIDS PUBLIC SCHOOLS
Educating Our Future

Technology Resource Center

Request for Proposal

Dear Vendor:

This request for proposals addresses UPS's for Big Rapids Public Schools. The due date for RFP responses is Wednesday, January 13th, 2027, no later than 3:00 p.m.

Thank you for taking part in this process. If you have any questions or require clarification, feel free to contact:

Director	Phone Number	Fax Number	Email Address
Brandon Walter	(231) 592-8503	(231) 592-3494	bwalter@brps.org

Sincerely,

Brandon Walter

Brandon Walter
Technology Director
Big Rapids Public Schools

Uniform Proposal Requirements

The following pages represent the uniform requirements that must be met in order to submit bids/quotes to Big Rapids Public Schools for the equipment and installation listed.

1.00 Advertisement for Bids

1.01 Big Rapids Public Schools will receive proposals from qualified contractors for UPS's

1.02 The bid opening will be at 3:00 P.M. on Wednesday, January 13th, 2027 All bids must be received by 3:00 P.M. on Wednesday, January 13th, 2027, to be included in the bid opening. No late bids will be considered. Bid responses must be sealed and sent to the following address:

Big Rapids Public Schools
Cardinal Technology Office
ATTN: BRPS UPS / Brandon Walter
500 N. Warren
Big Rapids MI 49307

1.03 Big Rapids Public Schools reserves the right to accept or reject any bids. BRPS will be applying for Erate funding for this purchase but purchase of this equipment is not contingent upon successful receipt of USF funds.

1.04 Vendors must participate with the Universal Service Fund operated by the Schools and Libraries Corporation and provide a proper SPIN number on the submitted quotation. For information on the Universal Service Fund or the Schools and Libraries Corporation. Visit their web site at http://www.sl.universalservice.org/.

2.00 Scope of Work

The selected vendor shall provide UPS's for the following locations at Big Rapids Public Schools. The vendor shall provide installation and maintenance of the UPS's requested in this RFP.

Equipment specification for UPS's

Big Rapids Middle School

Location	Quantity	Description
MDF	1	PSI5-1500SRT2UXLIN with Network management Card or equivalent

Big Rapids High School

Location	Quantity	Description
MDF	3	PSI5-1500RT120LITAA with Network management Card or equivalent
IDF F (North)	1	PSI5-1500RT120LITAA with Network management Card or equivalent
IDF G (West)	1	PSI5-1500RT120LITAA with Network management Card or equivalent

Bus Garage

Location	Quantity	Description
MDF	1	PSI5-1500SRT2UXLIN with Network management Card or equivalent

Summary of Items

Quantity	Description
2	PSI5-1500SRT2UXLIN with Network management Card or equivalent
5	PSI5-1500RT120LITAA with Network management Card or equivalent

3.0 General Provisions

These specifications set forth conditions, and include the work to be performed, equipment to be installed, and certain methods to be employed to implement a complete operable installation.

3.01 Submittals

3.01.1 Consideration of alternate equipment shall be solely at the discretion of the Owner.

3.01.2 Any proposed alternate equipment, cable, terminations, methods, etc must be submitted for approval not less than 5 days prior to the bid due date.

3.01.3 After review of the submittals, the Owner will determine acceptability of alternate proposals.

3.01.4 Each sheet of descriptive literature submitted shall be clearly marked to identify the material or equipment as follows.

3.01.5 Submit manufacturer's product data. A manufacturer's standard flyer showing the specific item highlighted will be accepted.

4.0 Products

4.0.1 Material and equipment shall be furnished new and listed by Underwriters' Laboratories Inc. or other applicable testing agencies.

5.0 Installer Qualifications and System Warranty

5.0.1 Warranty shall be provided by system manufacturer at the completion of installation. Minimum term of warranty shall be 3 years. Manufacturer shall warrant and guarantee operation of all components individually and as a system.

6.0 Installation

6.01 Vendor will configure equipment as specified by BRPS technology staff, including mounting into BRPS equipment racks, connectivity to BRPS network, and connectivity to edge devices, and necessary testing to confirm all edge devices are functioning normally.

7.0 Discrepancies

7.01 In the event of discrepancy, immediately notify the Owner.

8.00 Evaluation of Bids

Evaluation of bids will be scored using the following factors:

Costs	30%
Service Transition	20%
Adherence to Specifications	10%
Prior Experience	10%
Past Performance	5%
Understands Needs	10%
Personnel Qualifications	5%
Management Capabilities	5%
Financial Stability	5%