Shiawassee
Regional Education Service District

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1025 North Shiawassee Street Corunna, Michigan 48817 Phone (989) 743-3471 Fax (989) 743-6477

REQUEST FOR PROPOSAL (RFP)

On Behalf of Shiawassee SITES Consortium

FIBER MAINTENANCE PLAN

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I. Introduction

I.1 Purpose

The Shiawassee Regional Education Service District (SRESD) is accepting three-year bids for the ongoing maintenance of the Shiawassee Regional Education Service Consortium (SITES) self-provisioned district owned fiber optic network with and extension option of an additional two years.

I.2 Scope

The existing fiber network was constructed primarily in the early-1990's and is not fully documented to the splice level. It consists of approximately 110 miles of fiber servicing the school districts covered by the consortium in Shiawassee County. SRESD is seeking fiber maintenance bids on 44 miles of the existing 110 miles. 99% of the network is aerial. Some buildings have buried fiber from the pole into the building. There are four additional underground areas, totaling less than 2 miles, within the network.

The Shiawassee RESD hub is located at: 1025 N. Shiawassee St., Corunna, MI 48817 and connects to the following district locations:

Byron Area Schools	312 W. Maple Ave, Byron, MI 48418
Corunna Public Schools	417 E. King St., Corunna, MI 48817
Durand Area Schools	9575 Monroe Rd., Durand, MI 48428
Laingsburg Community Schools	8008 Woodbury, MI 48848
Morrice Area Schools	691 Purdy Lane, Morrice, MI 48857
New Lothrop Area Public Schools	9285 Easton Rd., New Lothrop, MI 48460
Owosso Public Schools	600 W. Oliver St., Owosso, MI 48867
Perry Public Schools	2555 W. Britton Rd., Perry, MI 48872

II. Instructions to Bidders

II.1 Maintenance definition

When pricing maintenance, the respondent should include an overview of fiber maintenance practices including:

- Routine maintenance and inspection, including annual tree trimming around any potential obstructions.
- Scheduled maintenance windows and scheduling practices for planned outages
- Marker and handhole inspection and repair
- Handling of unscheduled outages and customer problem reports
- What service level agreement is included, and what alternative service levels may be available at additional cost
- What agreements are in place with applicable utilities and utility contractors
- Read and respond appropriately to Miss Dig and NJUNS tickets.
- Emergency restoration
- Repair of fiber breaks
- Post repair testing
- Mean time to repair
- Replacement of damaged fiber
- Replacement of fiber which no longer meets specifications
- Repair/Replace loose/broken hangars
- Time until first on-site troubleshooting

II.2 Terms

The following specifications are to be used as guidelines in quoting a solution. Although specification changes are permitted, the quality of the product/service requested must be based upon industry standards at time of delivery.

- Pricing for a 3-year agreement will be considered.
- The items requested within this RFP may or may not be USF eligible. All non-eligible products and services must be itemized. Please use the most current USF Eligible Services List located on the USAC website (http://www.usac.org/sl/) for guidance. (Note: It is the vendor's responsibility to check for updates and corrections prior to submitting bids/quotations.)
- All bidders must adhere to the Lowest Corresponding Price (LCP) guidelines (as dictated by the SLD).
- All bidders will understand that if the entity closes, contract termination fees will not be incurred by the entity.
- All bidders will understand that the entity may choose more than one provider for one type of service.
- All bidders must have an E-rate SPIN.
- All bidders must have a current FCC Form 473 (Service Provider Annual Certification – SPAC) on file with the Universal Service Administrative Company (USAC) for the applicable E-Rate funding year. Bidders must maintain compliance with all applicable E-Rate program requirements.
- The district reserves the right to accept or reject any or all quotations.

- Implementation and completion of the services are contingent upon the district receiving approved funding from the Universal Services Fund. The services may be revised or terminated if the funds from the USF discount program are not approved or do not meet the expectations of the entity. If requested, the vendor will complete the SPI (Form 474) application. It is the vendor's responsibility to understand and comply with all rules and procedures required by the Schools and Libraries Corporation and the Universal Services Fund.
- The Board reserves the right to:
    - Reject any or all bids without assigning any reason thereto
    - Be the sole judge of equivalency
    - Waive any bid requirement in accepting or rejecting bids.

II.3 Pricing

Pricing should be delivered to indicate hourly labor rates for the service types given, including emergency rates, after-hours, and other labor classifications as applicable. A representative estimate of material costs should be included with your proposal. Annual costs should not exceed $135,000 in labor and materials. Any projects that would cause the annual total to exceed these amounts must be approved separately by SITES.

Provider will handle SRESD or NJUN tickets as they come in. If the estimated cost is reasonable, the SRESD need only to be notified of the work being done.

II.4 Bid Evaluation

Price of the service will be the primary factor in the evaluation process, but the following factors will also be taken into consideration and will weigh into the decision:

- Prior experience
- Time until first on-site troubleshooting
- Understanding of needs
- Financial stability
- Personnel qualifications
- Comply with the spirit of the consortium's long range technology plan
- Compatibility with consortium hardware/software standards as set forth within district's long range technology plan
- Provide lower long-term cost of ownership
- Ability to upgrade and adapt to technological advances
- Completeness of response and adherence to bid specifications
- Summary of project implementation plan

II.5 Project Timeline

This proposal will be awarded no less than 29 days from the date of posting in order to maintain compliance with Erate 470/471 rules.

II.6 Submission

Sealed bids are to be returned no later than December 17, 2026 at 2:00 pm to Shiawassee Regional Education Service District, Attention: Todd Mein, 1025 N. Shiawassee St. Corunna, MI 48817, at which time they will be publicly opened. Bids received after the specified date and time will not be accepted.

Please include the following information on the outside of your sealed envelope:

Name of submitting firm
SEALED BID: Fiber Maintenance Plan
DUE: December 17, 2026 2:00 pm EST

No responsibility shall attach to District or their representatives for premature opening of any bid which is not properly addressed, delivered, and identified.

Please submit one (1) original and two (2) copies of the completed bid, as well as an electronic version via either CD or Flash Drive. The electronic version must have the cost analysis filled out as an Excel compatible spreadsheet. Please note your company name on the flash drive or CD submitted. Incomplete bids may not be accepted. Please see below timeline.

SITES distributed to vendors	November 18, 2026
Pre-bid Meeting at Shiawassee RESD	December 4, 2026, 10:00am
Questions due from vendors	December 11, 2026, 5:00pm
Answers due to vendors	December 14, 2026, 5:00pm
Bids due from vendors, Public Bid Opening	December 17, 2026, 2:30 pm

If there are any questions regarding the bid process, specifications or services required, please send them in writing via email to mein@sresd.org by December 11, 2026. Answers will be submitted to vendors no later than December 14, 2026. Only written questions and corresponding answers shall be binding.

III. General Terms and Conditions

III.1 Consideration of Proposals

The SITES reserves the right to reject any and all quotes; to accept portions of RFQ's and alternates in any order or combination; is not obligated to accept the lowest or any RFQ; and may waive any informality or irregularity in submittal procedures. SITES has the right to award bids in whole or in part.

III.2 Verbal Orders

Verbal orders for additions to or deletions from this RFQ must be stated in writing and agreed upon by the SRESD.

III.3 Proposal Binding Period

Prices quoted in the Vendor's response for all materials will remain in effect through the e-rate application year.

III.5 Price Stability

Contract prices and discounts shall be fixed at the time the contract is signed and deemed "approved" by the Customer and the Vendor. In the event of price changes, replacement equipment shall be purchased at the lower of contract or then current market price. In no case shall a price higher than contract price be paid for equipment proposed.

In the event that the Customer desires to purchase equipment or services not contained in the contract, future purchases will be determined using the Vendor-specified discount rate in the proposal from the manufacturer's suggested retail price as of the date of the order.

In the case of discrepancy in computed proposal prices, the lowest combined value of individual unit costs shall prevail.

In no case shall the price exceed the favored Vendor prices.

III.6 Variation in Quantities and Configurations

Equipment and quantity requirements are the best estimates currently available. The Customer reserves the right to modify quantity and configuration requirements. The Vendor agrees to sell the Customer the revised quantity of items at the unit price as stated in the RFQ regardless of quantity changes.

III.7 Payment Conditions

Payment shall be made upon final acceptance of the job by the Customer. The project will be deemed acceptable when the Vendor delivers to the Customer (as applicable):

- ✔ ***Cables which are 100% free of defective pairs of copper or fiber strands.***
- ✔ ***Passing Network Certification test results by an approved Level III tester on the horizontal cabling.***
- ✔ ***OTDR / TDR test results on the backbone cables.***
- ✔ ***Inspection of Vendors work by the District has been conducted.***
- ✔ ***Documentation and other deliverables have been delivered to customer.***

Acceptance shall be further defined as beneficial use by the Customer. Acceptance will be deemed "in full" upon receipt by the Vendor of a Notice of Acceptance issued by the Customer upon beneficial use and full implementation of the Terms and Conditions and Technical Specifications of the Contract. Upon receipt of the Notice of Acceptance, the Vendor shall notify the Customer in writing of a release of all liens for all materials and services associated with this project.

III.8 Warranty

The Vendor shall promptly, at no cost to the Customer, correct or re-perform (including modifications or additions as necessary) any nonconforming or defective workmanship or labor within one year after completion of the project of which the work is a part.

The period of the Vendor's warranties for any items herein are not exclusive remedies, and the Customer has recourse to any warranties of additional scope given by the Vendor to the Customer and all other remedies available at law or in equity. The Vendor's warranties shall commence with acceptance of/or payment for the work in full.

If the Vendor procures equipment or materials under the Contract, the Vendor shall obtain for the benefit of the Customer equipment and materials warranties against defects in materials and workmanship to the extent such warranties are reasonably obtainable.

The Vendor shall pass along to the Customer any additional warranties offered by the manufacturers, at no additional costs to the Customer, should said warranties extend beyond the one-year period specified herein.

This warranty shall in no manner cover equipment that has been damaged or rendered un-serviceable due to negligence, misuse, acts of vandalism, or tampering by the Customer or anyone other than employees or agents of the Vendor. The Vendor's obligation under its warranty is limited to the cost of repair of the warranted item or replacement thereof, at the Vendor's option. Insurance covering said equipment from damage or loss is to be borne by the Vendor until full acceptance of equipment and services.

III.9 Inspection, Acceptance, and Title

Title to/or risk of loss or damage to all items shall be the responsibility of the successful Vendor until acceptance by the Customer, unless loss or damage results from negligence by the Customer. If the materials or services supplied to the Customer are found to be defective or do not conform to the specifications, the Customer reserves the right to cancel the contract upon written notice to the Vendor and return products at the Vendor's expense, based upon the terms of the Contract.

The Customer shall at all times have access to the work wherever it is in preparation or progress, and the Vendor shall provide proper facilities for such access and for inspection.

The Vendor shall not close up any work until the Customer has inspected the work. Should the Vendor close up the work prior to inspection by the Customer, the Vendor shall uncover the work for inspection by the Customer at no cost to the Customer, and then recover the work according to the specification contained herein.

The Vendor shall notify the Customer in writing when the work is ready for inspection. The Customer will inspect the work as expeditiously as possible after receipt of notification from the Vendor.

Price quotations are to include the furnishing of all materials, permits, make readies, equipment, maintenance and training manuals, tools, and the provision of all labor and services necessary or proper for the completion of the work, except as may be otherwise expressly provided in the Contract Documents. The Customer will not be liable for any costs beyond those proposed herein and awarded. Time and materials quotes will be unacceptable. The Customer is a non-taxable entity and as such sales, consumer, use, and other taxes are not applicable.

III.10 Subcontractors

Each subcontractor shall agree to be bound to the Vendor by the terms and conditions of this RFQ.

III. 11 Equal Employment Opportunity

In connection with the execution of this Contract, the Vendors and subcontractors shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, age, or national origin. The Vendors shall take affirmative action to ensure that minority and disadvantaged applicants are employed and employees are treated during their employment without regard to race, religion, color, sex, age, or national origin.

III. 12 Compliance with Laws and Regulations

The Vendor performance of the work shall comply with applicable federal, state, and local laws, rules, and regulations. The Vendor shall give required notices, shall procure necessary governmental licenses, permits and inspections, and shall pay without burden to the Customer, all fees and charges in connection therewith unless specifically provided otherwise. In the event of violation, the Vendor shall pay all fines and penalties, including attorney's fees and other defense costs and expenses in connection therewith.

Safety

The Vendor shall take the necessary precautions and bear the sole responsibility for the safety of the methods employed in performing the work. The Vendor shall at all times comply with the regulations set forth by federal, state, and local laws, rules, and regulations concerning "OSHA" and all applicable state labor laws, regulations, and standards. The Vendor shall indemnify and hold harmless The Customer from and against all liabilities, suits, damages, costs, and expenses (including attorney's fees and court costs), which may be imposed on the Customer because of the Vendor, subcontractor, or supplier's failure to comply with the regulations stated herein.

Patents and Royalties

The Vendor, without exception, shall indemnify and hold harmless the Customer and its employees from any liability of any nature or kind, including costs and expenses for, or on account of, any trademarked, copyrighted, patented, or non-patented invention, process, or article manufactured or used in the performance of the Contract, including its use by the Customer. If the Vendor or subcontractor uses any design, device, or materials covered by letters, patent, trademark, or copyright, it is mutually understood and agreed without exception that the proposal prices shall include all royalties or cost arising from the use of such design, device, or materials in any way involved in the work.

Ownership and Use of Architect's Drawings, Specifications and Other Documents

The Drawings, Specification and other Documents prepared by the Architect are instruments of the Architect's services through which the Work to be executed by the Vendor is described. The Architect grants the Customer a license to use and permit the use of copies, including reproducible copies of the Drawings, Specifications, and other documents prepared by the Architect in connection with the Customer's construction of the Project, its use, and occupancy.

The Drawings, Specifications, and other documents shall not be used on other Projects by the Vendor without the prior written consent of the Architect, and the Vendor shall take such action as may be necessary to prevent their use on other projects. The Vendor and Sub-contractors are granted a limited license to use (but not reproduce) applicable portions of the Drawings, Specifications, and other documents appropriate to and for use in execution of their Work under this RFQ.

Indemnification

The Vendor shall indemnify and hold harmless Shiawassee RESD SITES and their employees from or on account of any injuries or damages, received or sustained by any person or persons, during or on account of any operation connected with this Contract; or by consequence of any negligence (excluding negligence by the Customer, its agents, Consultant or employees) in connection with the same; or by use of any improper materials or by or on account of any act or omission of said Vendor or its subcontractors, agents, servants, or employees. The Vendor further agrees to indemnify and hold harmless the Customer, its agents, Consultant or employees, against claims or liability arising from or based upon the violation of any federal, state, county, city, or other applicable laws, bylaws, ordinances, or regulations by the Vendor, its agents, associates, or employees.

The indemnification provided above shall obligate the Vendor to defend at its own expense or to provide for such defense, at the Customer's option, of any and all claims of liability and all suits and actions of every name and description that may be brought against the Customer which may result from the operations and activities under this Contract whether the installation operations be performed by the Vendor, subcontractor, or by anyone directly or indirectly employed by either.

The award of this Contract to the Vendor shall obligate the Vendor to comply with the foregoing indemnity provision; however, the collateral obligation of insuring this indemnity must be complied with as set forth.

III.14 INSURANCE

Liability and Insurance

The Vendor shall assume the full duty, obligation, and expense of obtaining and maintaining necessary insurance while providing services to the Customer under the requirements of this RFQ and any addendum.

Insurance Coverage

The Vendor shall be fully liable to provide and maintain in force during the life of this Contract, such insurance, including Public Liability Insurance, Product Liability Insurance, Auto Liability Insurance, Worker's Compensation, and Employer's Liability Insurance as will assure to the Customer the protection contained in the foregoing indemnification provision undertaken by the Vendor. Such policies shall be issued by United States Treasury-approved companies authorized to do business in the State of Michigan and having agents upon whom service of process may be made in the Customer and shall contain as a minimum, the following provisions, coverage, and policy limits of liability.

General Liability

General Liability Insurance shall protect the Shiawassee RESD SITES, its subcontractors, agents, and employees from claims for damages. General Aggregate shall not be less than Two Million Dollars (U.S. $2,000,000.00) and it shall apply in total to this project only. Products – Comp/GP Aggregate shall not be less than Two Million Dollars (U.S. $2,000,000.00). Personal & ADV Injury shall not be less than One Million Dollars (U.S. $1,000,000.00). Each Occurrence shall not be less than One Million Dollars (U.S. $1,000,000.00). Fire Damage shall not be less than Fifty Thousand Dollars (U.S. $50,000.00) on any one (1) fire. Medical Expense shall not be less than Five Thousand Dollars (U.S. $5,000.00) on any one (1) person. Broad Form Property Damage coverage shall include completed operations.

Product Liability

Product Liability or Completed Operations Insurance shall have bodily injury limits of liability of not less than Five Hundred Thousand Dollars (U.S. $500,000.00) per person; Five Hundred Thousand Dollars (U.S. $500,000.00) per occurrence, and Five Hundred Thousand Dollars (U.S. $500,000.00) aggregate.

Workers' Compensation and Employer's Liability

Workers' Compensation and Employer's Liability Insurance shall meet minimum requirements set by the State of Michigan, but in no case less than Five Hundred Thousand Dollars (U.S. $500,000.00). The Disease Policy Limit shall not be less than Five Hundred Thousand Dollars (U.S. $500,000.00).

Proof of Insurance

The Vendor shall furnish to the Customer a Certificate of Insurance or duplicate policies of insurance described above which specifically protect the Customer. Shiawassee RESD shall be identified as additional insured on the General Liability policy form. Shiawassee RESD shall be named as the Certificate Holder.

Such certification must contain a provision for notification of the Customer thirty (30) days in advance of any material change in coverage or cancellation.

Notification shall be in writing and signed in ink by a duly authorized officer of the Insurer.

Insurance Companies are subject to approval and may be rejected by the Customer without stated cause.

Claims

In any and all claims against the Customer, or any of their agents or employees by any employee of the Vendor, any subcontractor, or anyone directly or indirectly employed by any of the contracting parties, or anyone for whose acts any of them may be liable, the indemnification obligation shall not be limited in any way by any limitation on the amount or types of damages, compensation acts, disability benefit acts, or other employee benefit acts.

III.15 Special Conditions

This facility is an educational facility that provides services to the students of the Customer. As such, activities in all buildings are critical to the provisioning of services to the students and staff and shall not be interrupted by the Vendor's work activities.

Service interruptions during normal business hours must be coordinated by the Vendor to minimize impact to the end users.

The Vendor will be required to work around all of the conditions listed above, as well as working with the Customer's staff and students to minimize disruptions to normal Customer activities.

Recognizing the environment in which work is to be done, smoking, consumption of alcoholic beverages and inappropriate language are not acceptable. Smoking is not permitted anywhere on school property. Contingent on awarding of the contract, anyone assigned to work on the project must pass and provide a background check to have on file at the District. Any cost associated with this is the responsibility of the Vendor.

Cancellation

In the event any provisions of this RFQ are violated by the Vendor, the Customer may give written notice to the Vendor stating the deficiencies. Unless deficiencies are corrected within five (5) working days, recommendations will be made to the Customer for immediate cancellation. The Customer reserves the right to terminate immediately any contract resulting from this RFQ for failure to correct deficiencies.

Advertising

The Vendor agrees not to use the results from this RFQ as a part of any commercial advertising without prior written approval of the Customer.

Installation Guidelines

All work performed on this project will be installed under the guidelines of the current edition of the National Electrical Code®, the current edition of the National Electrical Safety Code®, the current issue of the ANSI/NECA/BICSI-568 Standard for Installing Commercial Building Telecommunications Cabling, the current edition of the BICSI Telecommunications Distribution Methods Manual, the current edition of the BICSI Cabling Installation Manual, the latest issue of the ANSI/TIA/EIA Standards as published by Global Engineering Documents as ANSI/TIA/EIA Telecommunications Building Wiring Standards, and all local codes and ordinances.

III.16 Statewide Prohibition Against Iran-Linked Businesses

The Michigan State legislature passed legislation to prohibit entities that have certain economic relationships with Iran from submitting a bid on a request for proposals (RFQ) from state public entities, to require bidders for certain public contracts to submit certification of eligibility with a bid, and to respond to and report a false certification.

The "Iran Economic Sanctions Act" (P.A. 517 of 2012) makes an Iran-linked business ineligible to submit a bid on a RFQ with a public entity. School districts, community college districts, and intermediate school districts must require each entity submitting a bid on an RFQ to certify it is not an Iran-linked business. This requirement applies to all RFQs and not just to construction projects

The Iran Economic Sanctions Act defines Iran-linked business as either of the following:

-- A person engaging in investment activities in the energy sector of Iran, including a person who provides oil or liquefied natural gas tankers or products used to construct or maintain pipelines used to transport oil or liquefied natural gas for the energy sector of Iran.

-- A financial institution that extends credit to another person, if that person will use the credit to engage in investment activities in the energy sector of Iran.

By responding to this RFQ, the Vendor certifies that it does not qualify as an Iran-linked business under these conditions.

IV. Specifications and pricing summary

IV.1 Documentation

Compile product data and related information appropriate for Customer's maintenance and operation of products and services furnished under this RFP. Prepare the data in a form for use by Customer's IT personnel. Updated information will be maintained as CAD files where appropriate. District will retain ownership of CAD files generated under contract and reserves rights to those files without extra fee at contract termination.

Any work performed will maintain consistency of as-built documentation to these standards.

- Fiber cable routes
- Drawings, site drawings, permit drawings, and computerize design maps and electronically stored consolidated field notes for the entire route must include:
    - Verification of as-built and computerized maps
    - Splicing locations
    - Optical fiber assignments at patch panels
    - Optical fiber assignments at splice locations
    - Installed cable length
    - Date of installation
    - Aerial installation documents should include
        - Pole attachment inventories
        - Pole attachment applications
        - Pole attachment agreements between respondent and other utilities
        - GPS points of reference for utility poles
        - Photo images of poles to which fiber is attached
    - Underground installation documents should include
        - Conduit design and detailing
        - Manhole detailing
        - Preparation of all forms and documentation for approval of conduit construction and/or installation,

- Fiber details will include:
    - Manufacturer
    - Cable type and diameter
    - Jacket type: singlemode
    - Fiber core and cladding diameter
    - Fiber attenuation per kilometer
    - Fiber bandwidth and dispersion
    - Index of refraction
- OTDR documentation will include:
    - Each span shall be tested bi-directionally from endpoint to endpoint.
    - Each span's traces shall be recorded and mapped. Each splice loss from each direction and the optical length between splices as well as any of the information required by Span Map.
    - Reel acceptance
    - Individual fiber traces for complete fiber length
    - Paper and computer disk records of all traces
    - Losses of individual splices
    - Anomalies
    - Wavelength tests and measurement directions
    - Manufacturer, model, serial number, and date of last calibration of OTDR
- Power Meter documentation will include:
    - Total link loss of each fiber
    - Wavelengths tested and measurement directions
    - Manufacturer, model, serial number, and date of last calibration for all equipment used
- Documentation of all splices, including in-capsule

IV.2 Standards and Codes

Specifications in this document are not meant to supersede state law or industry standards. Respondents shall note in their response where their proposal does not follow the requested specification to comply with state law or industry standard. The following standards are based upon the *Customer-Owned Outside Plant Design Manual* (CO-OSP) produced by BICSI, the *Telecommunications Distribution Methods Manual* (TDMM) also produced by BICSI, ANSI/TIA/EIA and ISO/IEC standards, and NEC codes, among others.

It is required that the respondent be thoroughly familiar with the content and intent of these references, standards, and codes and that the respondent be capable of applying the content and intent of these references, standards, and codes to all outside plant communications system designs executed on the behalf of the district.

Bids must include the following to be considered complete:

- **Contractor Agreement Form – Attachment A**
  Complete Attachment A-Contract Agreement Form. A corporate official legally authorized to bind the company must sign the Vendor Signature Page in black or blue ink.

- **Additional Vendor Information – Attachment B**
  Please complete Attachment B with additional vendor information.

- **Iran Affidavit – Attachment C**
  Public Act 517 of 2012 defines an Iran Linked Business as: 1) a person engaging in investment activities in the energy sector of Iran, including a person that provides oil or liquefied natural gas tankers or products used to construct or maintain pipelines used to transport oil or liquefied natural gas for the energy sector of Iran; or 2) a financial institution that extends credit to another person, if that person will use the credit to engage in investment activities in the energy sector of Iran. Please sign certifying that your company is not an Iran linked business.

- **Familial Disclosure – Attachment D**
  Complete and submit with proposal

- **Cost Analysis – Attachment E**
  Complete and submit the electronic spreadsheet

- **Specification Drawings – Attachment F**

Shiawassee
Regional Education Service District

Attachment A–Vendor Signature Page
Shiawassee SITES Fiber Maintenance RFP

Bids To Be Returned To: Shiawassee RESD
Attn: Todd Mein
1025 N. Shiawassee St., Corunna, MI 48817

Bid Due Date **December 17, 2026**
2:00 pm EST or before

By signing below, the undersigned certifies that he/she has read and understands the instructions and conditions to Vendors, the information provided is accurate and that a duly authorized agent of your firm has signed this proposal. The bidder certifies offers to furnish products and/or services in strict accordance with the requirements of the proposal including terms and conditions; bidder certifies that they understand the services to be provided; that prices quoted are correct; and that this proposal is valid ninety (90) days from the date submitted. Further, that he/she will abide by these terms and all applicable state, federal and local laws and regulations governing the services requested. The undersigned also certifies that the company has not been debarred or suspended from doing business with the federal government and does not appear on SAM (System for Award Management) as an Excluded Party.

Company Information

Company Name

Mailing Address

Licensure Number

Erate SPIN

Contact Information

Name of Person Completing Bid

Email of Person Completing Bid

Telephone Number

Fax Number

Exceptions

*Please list out any exceptions to the terms, conditions or specifications to the **Shiawassee SITES Fiber Maintenance RFP** Any exceptions need to be confirmed in writing before being accepted by Shiawassee RESD.*

Authorized Signature

Form to be signed by authorized company representative in either blue or black ink

Authorized Signature

Name of Signatory

Title of Signatory

Payment Terms

Standard payment terms are a minimum net 30 days. Please note any early payment term discount and/or deferred payment programs.

Reference Information

Please provide a minimum of three references (K-12 institutions preferred) where similar program has been utilized within the past five years, or is being completed. This list must include names, addresses and phone numbers of the individuals at the place of business to be contacted.

1. School District/Company Name

   Address

   Contact Name Phone Number

2. School District/Company Name

   Address

   Contact Name Phone Number

3. School District/Company Name

   Address

   Contact Name Phone Number

Additional Information

Please provide any additional information that you believe to be relevant to this RFP and your capabilities to provide the services required.

● W-9 Form Attached	**Yes**	**No**
● Does your company accept EFT Payments?	**Yes**	**No**
● Can your company invoice electronically?	**Yes**	**No**
● Has your firm been debarred or suspended from doing business with any agency of the Federal Government in the past five years?	**Yes**	**No**
● Has your firm been debarred or suspended from doing business with any State Government in the past five years.	**Yes**	**No**

Vendor Information

AFFIDAVIT OF COMPLAINT - IRAN ECONOMIC SANCTIONS ACT
Michigan Public Act No. 517 of 2012

The undersigned, the owner or authorized officer of
(the "Bidder"), pursuant to the compliance certification requirement provided in the Shiawassee Regional Education Service District ("Shiawassee RESD") Sites Consortium Invitation to Bid, hereby certifies, represents and warrants that the Bidder (including its officers, directors and employees) is not an "Iran Linked Business" within the meaning of the Iran Economic Sanctions Act, Michigan Public Act No. 517 of 2012 (the "Act"), and that in the event Bidder is awarded a Contract as a result of the aforementioned Request for Proposal, the Bidder will not become an "Iran Linked Business" at any time during the course of performing under the Contract.

The Bidder further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than $250,000.00 or 2 times the amount of the Contract or proposed Contract for which the false certification was made, whichever is greater, the cost of Shiawassee RESD's investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on an Invitation To Bid for three (3) years from the date the it is determined that the person has submitted the false certification.

Vendor Information

Name of Bidder

By

Date

State of) SS.

County of)

Notarized Signature

This instrument was acknowledged before me on the day of ,
date month year

by
Bidder Signature Name

Notary Signature

Notary Name
County,

My Commission Expires

Acting in the County of

All bidders must complete the following disclosure form in compliance with MCL 380.1267 and attach this information to their proposal.

By the attached sworn and notarized statement, we are disclosing the following familial relationship(s) that exists between the owner or any employee of the Vendor and any member of the Districts' Board, employees, or the superintendent.

Disclose any familial relationship and complete the form below in its entirety:

The following are familial relationships as described above (provide employee name, family contact name, family contact position, and familial relationship or NONE).

Owner/ Employee Name	Related To:	Relationship
1.		
2.		
3.		
4.		
5.		

Vendor Information

Signature(s):

Title:

Name of Firm:

State of)
) SS
County of)

Notarized Signature

On this day of , before me a Notary Public in and for said county, personally appeared

agent of the said firm

and who acknowledged the same to be his free act and deed as such agent.

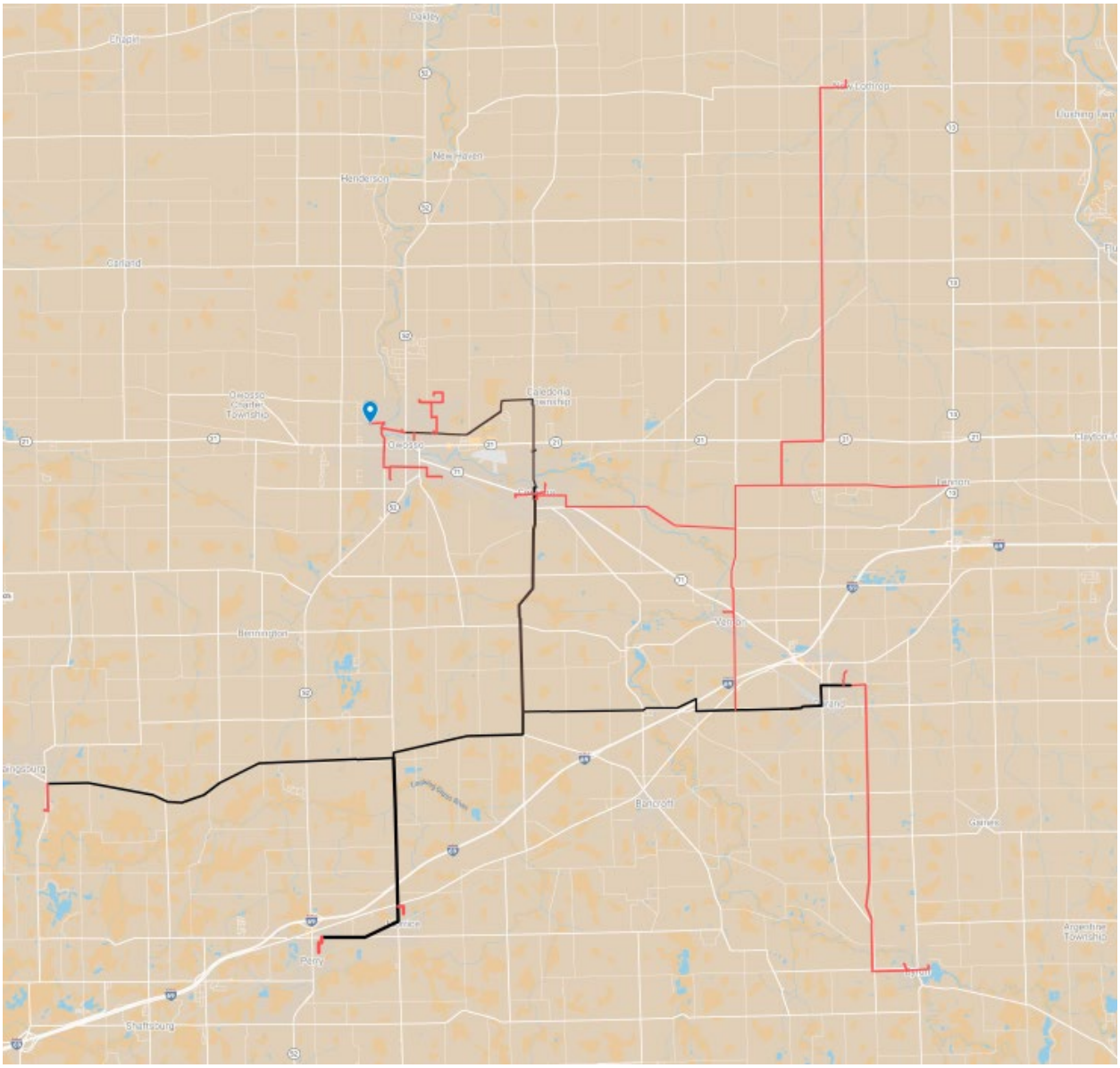
Notary Public
My Commission Expires

Sites Fiber Maintenance RFP 2027	Attachment E
Vendor:	
Vendor Erate SPIN:	
Vendor Contact:	
Contact's Email:	
Estimated Annual Cost:	

Line Item Pricing				
Item / Description	**Quantity**	**Cost**	**Subtotal**	**Notes**
			$0.00	
			$0.00	
			$0.00	
			$0.00	
			$0.00	
			$0.00	
			$0.00	
			$0.00	
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			$0.00	

Shiawassee Fiber Maintenance RFP

Attachment F



Shiawassee SITES Outside Plant

Black – Under Existing Maintenance Contract

RED – Maintenance RFP