East Valley School District #90
Yakima, WA

Wireless Access Points RFP

RFP Number: WAPS - 2027

INTRODUCTION

East Valley School District #90, hereafter referred to as "District", is seeking responses from qualified providers for Wireless Access Points in accordance with the Schools and Library Division (SLD) and E-rate funding process.

Solicitation and Service Description

The District is looking for a vendor to provide 108 wireless access points with listed accessories that meet E-rate rules and guidelines for the District. If there is a one-time connection or installation fee, list this fee separately. If there are functions, features, or services that are ineligible for E-rate funding that are offered as additional options, please provide a description of these features and services and the associated pricing separate from the eligible services. ALL services will be eligible for E-rate funding unless we are advised differently by the Service Provider.

Bidders are expected to submit a proposal that considers and is responsive to the conditions, specifications, etc., as well as the evaluation criteria set out in this document.

E-rate Requirements

The services requested in this RFP are dependent on funding from the E-rate program. The District expects each prospective bidder to make themselves thoroughly familiar with all applicable rules and regulations regarding the E-rate program. For further information regarding the E-rate Program please reference the Universal Service Administrative Company's (USAC) Schools and Library Division (SLD) website: http://www.universalservice.org/sl/

All contracts entered into as a result of this Request for Proposal and the associated Form 470 will be contingent upon:

1. Initial funding approval by the SLD.
2. Continued funding of ISP services annually by the SLD through the E-rate program.
3. Approved funded amount equal to the funding amount as requested on the Form 471.
4. The Vendor providing, at the time of bid, and maintaining a valid Service Provider Identification Number (SPIN) consistent with the type of service requested in this RFP.
5. A certified Form 486 filed by the District and a written "Notice to Proceed" from the District to the winning Bidder to initiate service. The District anticipates a project start date of April 1, 2027, to allow sufficient time for the procurement and delivery of wireless access point equipment in preparation for the upcoming E-Rate funding year beginning July 1, 2027.

The District's percentage rate, as determined on the Form 471, will be the maximum that the District is liable for. The Service Provider will be responsible to invoice USAC for the balance, using the Service Provider Invoicing method (SPI Form 474). Prior to invoicing USAC for services rendered on this project, Contractor agrees to provide the District a copy of their USAC invoice to verify that the material has been delivered and accepted by the District before Contractor bills USAC. Per E-rate rules, all invoicing must be completed within 120 days of the last date of service. Service Provider failure to invoice in a timely manner does not obligate East Valley School District #90 to pay more than the applicant share.

The District reserves the right to terminate any contract and/or agreement even with SLD funding approval. The District reserves the right to accept the pricing proposal solely dependent upon SLD approval.

Proposal Submission:

All prospective bidders wishing to provide a proposal for this project must submit their bid to the District no later than **Tuesday, January 5, 2027, 2:30 PM** Pacific Time. The deadline for all questions regarding this RFP will be **Tuesday, December 22, 2026.**

Delivery Requirements:

One (1) original version of the proposal in hard copy, (clearly marked "original) and one (1) searchable electronic copy of the proposal on a thumb drive, in PDF format, shall be submitted in a SEALED envelope or container. Proposals will be received at the District Office during regular business hours (M-F 7:00 a.m. – 4:00 p.m.) by one of the following methods: in person, first class mail or expedited courier (e.g. FedEx or UPS).

East Valley School District #90
Attn: Justin Scully, Director of Business Operations
2002 Beaudry Road
Yakima, WA 98901

All sets of the proposal and the electronic copy on a thumb drive must be submitted in a single envelope or container. The envelope or container must be SEALED. The outside of the envelope (or other package or container) must bear the following information in clear and legible form:
a) In the upper left-hand corner: print the full name and address of the bidding entity, and the name and telephone number, including area code, of the person to contact with questions about the proposal submission, and
b) In the lower left-hand corner: "Proposal Enclosed", the proposal name, proposal number, and submission deadline indicated on the Notice of Invitation to Bid.

Scope of work:

The preferred manufacturer is Meraki, however equivalent solutions that meet our technical and network requirements will be considered.

The district seeks the following:
Quantity 97 Meraki CW9174I or equivalent.
Quantity 10 Meraki CW9176I or equivalent.
Quantity 1 Meraki CW9179F with suitable antennas or equivalent.
Reoccurring licensing costs should be quoted as a 1 year, 3 year, or 5 year options.
Installation of access points and/or configuration is not requested or required.

Specific Bid Requirements:

To receive the highest consideration by the District, it is desired that each bidder will provide, at a minimum, the following information in their RFP response:

1. Itemized Bid Price Sheet – All bid prices provided by the bidder will be itemized, per the requirement of the E-rate Program. Bidder will provide itemized cost for a minimum of the following; eligible services/equipment, ineligible services/equipment, one-time costs, installation costs, any fixed costs, and utilization costs.
2. Service Agreement – Along with the Vendor's bid, it is required that the Vendor include a copy of their multi-year Service Agreement. Vendors will provide their agreement signed and dated in their bid response. Once all proposals have been received, and evaluated, the District will sign, date, and return the successful bidder's agreement.
3. Vendor Information – Bidder will provide in their bid package documentation that details; firm name, business address and phone/fax numbers of the office and corporation facilities, a brief overview of the bidder's organization, a brief history of your firm, the primary contact person to support this contract(s), and the bidder's Service Provider Identification Number (SPIN).
4. List of References – Bidder will include a minimum of three client references, school district references preferred. References will include Contact Name, Organization Name, Telephone and email information for Contact.
5. Vendor Qualifications – Bidder will provide in their bid package sufficient documentation that demonstrates the bidder's ability to provide the services as requested in this RFP.
6. Implementation Plan – Bidder will provide an implementation plan, if applicable, that details; the process

for service provider, system cut over (including a schedule), and contact Information for the Service and/or Installation Managers that will be responsible for this project. Provide any specific or required dialing codes that would be necessary with your solution.

7. The response shall include the process for obtaining CTF discounts for the services proposed.

No bid will be accepted from or contract awarded to a bidder:

1. Who is not licensed in accordance with the law.
2. Who does not hold a license qualifying them to perform work under this contract in the state of Washington.
3. Who does not hold a valid Service Provider Identification Number (SPIN) and is in good standing with the FCC/USAC.
4. Who has not successfully performed on projects of similar character and scope to the proposed work.

Selection Criteria:

The District reserves the right to reject any or all proposals and select the bid that offers the best overall benefit to the school system.

Price of E-Rate-eligible products and services	40%	Total eligible equipment, licenses, eligible installation and configuration, and other eligible costs requested
Technical specifications and performance	20%	Wi-Fi standards, capacity, throughput, coverage, security capabilities, scalability, and compliance with district specifications
Compatibility with existing infrastructure	20%	Compatibility with current switches, cabling, network management, controllers, authentication, and security systems
Vendor experience and references	10%	Successful K–12 deployments, similar projects, references, and experience supporting school districts
Proposal completeness and compliance	10%	Responsiveness to the Form 470/RFP, required documentation, accurate pricing, and clearly identified assumptions
Total	100%	

Submission of Questions

All inquiries must be submitted via e-mail:
Kevin Bound, Technology Director
East Valley School District #90
2002 Beaudry Road
Yakima, WA 98901
Email: Bound.Kevin@evsd90.org

Respondent shall restrict its contact with any other District personnel, the Administration, or the Board of Trustees, and direct all questions regarding this RFP, including questions regarding terms and conditions, to the District Representative in writing via email at the address above. Contact with any of these prohibited individuals after issuance of the RFP and before selection is made, may result in disqualification of your proposal. Questions concerning the RFP will be answered only if received by the District's Representative in writing at the email listed above on or before one week prior to the bid opening date. All questions properly and timely submitted in writing as described above will be answered in a formal written Addendum which will be posted on the USAC-SLD website using the RFP upload feature in EPC. Each Addendum issued must be acknowledged by each Proposer in its Response. Acknowledgement of all Addenda is the responsibility of the Proposer and failure to acknowledge any Addendum may be grounds for disqualification of that Offeror's Proposal.

The last day for all inquiries is **Tuesday, December 22, 2026**. The District will not respond to phone inquiries.

Other

Oral or telephone bids will not be considered, nor will modifications of proposals by such communication be considered. The customer will not be liable for any cost incurred by the respondents in preparing responses to this RFP or negotiations associated with award of a contract.

Vendor Selection/Contract Award

The District reserves the right to make the award to the bidder who submits the proposal, which meets the requirements, set forth herein and best meets the needs of the District after taking into consideration all of the aforementioned factors. The District also reserves the right to select portions of a proposal, or to reject any and all proposals.

Right to Reject Any and All Quotes

The governing board of the District reserves the right to accept or reject any or all proposals in whole or in part/or waive any irregularity in any proposal received. The District shall be the sole judge of the competency and responsibility of the Contractors. The submission of a proposal by the Vendor is an acknowledgement of this right.