RINCON VALLEY UNION SCHOOL DISTRICT
REQUEST FOR PROPOSALS
FOR
Managed Internal Broadband Service to be Funded by E-Rate Year 30 (2027-2028)
Released November 13, 2026.

1 SUMMARY

The purpose of this Request for Proposal (RFP) is to define Rincon Valley Union School District's minimum requirements, solicit proposals and gain adequate information by which the District may evaluate the services offered by the Proposer.

The Rincon Valley Union School District is located in the heart of Sonoma County and serves the children, parents, and community of northeastern Santa Rosa, California. The District's dedicated faculty and staff provide and excellent learning environment for over 3,200 kindergarten through sixth grade students attending eight elementary schools, with an additional 300+ students attending the charter middle school on two campuses. The Rincon Valley District has a strong tradition of academic excellence, preparing children to be lifelong learners. We are committed to pursuing excellence in education with a challenging curriculum for all of our students.

Rincon Valley Union School District, herein after referred to as the District, seeks a WiFi diagnostic and monitoring service, as defined in Section 3 of this RFP.

The District discourages lengthy and costly proposals. Proposals should be prepared simply, economically and provide a straightforward, concise description of the Proposer's capabilities to satisfy the requirements of the RFP. Emphasis should be on completeness and clarity of content.

In order for a proposal to be considered valid, it must address all aspects of desired telecommunications services and be received by the District's representative no later than 5:00pm, Friday, December 11, 2026.

2 PROPOSAL EVALUATION

All valid proposals will be evaluated using the following scale:

Cost, E-Rate Eligible	40%
Technology Evaluation	25%
Training Commitment	20%
References	15%

3 GENERAL REQUIREMENTS AND INFORMATION

3.1 SITE

3.1.1 Rincon Valley Union School District Office
1000 Yulupa Ave., Santa Rosa

3.1.2 Austin Creek Elementary School
1480 Snowy Egret Dr., Santa Rosa

3.1.3 Binkley Elementary/SLCS Home Study Campus
4965 Canyon Dr., Santa Rosa

3.1.4 Madrone Elementary
4550 Rinconada Dr., Santa Rosa

3.1.5 Manzanita Elementary/RVIPP Campus
1687 Yulupa Ave., Santa Rosa

3.1.7 Sequoia Elementary
5305 Dupont Dr., Santa Rosa

3.1.8 Village Elementary School
900 Yulupa Ave., Santa Rosa

3.1.9 Whited Elementary
4995 Sonoma Highway, Santa Rosa

3.1.10 Rincon Valley Partnership
4580 Bennett View Dr., Santa Rosa

3.1.11 Spring Lake Middle School
4675 Mayette Ave., Santa Rosa

3.2 GENERAL INFORMATION

The District has identified the need to improved network performance through utilization of Managed Internal Broadband services that provide diagnostic and monitoring capability of its existing wireless local area network equipment.

- Existing WLAN - Meraki CW9166i-MR
    - Quantity - 247

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3.3 DISTRICT REQUIREMENTS AND INFORMATION

District seeks a vendor agnostic, diagnostic and monitoring solution with proactive and reactive troubleshooting capabilities for wired and wireless networks.

Service preferred by District to be/have:

- Cloud-based service capable of support individual school campus locations
    - Total of 10 sites.
- Automated problem and solution identification
- Historical forensics capability
- Training for District Technology personnel

4.0 PROPOSER' RESPONSE REQUIREMENTS AND COMMITMENTS

Proposer's responses are required in PDF file format and shall be emailed to the District's Consultant: rich@aagjconsulting.com

- Hard copy responses are not required.

Proposer shall:

- Confirm that proposer has completed FCC Form 473 Service Provider Annual Certification Form for Funding Year 2027-2028.
- Service Description to include:
    - Equipment to be provided (if applicable)
    - Support and maintenance
    - Training to be provided
    - Warranty
- Proposal pricing for service to include:
    - Service costs for five-year term
- Identify implementation plan for proposed service
    - Should proposer's implementation plan include utilization of sub-contractors:

- Identify work to be completed by proposer's personnel
- Identify work to be completed by sub-contractor

Response requirements:

- Provide a minimum of three references utilizing proposed service.
  - Include contact information and scope of work completed.
- Provide the following for service(s) to be provided to the District.
  - SPIN number(s)
  - Confirm ability to provide SPI invoicing.

5 RFP TERMS

District requires RFP submittals no later than 5:00pm, Friday, December 11, 2026. Proposals must be valid through the E-Rate Funding Year 2027-2028.

District requests email responses to this RFP.
Email responses to: rich@aagjconsulting.com

No hard copy response is required.

Received response's will be opened and read by the District's evaluation team, privately, following the close of the submission window.

District reserves the right to make an award without further discussion of any proposal submitted. Therefore, each proposal should be initially submitted on the most favorable terms the vendor can offer.

After the evaluation of proposals and final consideration of all pertinent information available, District shall issue a written notice which shall identify the apparent best evaluated Proposer. The notice shall not create rights, interests or claims of entitlement in the apparent best evaluated Proposer or any vendor.

District reserves the right to reject any or all proposals submitted and waive any formality in the proposals received.

The contract, if awarded, will be to the vendor considered to be the best value to District. Best value will be considered based upon the proposal evaluation matrix identified in Section 2 of this document

6 CONTRACTS

Contract shall be for E-Rate Funding Year 2027-2028 and restate provider's commitments as identified in Section 4 of this RFP.

Contract term to be five years.

Contractual agreements to be reviewed by District's legal representative and approval of the Board of Trustees of the Rincon Valley Union School District.

7 CONTACT INFORMATION

Direct communication with District personnel during Form 470/RFP process is prohibited. Prospective service providers that ignore this prohibition are subject to disqualification.

Direct contact between District personnel and existing service providers to discuss ongoing projects initiated prior to the release of this RFP does not constitute a violation of the previously stated prohibition.

Submit questions regarding this RFP via email to District Consultant:

Rich Tunheim
Aarrestad-Gjervik Consulting
4763 Saddle Club Lane
Santa Rosa, CA. 95409
rich@aagjconsulting.com

P. 707-228-9357
F. 888-812-8992

Last date to submit questions is Friday, November 19, 2026