RINCON VALLEY UNION SCHOOL DISTRICT
REQUEST FOR PROPOSALS
FOR
Local Area Network Switches
Funded by E-Rate Year 30 (2027-2028)
Released November 13, 2026.

1 SUMMARY

The purpose of this Request for Proposal (RFP) is to define Rincon Valley Union School District's minimum requirements, solicit proposals and gain adequate information by which the District may evaluate the services offered by the Proposer.

The Rincon Valley Union School District is located in the heart of Sonoma County and serves the children, parents, and community of northeastern Santa Rosa, California. The District's dedicated faculty and staff provide and excellent learning environment for over 3,200 kindergarten through sixth grade students attending eight elementary schools, with an additional 300+ students attending the charter middle school on two campuses. The Rincon Valley District has a strong tradition of academic excellence, preparing children to be lifelong learners. We are committed to pursuing excellence in education with a challenging curriculum for all of our students.

Rincon Valley Union School District, herein after referred to as the District, seeks to upgrade existing local are network switches, as defined in Section 3 of this RFP.

The District discourages lengthy and costly proposals. Proposals should be prepared simply, economically and provide a straightforward, concise description of the Proposer's capabilities to satisfy the requirements of the RFP. Emphasis should be on completeness and clarity of content.

In order for a proposal to be considered valid, it must address all aspects of desired telecommunications services and be received by the District's representative no later than 5:00pm, Friday, December 11, 2026.

2 PROPOSAL EVALUATION

All valid proposals will be evaluated using the following scale:

E-Rate Eligible Costs	30%
Technology Staff Equipment Knowledge	25%
Completeness and Accuracy of Proposal	20%
References	15%
Prior Vendor Experience	10%

2.1 EVALUATION CRITERIA CLARIFICATION

2.1.1 Cost for E-Rate Eligible Equipment and Services – Pre-discounted Equipment and Services Cost.

2.1.2 Technology Staff Equipment Knowledge – Staff familiarization with proposed equipment. Includes technical evaluation of equivalent equipment and/or training requirements.

2.1.3 Completeness and Accuracy of Proposal – Recognition of District's specific requirements, including identification of E-Rate ineligible equipment, services, sale tax and miscellaneous fees.

2.1.4 Local Sonoma County school district references are preferred and will be scored higher than out-of-county references.

2.1.5 A positive prior vendor experience will receive a score of (+1). A negative prior vendor experience will receive a score of (-1).

3 GENERAL REQUIREMENTS AND INFORMATION

3.1 SITE

3.1.1 Rincon Valley Union School District Office
1000 Yulupa Ave., Santa Rosa

3.1.2 Austin Creek Elementary School
1480 Snowy Egret Dr., Santa Rosa

3.1.3 Binkley Elementary/SLCS Home Study Campus
4965 Canyon Dr., Santa Rosa

3.1.4 Madrone Elementary
4550 Rinconada Dr., Santa Rosa

3.1.5 Manzanita Elementary/RVIPP Campus
1687 Yulupa Ave., Santa Rosa

3.1.7 Sequoia Elementary
5305 Dupont Dr., Santa Rosa

3.1.8 Village Elementary School
900 Yulupa Ave., Santa Rosa

3.1.9 Whited Elementary
4995 Sonoma Highway, Santa Rosa

3.1.10 Rincon Valley Partnership
4580 Bennett View Dr., Santa Rosa

3.1.11 Spring Lake Middle School
4675 Mayette Ave., Santa Rosa

3.2 GENERAL INFORMATION

- As a small District, staff familiarization with Local Area and Wireless equipment is a critical component to optimum network function and reliability. For that reason, the District has identified specific preferred equipment with which staff have been trained.
- The District prefers Juniper Local Area Network switches. The District will consider proposal for equivalent equipment from a different manufacturer. Specific part numbers are provided to allow prospective providers to determine equivalent equipment.
- No installation services or licensing is required.

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3.3 DISTRICT REQUIREMENTS AND INFORMATION

- Local Area Network Switches
  - Juniper EX4000-48MP
    - Quantity - 66

4.0 PROPOSER' RESPONSE REQUIREMENTS AND COMMITMENTS

Proposer's responses are required in PDF file format and shall be emailed to the District's Consultant: rich@aagjconsulting.com

- Hard copy responses are not required.

Proposer shall:

- Confirm that proposer has completed FCC Form 473 Service Provider Annual Certification Form for Funding Year 2027-2028.
- Proposal pricing for service to include:
    - Equipment costs
    - Shipping (if applicable)
    - Sales Tax @ 10.00%

Response requirements:

- Provide a minimum of three references utilizing proposed equipment.
    - Include contact information and scope of work completed.
- Provide the following for service(s) to be provided to the District.
    - SPIN number(s)
    - Confirm ability to provide SPI invoicing.

5 RFP TERMS

District requires RFP submittals no later than 5:00pm, Friday, December 11, 2026. Proposals must be valid through the E-Rate Funding Year 2027-2028.

District requests email responses to this RFP.
Email responses to: rich@aagjconsulting.com

No hard copy response is required.

Received response's will be opened and read by the District's evaluation team, privately, following the close of the submission window.

District reserves the right to make an award without further discussion of any proposal submitted. Therefore, each proposal should be initially submitted on the most favorable terms the vendor can offer.

After the evaluation of proposals and final consideration of all pertinent information available, District shall issue a written notice which shall identify the apparent best evaluated Proposer. The notice shall not create rights, interests or claims of entitlement in the apparent best evaluated Proposer or any vendor.

District reserves the right to reject any or all proposals submitted and waive any formality in the proposals received.

The contract, if awarded, will be to the vendor considered to be the best value to District. Best value will be considered based upon the proposal evaluation matrix identified in Section 2 of this document

6 CONTRACTS

Contract shall be for E-Rate Funding Year 2027-2028 and restate provider's commitments as identified in Section 4 of this RFP.

Contractual agreements to be reviewed by District's legal representative and approval of the Board of Trustees of the Rincon Valley Union School District.

7 CONTACT INFORMATION

Direct communication with District personnel during Form 470/RFP process is prohibited. Prospective service providers that ignore this prohibition are subject to disqualification.

Direct contact between District personnel and existing service providers to discuss ongoing projects initiated prior to the release of this RFP does not constitute a violation of the previously stated prohibition.

Submit questions regarding this RFP via email to District Consultant:

Rich Tunheim
Aarrestad-Gjervik Consulting
4763 Saddle Club Lane
Santa Rosa, CA. 95409
rich@aagjconsulting.com

P. 707-228-9357
F. 888-812-8992

Last date to submit questions is Friday, November 19, 2026