Lafayette School Corporation

Request for Proposals – Equipment Bid
Form 470#: 270003990

November 20, 2026

Lafayette School Corporation (the "Applicant") is seeking proposals for a project to supply network equipment for its eligible locations. Bidders are advised that this project will be contingent upon the successful obtaining of Category 2 E-Rate funding, and the contract agreement between the district and the successful bidder must recognize that contingency.

The Applicant seeks an agreement that allows it to work with the selected vendor to adjust quantities and/or scale back or cancel the project entirely as needed based upon funding availability and/or the best interests of the Applicant.

Project Scope

The Applicant seeks eligible equipment as outlined in Appendix A. Equipment shall be new, factory-sealed equipment currently available from the manufacturer; the Applicant will not accept proposals of used, remanufactured, refurbished, "B stock," returns, open-box, discontinued, "gray market," or equipment in any other condition other than new and factory-sealed with all original manufacturer warranties.

The new equipment will be in place of existing equipment and will be integrated into the existing environment.

Questions

No informational meetings or building visits will be scheduled. Any questions related to the technical aspects of this document should be directed to Ben Murray at erate@lsc.k12.in.us with a copy to karenr@adtecerate.com , no later than Noon on December 4, 2027. Answers to any written questions or any additional information, revisions, or clarifications to the RFP will be provided in the form of an addendum to be posted with the FCC Form 470 on the Universal Service (E-Rate) website. It is the sole responsibility of the Service Provider to check for any addenda that may be issued.

Response Format

Responses should include the following, if applicable:

- Applicable items should include all related software and hardware components that enable the functionality of the equipment (including any necessary mounting brackets, software licenses, multi-year licenses, and basic maintenance).
- If applicable, vendor is to specify all fees, shipping charges, taxes, surcharges and contingency fees for eligible equipment.
- If applicable, vendor is to specify the manufacturer's warranty provided as an integral part of an eligible component without separately identifiable cost.
- Any ongoing subscription pricing must be listed separately.

Your response **must** include the following information:

1. Line-item pricing for each item listed in Appendix A. Any discounting applied to your proposal must be reflected at the line-item level.
2. In the case of proposed equivalent products, a thorough technical description of how each product from the manufacturer being bid meets each of the required functionalities of the product listed herein.
3. Information outlining your company's certifications and connections regarding the manufacturer's equipment being bid, and length of time your company has provided equipment from the manufacturer being bid.
4. Two (2) reference sites where your company has performed a similar installation of the equipment being bid, including business name, contact name and contact information. It is preferable that at least one reference should be for a school corporation or library system within 90 miles of the Applicant.
5. Your E-Rate SPIN Number. (You must have a current SPAC form on file with USAC.)
6. A sample contract which includes the proposal requirements and the E-Rate contingencies outlined herein.

The Applicant's review of information will be primarily focused on the substance of the details provided in response to the requirements herein including but not limited to technical details, pricing and terms, experience, references, and adherence to the response format provided. Per E-rate rules, the cost of eligible goods and services will be the most heavily weighted evaluation factor. The Applicant prefers that the selected vendor be willing to utilize the E-Rate SPI form of invoicing (discounted invoices).

Proposals must be prepared with specificity with regard to the equipment and/or services listed herein. Bids merely listing a general menu of equipment and/or services available from a vendor, bids appearing to be automatically generated without specificity in relation to the requirements of this RFP, and bids missing substantial information but inviting the applicant to contact the bidder to refine the bid and/or discuss specifics will not be considered valid bid responses and will be disqualified from consideration. This includes any SPAM and/or robotic responses. For more information, please review the USAC E-Rate News Brief of February 15, 2024.

Proposal Delivery

Notice is hereby given that the Board of School Trustees of the Lafayette School Corporation will receive sealed bids at Hiatt Administration Building – 2300 Cason Street, Lafayette, IN 47904 until 10:00 AM Eastern, on January 8, 2027 at which time they will be publicly opened and read aloud. Envelopes containing bids shall be plainly marked "Equipment Bid – Form 470 #270003990." Bids received after the designated time will be returned unopened.

Bidders must submit a hard copy of their bid and any required forms, AND an electronic version of the bid response (including any required forms) on a USB flash drive in a sealed envelope, with their firm's name and address clearly indicated on the envelope. Note that FAXED bids are not acceptable and will be rejected as non-responsive. Bids are to be addressed as follows: Bids are to be addressed as follows: Lafayette School Corporation, Equipment Bid – Form 470 #270003990, Attn: Ben Murray, 2300 Cason Street, Lafayette, IN 47904

The Lafayette School Board reserves the right to reject any and all bids, and to waive informalities, irregularities, and errors in the bidding to the extent permitted by law. This includes the right to extend the date and time for receipt of bids. In the event that a responsible bid is not received or if it is determined that the low bid received is too high, the bid received will be rejected and the project will be cancelled or re-bid. Bids may not be withdrawn during the sixty (60) day period immediately following the date of receipt of the bids without the consent of District.

Please email Ben Murray with your intention to bid at erate@lsc.k12.in.us with a copy to karenr@adtecerate.com.

APPENDIX A

Below is a reference of the type of equipment and capacities (or their equivalent) to be supplied. Bidders should price separately and clearly indicate any ineligible costs for all services and equipment associated with this RFP. If a product includes mixed functionality, please indicate the allocation for each function (i.e. "60% Internal Connections and 40% BMIC"). For any part numbers that have been updated or replaced by the manufacturer, bidders should offer the most similar current part.

Qty	Manu	Part Number	Description
271 +/-	Cisco	CW9164I-B	Access Points
12 +/-	Cisco	C9124AXE-B	Access Points