REQUEST FOR BIDS (RFB)

E-RATE FUNDING YEAR 2027-2028 (YEAR 30)

Luzerne Intermediate Unit 18
BEN 126025
FCC Form 470 Number: 270003879
Category One (Internet Access)

PROCUREMENT TIMELINE

To ensure a guaranteed evaluation, all interested service providers must adhere strictly to the schedule below.

Event	Date	Time	Submission / Location
Vendor Questions Due	11.20.2026	2pm est	Via Email
Q&A / Addenda Posted	11.23.2026		Posted via USAC EPC Portal
Bid Submission Deadline	12.7.2026	2pm est	Via Email

SCOPE OF WORK & TECHNICAL SPECIFICATIONS

The District is requesting proposals for two Internet Access circuit solutions at the following two locations.

Delivery Locations:

1) **Northeast Secure Treatment Unit (NESTU)** - 701 SATHERS DR PITTSTON, PA 18640

2) **LIU 18 OUTPATIENT CLINIC** - 102 ROCK ST HUGHESTOWN, PA 18640

Contract Terms: Vendors must submit pricing for the following terms:

- **36-Month Term** (with two optional 1-year voluntary extensions)
- All contracts must allow for bandwidth increases throughout the term of the contract if the bandwidths are included in the bid response, and if stated in the language of awarded contract.

District Discretion: The District may at any time, at its sole discretion add, change, or delete any of the eligible services requested above.

PROPOSAL & QUOTE REQUIREMENTS

Proposals must include all costs associated with providing service, including but not limited to:

- Monthly service fees
- Managed router/modem lease fees (if required for service to function)
- One-time construction, installation, and/or connection charges
- Estimated taxes, fees, and/or surcharges
- All ineligible costs must be clearly identified

Mandatory Compliance Elements:

- Proposals that do not provide definitive costs for the services requested (including recurring and/or one-time charges) will be considered non-responsive and may not be included in the evaluation.
- Proposals requiring applicant-owned hardware in order to function must provide specifications and, if available, an estimated cost for necessary hardware.
- Respondents shall document the ability to participate in the E-Rate program by supplying their current SPIN (Service Provider Identification Number) as part of their proposal.
- Proposals should include the service provider's terms and conditions.

Proposals that include generic/encyclopedic price lists will be considered non-responsive and will not be included in the evaluation.

SPAM and/or robotic responses will not be considered valid bid responses and will be disqualified from consideration.

APPENDIX A: REQUIRED VENDOR PRICING SHEET

Vendors must complete all fields below, for both locations, in accordance with the Proposal Requirements.

36-Month Contract Term (With Two 1-Year Voluntary Extensions)

NORTHEAST SECURE TREATMENT UNIT - 701 SATHERS DR PITTSTON, PA 18640

Bandwidth Tier	Monthly Recurring Cost (MRC)	Annual Recurring Cost (ARC)	One-Time Installation / Construction Costs	Estimated Taxes, Fees, & Surcharges	Ineligible Cost Allocation (If Any)
1.25 Gbps (current)	$				
2 Gbps	$				

Managed Router/Modem Lease Fee: $ _____ / Month *(Enter $0 if included in MRC above)*

LIU 18 OUTPATIENT CLINIC - 102 ROCK ST HUGHESTOWN, PA 18640

Bandwidth Tier	Monthly Recurring Cost (MRC)	Annual Recurring Cost (ARC)	One-Time Installation / Construction Costs	Estimated Taxes, Fees, & Surcharges	Ineligible Cost Allocation (If Any)
500/300 Mbps (current)	$				
1.25 Gbps	$				
2 Gbps	$				

CONTACT & SUBMISSION INSTRUCTIONS

All communications and proposals must be delivered digitally.

Phone-based inquiries will not receive responses.

- **Primary Procurement Contacts:**
    - **Ty Yost at** tyost@liu18.org
    - **Jessica Olsen at** jolsen@csmcentral.com
- **Email Subject Line Format:** ***470 270003879*** *– Luzerne IU 18 – Internet Proposal or Questions*

EVALUATION AND SELECTION CRITERIA

The District, in compliance with Federal Communications Commission (FCC) rules, will award to the vendor(s) providing the most cost-effective service offering. Per the Sixth Report and Order, FCC 10-175, FCC rules dictate the following:

54.503 (c)(2)(vii): All bids submitted for eligible products and services will be carefully considered, with price being the primary factor, and the bid selected will be for the most cost-effective service offering consistent with 54.511.

54.511 Ordering Services (a) Selecting a provider of eligible services: In selecting a provider of eligible services, schools, libraries, library consortia, and consortia including any of those entities shall carefully consider all bids submitted and must select the most cost-effective service offering. In determining which service offering is the most cost-effective, entities may consider relevant factors other than the pre-discount prices submitted by providers, but price should be the primary factor considered.

Therefore, the District may consider factors other than price alone in the consideration of bids; however, **"price for E-Rate eligible goods and services" will be the highest valued criterion** in the bid evaluation process.

E-RATE SPECIAL TERMS

Funding Contingency Clause (Non-Appropriation of Funds)

The District's obligation to procure services under this RFB may be contingent upon approval of E-Rate funding by USAC. If funding is denied or reduced, the District reserves the right to immediately terminate the contract or delay implementation without financial penalty.

Invoicing & Billing Methodology

Vendors must support both the **SPI Method** (Service Provider Invoice / Form 474) and the **BEAR Method** (Billed Entity Applicant Reimbursement / Form 472) at the District's annual discretion.

Lowest Corresponding Price (LCP) Compliance

As a requirement of 47 CFR § 54.511, the vendor certifies that the pricing offered represents the Lowest Corresponding Price (LCP) provided to any similarly situated customer in the geographic region.
