REQUEST FOR PROPOSALS (RFP)
CATEGORY ONE – WIDE AREA NETWORK (WAN)
E-RATE FUNDING YEAR 2027

FCC FORM 470#: 270003741
APPLICANT NAME: Campbellsport School District
BILLED ENTITY NUMBER: 132716

REQUEST FOR PROPOSALS (RFP)

The Applicant identified above hereby solicits competitive proposals from qualified Service Providers for the provision of E-Rate eligible Category One Wide Area Network (WAN) transport services pursuant to the Schools and Libraries Universal Service Support Mechanism (E-Rate Program) as administered by the Universal Service Administrative Company (USAC) under authority of the Federal Communications Commission (FCC).

This procurement is subject to all applicable federal, state, and local procurement laws, FCC regulations, USAC program requirements, and any Applicant-specific policies.

Service Providers responding to this solicitation are solely responsible for ensuring full compliance with all applicable E-Rate competitive bidding, pricing, equipment eligibility, invoicing, and record retention requirements.

RFP TIMELINE

- **RFP Issued:** 11/10/2026
- **Deadline for Submission of Questions:** 11/18/2026
- **Responses to Questions / Addenda Issued By:** 11/20/2026
- **Proposal Submission Deadline:** 12/18/2026

Mandatory Compliance Notice:
In accordance with FCC rules, the proposal submission deadline shall allow for no fewer than twenty-eight (28) full days from the posting date of the associated FCC Form 470 and/or RFP, whichever is later.

RFP CONTACTS

All communications regarding this procurement must be directed exclusively to all designated contacts below:

- Sherman Gengler: sgengler@csd.k12.wi.us
- Skylands E-Rate Operations Team: bids@e-rate.org

COMMUNICATION AND PROCUREMENT INTEGRITY REQUIREMENTS

Authorized Communications:

- All questions, requests for clarification, and correspondence must be submitted in writing via email to **all** designated RFP contacts.
- Responses to material questions shall be issued through formal written addenda. If no questions are received as outlined in the RFP timeline, an addenda will not be posted for question-and-answer purposes.
- Verbal communications, informal discussions, and individual interpretations will not and shall not be binding.

Strict Prohibition on Unauthorized Contact:
Offerors are expressly prohibited from contacting any employee, representative, or agent of the Applicant not expressly authorized in this RFP. This includes, but is not limited to Board members, Superintendents/Directors, IT personnel not listed herein, Procurement staff not listed herein, Consultants other than designated contacts.

Violation of this restriction will result in immediate disqualification.

Duty to Monitor:
Offerors bear sole responsibility for monitoring the following on a regular basis:

- FCC Form 470 postings
- EPC updates
- Applicant communications
- Addenda
- Procurement portals, where applicable

Failure to monitor updates shall not relieve Offerors of compliance obligations.

PROPOSAL SUBMISSION REQUIREMENTS

Submission Instructions:

- Proposals **must** be submitted electronically to **all** listed RFP contacts.
- Late submissions shall be automatically disqualified.
- Applicant receipt timestamp shall control submission timeliness.
- Partial submissions may be rejected unless expressly permitted.
  Offerors are solely responsible for ensuring timely and complete delivery of proposals, including mitigation of technical failures or transmission delays.

Mandatory Proposal Components:

Each proposal must include, at minimum:

- Applicant name
- BEN
- FCC Form 470 number
- Service Provider Name
- Service Provider Identification Number (SPIN)
- Service Provider contact information
- Terms and conditions
- Completed pricing worksheet

Each proposal is encouraged to include the following. Failure to provide the following may adversely affect the scoring of your proposal.

- SPI invoicing capability certification
- E-Rate compliance certifications (broad compliance with FCC rules, USAC procedures, LCP, Gift Rules, Record Retention, etc.)
- Supply chain compliance certification (ensures compliance with FCC Order 19-121)
- Debarment/suspension certification (confirms vendor is not FCC barred, Federal debarred, SAM excluded, etc.)
- FCC Red Light Rule Compliance Certification. Offerors should certify that they are not currently subject to the FCC's Red Light Rule (47 C.F.R. § 1.1910), are in good standing with all FCC financial obligations, and are not delinquent on any debts owed to the FCC.
- Conflict of interest disclosure (vendor disclosure statement that ensures no unfair bidding advantage or relationships have improperly influenced the procurement process, proposal development, or bid submission).
    - Failure to fully disclose relevant conflicts may result in disqualification, contract termination, or referral to appropriate regulatory authorities.

Proposal Validity:
Proposals must remain valid for a minimum of 180 days from submission unless otherwise stated.

Proposal Exceptions / Deviations:
By submitting a proposal, the Offeror acknowledges that it has reviewed and agrees to comply with the terms, conditions, and requirements set forth in this RFP unless specific exceptions are clearly identified in the proposal submission.

Any proposed exceptions, deviations, or alternative terms must be explicitly disclosed in writing as part of the proposal response.

The Applicant reserves the sole right to determine the acceptability of any exceptions, may require withdrawal of unacceptable exceptions, and may consider exceptions or deviations in proposal evaluation and scoring.

Failure to clearly disclose exceptions may result in proposal disqualification or rejection.

PRE-BID MEETING / SITE VISIT

No pre-bid conference or site visit will be conducted.

SCOPE OF WORK: WIDE AREA NETWORK (WAN) SERVICES

The Applicant is seeking competitive proposals from qualified Service Providers to furnish fully managed, E-Rate eligible Wide Area Network (WAN) transport services for two (2) point-to-point circuits: one (1) circuit connecting the Applicant's designated Internet Access demarcation point ("Hub Site") to the Campbellsport Middle/High School, and one (1) circuit connecting the Campbellsport Middle/High School to Eden Elementary School, as identified in the Service Request section of this Request for Proposals (RFP).

The proposed solution shall provide reliable, high-capacity, symmetrical Layer 2 Ethernet transport capable of supporting the Applicant's instructional, administrative, voice, video, cloud-based, and other mission-critical network applications. The successful Offeror shall furnish all labor, materials, facilities, electronics, equipment, software, licensing, project management, testing, installation, monitoring, maintenance, and support necessary to provide a fully operational WAN solution.

The Applicant's Internet Access demarcation ("Hub Site") is located at:

- **Internet Access Provider Point of Presence (Hub Site) – 1210 W Dayton St, Madison, WI 53706**

The Hub Site is the facility at which the Applicant's Internet Access service is delivered and is not owned or controlled by the Applicant. Circuit 1 terminates at the Hub Site and is included in this solicitation.

Hub Site (POP) Charges: If any bandwidth, port, cross-connect, network-to-network interface (NNI), colocation, rack space, power, riser, building-entrance, meet-me-room, or other connectivity, service, or cost is necessary at the Hub Site to deliver and hand off Circuit 1 at each requested bandwidth tier, the Offeror must include it in its proposal and price it on the Hub Site (POP) Charges lines of the Pricing Worksheet. This requirement applies whether the charge is assessed by the Offeror, the Hub Site facility operator, the Applicant's Internet Access provider, or any other third party. Offerors are responsible for coordinating all access and interconnection requirements at the Hub Site.

Offerors must identify each Hub Site charge as E-Rate eligible or ineligible. An Offeror that will incur no additional charges at the Hub Site must enter $0 on the Hub Site (POP) Charges lines and state "No additional Hub Site charges." Hub Site charges that are not identified and priced in the proposal will not be payable by the Applicant, and all Hub Site charges will be included in the total cost used for price evaluation.

Because the Applicant's Internet Access service is being competitively procured separately for Funding Year 2027, the Hub Site may change. If the Hub Site location changes, the Applicant reserves the right to relocate the Hub Site end of Circuit 1, or to discontinue Circuit 1 if it is no longer required, consistent with the relocation and award provisions of this RFP.

The proposed WAN shall provide transport services for each A-to-Z circuit identified in the Service Request section of this RFP, including the circuit terminating at the Hub Site.

Offerors must submit proposals covering all locations identified herein. Partial proposals will be considered non-responsive and will not be evaluated. All circuits will be awarded to a single Service Provider.

Service Request
The Applicant requires fully managed, leased, lit, symmetrical Ethernet transport services at each of the service locations listed below, configured as the two (2) circuits identified in the Circuits Requested table.

Site Name	Physical Address	Requested Bandwidth
Hub Site – Internet Access Provider Point of Presence	1210 W Dayton St, Madison, WI 53706	2 Gbps, 5 Gbps, 10 Gbps
Campbellsport Middle/High School (incl. District Office)	114 W Sheboygan St, Campbellsport, WI 53010	2 Gbps, 5 Gbps, 10 Gbps
Eden Elementary School	210 N Elizabeth St, Eden, WI 53019	2 Gbps, 5 Gbps, 10 Gbps

Circuits Requested
- **Circuit 1:** Hub Site (1210 W Dayton St, Madison, WI 53706) to Campbellsport Middle/High School (114 W Sheboygan St, Campbellsport, WI 53010)
- **Circuit 2:** Campbellsport Middle/High School (114 W Sheboygan St, Campbellsport, WI 53010) to Eden Elementary School (210 N Elizabeth St, Eden, WI 53019)

The District Office (327 N Fond du Lac Ave, Campbellsport, WI 53010) is located within the Middle/High School building and is served by the Middle/High School connection. No separate District Office circuit is requested.

The Applicant's elementary school at 751 Grandview is connected to the Middle/High School by Applicant-owned fiber and is not part of this solicitation.

Bandwidth Requirements

The Applicant requires a minimum committed bandwidth of **2 Gbps** for each WAN connection.

Offerors shall provide pricing for the following symmetrical bandwidth options for each circuit: 2 Gbps, 5 Gbps, and 10 Gbps.

Contract Terms
Prospective bidders shall provide pricing for the following contract terms:

- 12 Months
- 36 Months
- 60 Months

In addition to the initial contract term(s), all proposals shall include provisions for up to two (2) optional one-year (1+1) renewal periods, exercisable solely at the Applicant's discretion and subject to mutual written agreement between the Applicant and the selected Service Provider.

Offerors shall clearly identify all Monthly Recurring Charges (MRC), Non-Recurring Charges (NRC), and any Special Construction Charges associated with each proposed contract term.

Pricing shall remain firm throughout the initial contract term and any exercised renewal period(s), except as otherwise expressly permitted by the resulting agreement.

The Applicant reserves the exclusive right to determine the contract term that provides the best overall value and most cost-effective solution consistent with the Applicant's operational needs and applicable FCC and USAC E-Rate program requirements.

At a minimum, the proposed WAN solution shall include:

- Dedicated Layer 2 Ethernet transport between the A and Z locations of each requested circuit.
- Symmetrical committed bandwidth.
- Ethernet handoff utilizing fiber optic or copper interfaces, as appropriate for the proposed solution.
- Fully managed transport service, including proactive monitoring, fault detection, and network management by the Service Provider.
- Installation, configuration, testing, acceptance testing, and activation of all services required to place the network into production.

- Twenty-four (24) hours per day, seven (7) days per week monitoring through the Service Provider's Network Operations Center (NOC).
- Fault isolation, trouble ticket management, escalation procedures, and restoration services.
- Compliance with all applicable FCC, USAC, and E-Rate program requirements.

Unless specifically identified otherwise in the proposal, all equipment necessary to deliver the requested transport service shall be included by the Service Provider.

Acceptable Transport Technologies
The Applicant will consider proposals utilizing:

- Leased Lit Fiber
- Carrier Ethernet
- Metro Ethernet
- Ethernet services provided over third-party fiber infrastructure
- Other fully managed transport solutions that satisfy all technical requirements contained in this RFP

Offerors may utilize facilities owned by the Service Provider, leased facilities, or third-party carrier infrastructure.

All proposed solutions shall provide equivalent or superior reliability, scalability, availability, and network performance.

Offerors proposing solutions utilizing third-party facilities shall remain solely responsible for contract performance, service delivery, maintenance, and compliance with all requirements contained herein.

Network Performance Requirements
The proposed WAN shall:

- Deliver dedicated symmetrical bandwidth between the A and Z locations of each requested circuit.
- Provide transparent Layer 2 Ethernet transport.
- Support the Applicant's existing network architecture without requiring unnecessary modification.
- Support bandwidth upgrades during the contract term where commercially available.
- Minimize latency, jitter, and packet loss.
- Be engineered to support real-time voice, video conferencing, cloud services, and instructional applications.
- Include commercially reasonable resiliency within the provider's network infrastructure.

Managed Services
The Service Provider shall provide comprehensive management of the proposed WAN, including:

- Continuous network monitoring.
- Fault detection and notification.
- Incident management and escalation.
- Circuit maintenance.
- Coordination with third-party carriers, where applicable.
- Customer technical support available twenty-four (24) hours per day, seven (7) days per week.
- Access to an online customer portal, if available, for service monitoring, ticket management, and outage reporting.

Scalability
The proposed WAN solution shall be scalable throughout the contract term.
The resulting contract shall permit:

- Bandwidth upgrades up to the maximum commercially available capacity at each location.
- Addition of new eligible Applicant locations under the same pricing methodology, where technically feasible.
- Removal of permanently closed locations without early termination penalties.
- Relocation of service when operationally necessary.

Bandwidth modifications shall be treated as amendments to the existing agreement and shall not constitute a new contract or extend the contract term.

Special Construction
If special construction is required, Offerors shall separately identify:

- Special Construction Charges.
- Monthly Recurring Charges (MRC).
- Non-Recurring Charges (NRC).
- Eligible and ineligible E-Rate cost allocations.
- Construction schedule.
- Description of proposed facilities.
- Ownership of constructed facilities upon completion.
- Any Applicant responsibilities associated with construction.

Failure to separately identify Special Construction costs may adversely affect proposal evaluation.

Network Documentation
Offerors are encouraged to provide the following with their proposals:

- Logical network topology diagram.

- Description of transport architecture.
- Identification of any third-party carrier facilities.
- Project implementation schedule.
- Installation methodology.
- Customer acceptance testing procedures.

PRICING REQUIREMENTS

All proposals must include:

- Itemized unit pricing
- Extended totals
- Separate eligible/ineligible cost allocation
- MRC (Monthly Recurring Charges)
- NRC (Non-Recurring Charges)
- Special Construction Charges (SPC)
- Hub Site (POP) charges, including any bandwidth, port, cross-connect, NNI, colocation, or other connectivity required at the Hub Site to deliver Circuit 1
- Installation labor
- Configuration costs
- Shipping/freight
- Taxes and fees
- Warranty costs
- Licensing fees (if applicable)

Offerors must submit pricing on the Applicant-provided FY2027 WAN Pricing Worksheet, which is organized into separate 12-month, 36-month, and 60-month sections. Each section requires pricing for Circuit 1, Circuit 2, and all Hub Site (POP) charges at each bandwidth tier, and an Evaluated Price Summary totals all circuits and Hub Site charges for each bandwidth tier and contract term. Pricing must be provided for every line on the worksheet.

Pricing Integrity:

- Pricing must remain firm for full contract duration.
- No unilateral price escalations permitted.
- Promotional pricing exceeding 90 days must be reflected where applicable.
- Pricing must comply with Lowest Corresponding Price rules.

Tariffs / Import Costs:

If tariff exposure exists, Offeror must clearly disclose:

- Affected products
- Proposed adjustment methodology
- Contractual limitations

CONTRACT CONDITIONS

- Applicant intends to enter into a legally binding written agreement.
- Annual appropriation/non-appropriation provisions may apply.
- Written amendments are mandatory for all changes.
- FCC service delivery deadline extensions may be incorporated where applicable.
- Applicant is not obligated to purchase full quoted quantities.
- All circuits will be awarded to a single Service Provider.

Respondents to this RFP should provide pricing options for 12-month, 36-month, and/or 60-month contract terms. The Applicant reserves the exclusive right to determine the final contract duration. All contracts, regardless of length, must include an option for a voluntary renewal period of up to two (2) additional years (structured as 1+1), subject to mutual written agreement by both parties.

Pricing for special construction, Non-Recurring Charges (NRC), and Monthly Recurring Charges (MRC) must remain fixed for the entire contract term. Service providers offering equipment subject to potential price increases due to new U.S. government tariffs on imports are encouraged to (a) clearly identify such equipment in their proposals, and (b) propose a suitable methodology to limit price adjustments over the contract lifecycle. Within the constraints of the contract, service cost-effectiveness may be reviewed at any time during the agreement, including renewal periods.

All contracts must include a clause allowing the Applicant to terminate circuits early, without penalty, if a location is closed. Furthermore, if the Applicant opens a new location, the contract must allow for that site to be added at the existing MRC rate for the remainder of the contract term, with the Applicant responsible for any associated one-time charges to incorporate the new site into the network.

Contracts shall permit bandwidth increases up to the maximum commercially available bandwidth offered by the selected Service Provider at the service location. Such bandwidth adjustments, including during any renewal periods, shall be treated as amendments to the existing agreement rather than new agreements, and will not extend the contract term.

BEST AND FINAL OFFER (BAFO)

The Applicant reserves the right, at its sole discretion, to request Best and Final Offers (BAFO) from all responsive and responsible Offerors.

If BAFO is utilized:

- All eligible Offerors shall receive equal notice
- Uniform submission requirements shall apply
- Identical deadlines shall be enforced

- BAFO requests shall preserve full FCC competitive bidding compliance

Nothing herein obligates Applicant to request BAFO.

EVALUATION CRITERIA
In full compliance with FCC requirements, the cost of E-Rate eligible products and services shall be the single highest weighted evaluation factor.

Mandatory Review Basis: Under Wisconsin Administrative Code Adm 10.08 and Adm 10.10, the Applicant's evaluation committee is required to review all proposals submitted in response to this RFP using as a basis the evaluation criteria included in this RFP. Proposals will be evaluated using a predetermined method to determine which Offeror best meets the needs of the Applicant. No criteria other than those identified in this RFP will be used to evaluate proposals.

Evaluation Factors: Price of E-Rate eligible products and services is the primary factor and will carry the highest weight. All other factors listed below will be considered and, individually and in the aggregate, will carry less weight than price. The evaluation committee will consider the following:

- **Price of E-Rate Eligible Services (Primary Factor).** The total cost of E-Rate eligible WAN services for all circuits combined, for each bandwidth tier and contract term, including Monthly Recurring Charges (MRC), Non-Recurring Charges (NRC), Special Construction Charges (SPC), and all Hub Site (POP) charges required to deliver Circuit 1, calculated over the full contract term. Price will be evaluated on E-Rate eligible costs; any ineligible costs must be separately identified and will not be used to lower an Offeror's eligible price score.
- **Technical Solution / Meets Needs.** The extent to which the proposed solution meets or exceeds the requirements in the Scope of Work, including dedicated symmetrical Layer 2 Ethernet transport for each A-to-Z circuit, delivery technology (leased lit fiber or a functionally equivalent technology), scalability from 2 Gbps up to 10 Gbps without major reconstruction, physical path and network architecture, the approach to delivering and handing off Circuit 1 at the Hub Site, Ethernet handoff and any required managed CPE, and transparent support for the Applicant's VLANs and existing network design.
- **Impact to Operations.** The expected effect of the proposed solution on the Applicant's daily instructional and administrative operations, including the installation and cutover plan for each circuit, anticipated service interruption during transition, coordination required at the Hub Site, ability to have all circuits operational by July 1, 2027, construction or permitting risk, demands on district staff time, and compatibility with the Applicant's existing network equipment.
- **Service Level Agreement, Reliability, and Support.** The strength and enforceability of the proposed SLA, including guaranteed availability, latency, packet loss, jitter, Mean Time to Repair, response times, escalation procedures,

24x7x365 NOC support, service credits, customer portal and reporting tools, and local or regional field support capability.

- **Previous Experience with the Offeror.** The Applicant's documented past experience with the Offeror, where applicable, including service quality and reliability, responsiveness to trouble tickets, billing accuracy, and cooperation with E-Rate processes. Offerors with no prior relationship with the Applicant will not be scored negatively on this factor.
- **Offeror Qualifications and References.** The Offeror's experience delivering comparable dedicated WAN and point-to-point Ethernet transport services to K-12 schools and other E-Rate applicants, the qualifications of the assigned account and support team, and references from comparable customers.
- **E-Rate Program Compliance and Invoicing.** Demonstrated E-Rate experience and compliance, including an active SPIN in good standing, willingness and ability to perform Service Provider Invoicing (SPI), timely filing of FCC Form 473, and inclusion of the certifications requested in this RFP.
- **Responsiveness and Contract Terms.** The completeness and clarity of the proposal, including complete pricing for every circuit, bandwidth tier, contract term, and Hub Site charge; the number and nature of any exceptions or deviations taken to this RFP; and the flexibility of proposed contract terms (e.g., bandwidth upgrades, renewal options, relocation, and termination provisions) as required herein.

Oral Presentations: Oral presentations by Offerors will not be part of the evaluation process. Proposals will be evaluated solely on the written submissions. The Applicant may request written clarification of a proposal; any such clarification will be requested from Offerors in a fair and equal manner and may not be used to materially change an Offeror's proposal or pricing.

Award: The Applicant intends to award all circuits to a single responsive and responsible Offeror whose proposal is determined to be the most cost-effective, with price of the eligible products and services as the primary factor, consistent with 47 C.F.R. § 54.503 and 47 C.F.R. § 54.511(a).

Applicant reserves sole discretion in proposal evaluation consistent with applicable law.

DISQUALIFICATION FACTORS

Proposals will be disqualified for the following reasons:

- Late submission
- Unauthorized communications
- Does not have a SPIN at the time of proposal submission
- Failure to meet specifications
- Failure to respond to all requested pricing
- Generic or non-responsive pricing

- Submission of a response generated by Artificial Intelligence that contains materially incomplete, inaccurate, or misleading information and/or is not tailored specifically to the Applicant and/or needs of the RFP.
- Inclusion of generic or overly broad pricing lists that do not reflect the specific requirements of this RFP.
- Failure to comply with procurement instructions
- Failure to provide required pricing worksheet

INVOICING REQUIREMENTS

The Applicant reserves the sole right to select the invoicing method for the requested products and/or services. By submitting a proposal, the offeror acknowledges and accepts the Applicant's right to choose between the Billed Entity Applicant Reimbursement (BEAR) method or the Service Provider Invoicing (SPI) method.

BEAR Method (FCC Form 472): If the BEAR method is selected, the offeror shall invoice the Applicant for the full cost of the eligible products and/or services. The Applicant will then seek reimbursement for the discounted portion directly from USAC using FCC Form 472.

SPI Method (FCC Form 474): If the SPI method is selected, the Applicant's E-rate discount will be reflected on the FCC Form 471 and confirmed in the Funding Commitment Decision Letter (FCDL), if issued. The offeror shall invoice USAC directly for the discounted portion using FCC Form 474 and agrees not to invoice the Applicant for any amount covered by the E-rate discount.

Vendor Obligations:

- Timely invoicing cooperation
- Documentation support
- USAC compliance
- No disruption due to billing disputes

ADMINISTRATIVE, PROCUREMENT, AND E-RATE COMPLIANCE PROVISIONS

- Procurement Rights and Reservation of Authority
    - The Applicant reserves the right, at its sole discretion, to award contracts in whole, in part, or not at all, based on the Applicant's needs, available funding, and the requirements established in this solicitation.
    - The Applicant further reserves the right to reject any or all proposals, waive informalities or minor irregularities, request clarifications, and make award decisions determined to be in the best interest of the Applicant and consistent with all applicable E-Rate and public procurement requirements.
    - In the event of conflict between this RFP and applicable state/local procurement laws, applicable law shall control.

    - The Applicant may, at its sole discretion, extend proposal deadlines, amend procurement schedules, or cancel this solicitation in whole or in part if deemed necessary or advantageous.
- Proposal Submission, Public Disclosure, and Confidentiality
    - Submission of a proposal does not create any binding contractual obligation for the Applicant unless and until a formal written agreement and/or authorized purchase order has been fully executed.
    - Following contract award and execution, proposal documents may be subject to public inspection in accordance with applicable public records laws.
    - Offerors may designate specific portions of their proposals as "Proprietary" or "Confidential," provided such information is clearly identified and readily separable from non-confidential content. The Applicant will make reasonable efforts to protect properly designated confidential information to the extent permitted by law.
    - Pricing, service costs, and other cost-related information shall not be considered proprietary or confidential and may be publicly disclosed.
- Contract Formation and Financial Protections
    - The Applicant reserves the right to reevaluate the cost-effectiveness of contracted services throughout the contract term, consistent with contractual rights and E-Rate program requirements.
    - Offerors proposing products potentially subject to price fluctuations due to tariffs, import restrictions, or other governmental actions must clearly disclose affected products and provide a defined methodology for controlling or limiting future pricing adjustments.
- Conflict of Interest and Competitive Integrity
    - By submitting a proposal, each Offeror certifies that no actual or potential conflict of interest exists that would compromise the fairness of this procurement or create an unfair competitive advantage.
    - The Applicant will conduct this procurement in a fair, open, and competitive manner consistent with FCC E-Rate rules. No vendor, including incumbents, shall receive preferential treatment or improper advantage.
    - Any proposal determined to involve collusion, undisclosed conflicts, or improper competitive influence will be disqualified.
- E-Rate Compliance Requirements
    - This procurement is subject to all applicable Federal Communications Commission (FCC), Universal Service Administrative Company (USAC), and E-Rate program rules.
    - All participating vendors must comply with all E-Rate requirements, including but not limited to:
        - Service Provider Identification Number (SPIN) eligibility
        - FCC Red Light Rule compliance
        - Lowest Corresponding Price requirements
        - Debarment and suspension certifications

        - Gift rule compliance
        - Eligible services compliance
        - SPI invoicing capability, if required
        - Record retention obligations
    - Failure to maintain E-Rate compliance may result in proposal disqualification or contract termination.
- Product Demonstrations and Trial Equipment Restrictions
    - To preserve the integrity of the competitive bidding process, product demonstrations, vendor meetings, or equipment evaluations during the active procurement window may be restricted or denied.
    - Following the close of the competitive bidding period, temporary equipment loans for evaluation purposes may be permitted only if:
        - The duration is clearly limited
        - Terms are documented
        - No improper competitive advantage is created
        - Demonstrations or evaluation equipment may only be accepted where permitted by law and where such activities do not compromise competitive fairness.
- Supply Chain Compliance Certification
    - By submitting a proposal, the Offeror certifies compliance with FCC Order 19-121 and all related federal supply chain security requirements.
    - Offerors further certify that proposed equipment and services do not include any equipment, services, or components from entities identified on the FCC's Covered List, including but not limited to Huawei Technologies Company, ZTE Corporation, or any successor-designated covered entities.
    - The Offeror acknowledges that non-compliance may result in proposal disqualification, contract cancellation, or other remedies as permitted by law.
- Installation Completion Deadline
    - All products and services must be delivered and installed in accordance with applicable E-Rate service delivery deadlines unless officially extended by FCC or USAC.

RECORD RETENTION / AUDIT REQUIREMENTS

Pursuant to 47 C.F.R. § 54.516, Service Providers are required to adhere to the following obligations regarding document retention, records production, and audits.

- Service Providers must retain all documents related to the delivery of discounted telecommunications and other supported services for a minimum of ten (10) years following the final day of service delivery. Additionally, any records that demonstrate compliance with statutory or regulatory requirements under the schools and libraries support mechanism must also be retained. Detailed guidelines on document retention can be found in the FCC's Fifth Report and Order (FCC 04-190).

- Upon request, Service Providers shall produce relevant records to any authorized representative, including auditors appointed by state education departments, the program Administrator, the Federal Communications Commission (FCC), or any local, state, or federal agency with jurisdiction over the matter.
- Service Providers shall be subject to audits and investigations to verify compliance with all statutory and regulatory requirements applicable to the schools and libraries universal service support program. This includes compliance concerning the procurement, delivery, and usage of services and products.
- Service Providers may protect confidential information except where disclosure is required by FCC, USAC, governmental auditors, or applicable law.
- Service Providers are responsible for ensuring that any subcontractors they engage also comply fully with the FCC's requirements related to document retention, records production, and audits.

LOWEST CORRESPONDING PRICE

In accordance with 47 C.F.R. § 54.511, Service Providers are prohibited from submitting bids or charging schools and libraries prices that exceed the Lowest Corresponding Price (LCP) for supported services. Exceptions apply only if the Federal Communications Commission (FCC) for interstate services, or the relevant state commission for intrastate services, determines that the LCP is not compensatory. Additionally, promotional rates offered by a Service Provider for periods longer than 90 days must be factored into the comparable rates used to establish the LCP.
All proposals submitted in response to this Form 470 must comply with the E-rate program requirement to offer the Lowest Corresponding Price (LCP). For further details, please refer to the official USAC guidance regarding Lowest Corresponding Price requirements.

COST OF PROPOSALS
All costs and expenses associated with the preparation and submission of proposals in response to this Scope of Work shall be borne exclusively by the vendor.

******* END OF RFP *******