Mybrary, formerly Elko-Eureka County Library System Bookmobile Wi-Fi

BEN: **17019238**
Form 470 #: **270003388**
Form 470 Contacts: **Kassie Antonucci, krkincai@exploremybrary.org**
Reggie Myers, nevada@e-ratecentral.com

Procurement Timeline

Task	Due Date
Deadline to Submit Questions	December 11, 2026
Posting of Questions/Clarifications	December 16, 2026
Proposal Submission Deadline	January 14, 2027

Communications and Questions

All communication with the Library regarding this solicitation **must** be emailed and received by the "Deadline to Submit Questions" noted in the "Procurement Timeline." Questions should be directed to all "Form 470 Contacts" listed above, with the Form 470 Number included in the subject line. Failure to include all "Form 470 Contacts" could result in questions going unanswered. Verbal inquiries are not allowed. Clarifications, when applicable, will be posted as an attachment/addendum to the Form 470. Each Offeror is responsible for downloading the current version of the Form 470 and attachments, including any addenda. Library reserves the right to ask vendors clarifying questions during the proposal review process.

Contact initiated by an Offeror concerning this solicitation with any other Library representative other than those listed as Form 470 contacts is prohibited. Unauthorized contact may result in the offeror's disqualification from this solicitation.

Proposal Instructions

Proposals **must** be submitted by the Proposal Submission Deadline in the Procurement Timeline.

Proposals should be emailed to ALL Form 470 Contacts listed above and include the following:

- Library name
- Form 470 number
- SPIN (Service Provider Identification Number
- Service provider's terms and conditions
- Service coverage map for Elko and Eureka Counties, Nevada

Proposals **must** include **all** costs associated with providing service, including but not limited to:

- Monthly recurring charges (MRC) include any recurring charge related to delivering the services, such as monthly charges for Internet access, IP addresses, basic terminating equipment, etc.
- Non-Recurring Charges (NRC) include any one-time fee other than special construction charges. This includes but is not limited to installation charges, connection charges, and/or basic terminating equipment charges.
- Failure to identify the monthly recurring and non-recurring charges will result in the disqualification of the proposal. Respondents are encouraged to provide the estimated taxes and surcharges associated with the service. Submissions indicating that there may be additional MRC or NRC related to delivering the services **WILL** be disqualified.

Proposals **must** be in response to the specific requirements of this solicitation. Offers including a generic listing of services beyond the scope of this solicitation and/or encyclopedic price lists will be disqualified. SPAM and/or robotic responses will not be considered valid responses and will be disqualified from consideration.

Service Requirements

Mybrary is seeking proposals for mobile broadband for its Mybrary Mobile Bookmobile. The Bookmobile will travel to the most rural and remote areas of Elko and Eureka Counties, where cellular service is limited to non-existent. Respondents are requested to provide a detailed coverage map, or other documentation, supporting service is available in the two counties.

The library requires a bundled solution including the equipment and services necessary to deliver internet to the bookmobile. Proposals **must** contain all costs associated with service delivery, including device rental and/or purchase fees.

- Mobile satellite or cellular broadband that provides coverage in **all areas** of Elko and Eureka Counties, Nevada.
    - Bidders are requested to include a coverage map of the service area. If requested by the Library, a map must be provided.
- Seeking service/bandwidth to support up to 10 simultaneous users, expected bandwidth should be close to 40 Mbps download and 10 Mbps upload or faster.
- Range of service desired is 100' radius circle around the bookmobile, or greater
- Service must support data, video, web-conferencing, vehicle GPS, and vehicle security services
- Preference for an embedded CIPA compliant filtering service
- 24x7x365 support
- A dashboard that allows the library network administrator or their designee to track the device location and to perform remote troubleshooting services
- Seeking 36-month and 12 months with 2 optional one-year renewals pricing options

Contract Term and Modifications

Services are needed effective July 1, 2027. If the service cannot be guaranteed by this date, this should be indicated in the proposal, along with an estimated timeline for when the service will be available.

Offers of month-to-month and contracted services will be considered. Service providers submitting proposals for contracted service are requested to provide 36-month pricing and 12 months with two (2) optional one-year voluntary extensions.

All contracts should permit bandwidth increases during the term. Any such increases, including those during optional renewal periods, will be treated as modifications to the existing agreement rather than new agreements and, therefore, will **NOT** extend the contract's term.

All contracts should include a provision allowing for early termination of service without penalty.

No price increases will be permitted during the term of the agreement.

Service providers proposing equipment whose prices may increase depending upon new U.S. government tariffs imposed on imports are encouraged to (a) identify such products in their offers, and (b) propose an acceptable methodology for limiting price adjustments over the life of the contract.

Subject to contract restrictions, services may be reevaluated for cost-effectiveness at any time during the life of the agreement including renewal periods.

E-Rate Specific Considerations/Information

FCC rules require vendors to offer discounted SPI billing. The Library **requires** SPI discount method for these services. Vendors that do not offer SPI billing will be disqualified.

Because USAC may categorize components of the service requested above as C1 Network Equipment, C1 Maintenance & Operations (M&O), Managed Internal Broadband Services (MIBS), and Basic Maintenance of Internal Connections (BMIC), these options have been selected on the Form 470 to ensure proper classification and compliance.

Per USAC E-Rate rules, “cost of eligible services” will be the highest valued criterion in the evaluation process; however, other criteria with a lesser value may also be considered.

Service providers proposing to temporarily loan equipment for product demonstration and/or evaluation purposes are **required** to clearly state that such loans are of limited duration. Product demos extending beyond thirty (30) days must be explicitly authorized by both parties and provided at a fair market rate.

By submitting a proposal on the requested services herein, the vendor certifies its proposed services and/or products comply with Part 47 Section 54.9 and 54.10 of the FCC rules which prohibits the sale,

provision, maintenance, modification, or other support of equipment or services provided or manufactured by Huawei, ZTE, or any other covered company posing a national security threat to the integrity of communications networks or the communications supply chain. See https://www.usac.org/about/reports-orders/supply-chain/ for more details.

As required by Section 54.500(f) of Part 47 of the Code of Federal Regulation all bids in response to this RFP **must** offer the lowest corresponding price (LCP) which is defined as the lowest price that a service provider charges to nonresidential customers who are similarly situated to a particular E-Rate Library (school, library, or consortium) for similar services. See https://www.usac.org/E-Rate/service-providers/step-2-responding-to-bids/lowest-corresponding-price/ for more details.

Additional Considerations/Information

The language in this solicitation has been standardized: "must," "shall," "mandatory," and "required" indicate mandatory specifications that the Library expects in the proposed solution. Proposals failing to meet these will be disqualified. "Should" and "may" indicate desirable specifications. A mandatory requirement may be waived if all respondents fail to meet a mandatory requirement.

Library reserves the right to waive any irregularities or informalities in the proposals received.

Offerors must accept that Library obligations are contingent on appropriation and availability of funds and may be reduced or terminated without penalty if funds are unavailable.

Library reserves the right to award all, part or none of the services set forth in this procurement. This procurement does not obligate Library until a valid agreement and/or valid Purchase Order is executed.

Library may, at its sole discretion, extend the due date for the submission of proposals and any extensions shall be done via an addendum posted in the E-Rate Productivity Center (EPC).

The vendor submission is subject to open records requests and, as such, the records will be released in accordance with those policies. Vendors are encouraged to mark pages as “Proprietary” or “Confidential” as appropriate, but the entire submission may not be marked as such. Identifying information as “Proprietary” or “Confidential” does not guarantee that the information will not be released but will be considered in determining whether the information is required to be released in accordance with the open records policies. Generally, pricing is not exempt from being publicly released.

By submitting a proposal, the Offeror certifies that no relationship exists between the Offeror and the Library that would interfere with a fair and open competition or is a conflict of interest.