Library Name: Allen County Public Library
BEN: 130448
470: 270003056
10/30/2026

Bids Due By: 12:00pm EST on Thursday, 12/3/2026

Request for Proposals – Library Bookmobile Wi-Fi Service and Equipment

Allen County Public Library (the "Applicant") seeks bids for commercial wireless service (data plans) and associated equipment necessary to provide Wi-Fi within its mobile Bookmobile/s. The goods and services requested in these documents are part of the E-Rate filings for the Applicant beginning on or after July 1 of the upcoming funding year. The vendor must provide their E-Rate Service Provider Identification Number (SPIN) number on proposal in order to be eligible for consideration.

Specifications:

We seek wireless data service and equipment functioning at the specifications articulated below within the geographical boundaries of Allen County, Indiana. The wireless service must function with equipment such as what is described below. The Applicant reserves the right to select a single or multiple vendors and reserves the right to adjust quantities as necessary to meet their needs. No installation is requested.

# of Devices	Capacity	Equipment Specifications (Desired)
5+/-	Unlimited or high-capacity data plan preferred.	Support for 5G and 4G LTE cellular networks with automatic fallback to LTE when 5G service is unavailable. Gigabit-class LTE and 5G capable. Wi-Fi 5 (802.11ac) or Wi-Fi 6 (802.11ax). Dual-band 2.4 GHz and 5 GHz operation. MIMO antenna technology. Include all required cables, antennas, power supplies, setup, activation, and applicable software licenses.

In your proposal, please provide **per-unit pricing** for each item or service offered. Should the Applicant add or delete equipment or services in the future, any multi-year agreement should have the flexibility to be adjusted using the per-unit pricing in the agreement, so that a new contract is not required every time the Applicant makes such adjustments.

Response Format:

- Each proposal shall provide a separate section listing all costs associated with the proposal. One-time costs for the purchase of equipment as well as installation and configuration should be priced separately from monthly recurring costs for service. The Applicant reserves the right to contract for each of these items separately.
- Additional features included in the service without a separately identifiable cost, such as equipment warranties, basic firewall service, client access control, VPN and routing, usage reporting, and/or filtering capabilities should also be described in your proposal.

- The selected vendor shall supply all components necessary to provide a fully functional turnkey solution.
- All cost proposals must reflect the LCP (Lowest Corresponding Price), GSA pricing and any available governmental unit discounts.
- While price will be the most heavily weighted factor in our evaluation of the bids, the Applicant reserves the right to award the proposal to the best-qualified vendor.

Proposals must be prepared with specificity with regard to the equipment/services listed herein. Bids merely listing a general menu of services available from a vendor, bids appearing to be automatically generated without specificity in relation to the requirements of this RFP, and bids missing substantial information but inviting the applicant to contact the bidder to refine the bid and/or discuss specifics will not be considered valid bid responses and will be disqualified from consideration. This includes any SPAM and/or robotic responses. For more information, please review the USAC E-Rate News Brief of February 15, 2024.

Point of Contact:

Any questions related to the technical aspects of this document should be directed to Kevin Wells, IT Services Manager at erate@acpl.lib.in.us, no later than 12:00pm EST on Monday, 11/16/2026.

Please copy consultant Steve Renzino at steve.renzino@adtecerate.com on all questions, proposals, and communication.

Proposal Delivery:

The Applicant reserves the right to reject each and every bid, and to waive informalities, irregularities, and errors in the bidding to the extent permitted by law. This includes the right to extend the date and time for receipt of bids. In the event that a responsible bid is not received or if it is determined that the low bid received is too high, the bid received will be rejected and the project will be cancelled or rebid.

Bids should be emailed to the office of Kevin Wells at erate@acpl.lib.in.us by 12:00pm EST on Thursday, 12/3/2026.

Please copy consultant Steve Renzino at steve.renzino@adtecerate.com on all questions, proposals, and communication.