Greenwood Community Schools

Request for Proposals – Structured Cabling -Isom Elementary
Form 470 #270003050

October 30, 2026

Greenwood Community Schools (the "Applicant") is seeking proposals for a project to supply and install structured cabling at Isom Elementary School. Bidders are advised that this project will be contingent upon district approval and the successful obtaining of Category 2 E-Rate funding, and the contract agreement between the Applicant and the successful bidder must recognize that contingency. Bidders should also understand that this RFP is essentially for "time and materials" pricing and the district reserves the right to scale this project back substantially or to cancel it entirely, regardless of the status of E-Rate funding.

Project Scope

Contractor will supply pricing for time and materials to install up to a total of 130 +/- Category 6 or better plenum cable runs, each of an average of 250', terminated in newly installed patch panels in IDF/MDF. The contractor shall provide and install all equipment, materials, cabling, hardware and labor required to deliver a complete and fully functional network cabling infrastructure and a computer (data) network cabling infrastructure as specified. All terminations shall meet or exceed Category 6 ratings.

Some cabling will replace existing aging cabling infrastructure and should follow established cable paths and several new runs will be added. The awarded contractor will be responsible for removing the cabling runs being replaced.

The school has a lift out ceiling tile structure which will allow easy access to the established cable paths. Most runs are in open or drop ceilings and can be reached via ladder, though a few will require a lift to install. Cables should be in cable tray where available, and otherwise suspended every 4 feet in drop ceilings using J or D style hooks or in enclosed conduit on exterior runs. The contractor shall not tie or suspend wiring to sprinkler pipes, electrical conduits or insulated ceiling joists. Under no circumstances shall wiring be laid on or across ceiling tiles.

Runs to WAP locations will be terminated in single-gang above-ceiling boxes with a 6' service loop left neatly coiled and supported above the ceiling on each end of the run.

All cabling and hardware at all locations shall be Panduit product or equivalent.

All installed cabling will be labeled on both termination points. Cable labeling schema, cable colors, and faceplate jack colors must be coordinated with owner.

Wiring which requires routing through steel walls or other abrasive surfaces shall be protected using rubber grommets, conduit sleeves or other appropriate protective devices. Holes around conduit sleeves which penetrate between floors, walls and ceilings shall be completely filled with matching material. All wiring penetrations through fire-rated walls, floors or ceilings shall be completely filled with fire-rated caulk.

All horizontal wiring shall run parallel to walls. Turns and room entries shall make ninety (90) degree angles while maintaining the manufacturer's minimum specified bend radius.

The contractor shall make themselves aware of all adjacent AC power and other high voltage circuits so as to give adequate separation between high and low voltage wiring.

Installation, testing and labeling is to be done in a professional manner and must be in accordance with the current TIA/EIA Telecommunications Building Wiring Standards. Wiring shall meet or exceed all state and local electrical codes.

It is the responsibility of the contractor to remove all debris from the project site. All areas shall be wiped clean and floors broom swept clean.

Documentation and as-built drawings must be provided at the owner's request.

Questions/Site Visits

A voluntary site visit will be held at Isom Elementary School- 50 E Broadway St, Greenwood, IN 46143 at 10:00 am on November 24, 2026. This will be the only opportunity to ask questions or to receive answers to questions related to this RFP. Respondents choosing not to attend in so doing acknowledge their understanding that they were offered and voluntarily declined the opportunity. Please RSVP to erate2027@gws.k12.in.us with a copy to karenr@adtecerate.com with your intent to attend the site visit, in case it needs to be rescheduled.

Response Format

All proposals must include the following information:

1. Per-run pricing for each item included in your bid. Any discounting applied to your proposal must be reflected at the line-item level.
2. Two (2) reference sites where your company has performed a similar work as that being bid, including business name, contact name and contact information. It is preferable that at least one reference should be for a school corporation or library system within 100 miles of the Applicant.
3. Your E-Rate SPIN Number. (You must have a current SPAC form on file with USAC.)
4. A ready-to-execute or sample contract which includes the proposal requirements and the E-Rate contingencies outlined herein.

The Applicant's review of information will be primarily focused on the substance of the details provided in response to the requirements herein including but not limited to technical details, pricing and terms, experience, references, and adherence to the response format provided. Per E-rate rules, the cost of eligible goods and services will be the most heavily weighted evaluation factor.

Proposals must be prepared with specificity with regard to the equipment and/or services listed herein. Bids merely listing a general menu of equipment and/or services available from a vendor, bids appearing to be automatically generated without specificity in relation to the requirements of this RFP, and bids missing substantial information but inviting the applicant to contact the bidder to refine the bid and/or discuss specifics will not be considered valid bid responses and will be disqualified from consideration. This includes any SPAM and/or robotic responses. For more information, please review the USAC E-Rate News Brief of February 15, 2024.

Proposal Delivery

The Applicant reserves the right to reject each and every bid, and to waive informalities, irregularities, and errors in the bidding to the extent permitted by law. This includes the right to extend the date and time for receipt of bids. In the event that a responsible bid is not received or if it is determined that the low bid received is too high, the bid received will be rejected and the project will be cancelled or re-bid.

Bids should e-mailed to the office of the Brian Trivett at erate2027@gws.k12.in.us with a copy to karenr@adtecerate.com by Noon on December 28, 2026.

APPENDIX A

Below is an estimate and reference of the type of equipment and capacities (or their equivalent) to be supplied. Bidders should price separately and clearly indicate any ineligible costs for all services and equipment associated with this RFP. For any part numbers that have been updated or replaced by the manufacturer, bidders should offer the most similar current part.

Qty	Part	Description
17,000 ft +/-	Cat 6 cabling	Cat 6 or better Plenum blue
130 +/-	Patch Cables	Cat 6 or better 3ft patch cables
260 +/-	Cat 6 Jacks	Black on server side and Ivory on classroom side
4 +/-	Patch Panel	48 port unloaded patch panel
120 +/-	Cable J Hooks	¾” Cable J hooks with wings