# Notice of Request for Proposal

*Network Electronics*

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NOTICE IS HEREBY GIVEN to request proposals for network electronics from qualified providers according to the requirements of this document. This procurement is governed by E-rate, Public Contract Code § 20118.2, and local regulations.

E-rate Category 2 Services - Network Electronics

RFP #NCS-270002857-C2 Equipment

Nord Country School,
hereinafter referred to as the Agency

| | |
|---|---|
| Address: | 5554 California Street<br>Chico, CA 95973-9795 |
| Date RFP published: | October 28, 2026 |
| Proposals are due by: | December 2, 2026 |
| FCC Form 470#: | 270002857 |

# General Information

Proposals will be emailed according to the following:

1. Heather Baker - heather@erateadvisors.com
2. Subject line: Response RFP #-NCS-270002857-C2 Equipment
3. Attach the proposal and all documents as PDF document(s). The pricing document must be stand-alone and separate from all other information.

Please include all components above to avoid disqualification. SPAM and robotic responses will not be considered valid bid responses and will be disqualified.

Proposals submitted in response to this RFP shall become the property of the Agency and be considered public documents under applicable state law.

Any proposer failing to submit information in accordance with the procedures set forth herein may be considered non-responsive.

The AGENCY depends on E-rate and local funding to acquire the services identified in this RFP. Failure to obtain the requisite E-rate or local funding in any contractual year, will make the contract resulting from this RFP, voidable at the option of the AGENCY. Each proposal must conform and be responsive to the requirements of this RFP.

The AGENCY reserves the right to waive any informalities or irregularities in received submittals. Also, AGENCY reserves the right to reject all submittals and negotiate contract terms with one or more proposers for one or more work items. The AGENCY retains the sole discretion to determine compliance issues and whether a proposer is responsive, responsible, and qualified.

# Schedule of Events

| EVENT | DATE |
|---|---|
| Post FCC Form 470 and RFP | October 28, 2026 |
| Deadline to submit questions | November 11, 2026 |
| Deadline to submit proposals | December 2, 2026 |
| Contract begins | July 1, 2027 |

# Questions

Interested proposers should direct questions in writing to Heather Baker at heather@erateadvisors.com **no later than November 11, 2026**. Answers to questions and any addenda, as needed, will be posted in the E-rate Productivity Center website no later than November 18, 2026.

# E-rate Requirements

1. **E-rate Proficiency:** The agency expects the Proposal to be thoroughly familiar with its responsibilities as a Service Provider in the e-rate program.

2. **Service Provider Identification Number:** Proposers must possess and provide a valid E-rate Service Provider Identification Number (SPIN).

3. **FCC Registration Number:** Proposers must provide a valid Federal Communications Commission Registration Number (FCCRN) and evidence of "Green Light" status with the Federal Communications Commission (FCC).

4. **FCC Form 473:** The proposer awarded the services based on this RFP agrees to submit the Service Provider Annual Certification (SPAC) form promptly every year.

5. **FCC Form 474:** The Agency prefers to pay only its discounted share of the service cost; therefore, the Service Provider should be able to offer discounted billing and invoice the Universal Service Administrative Company (USAC) using FCC Form 474.

6. **Invoicing:** Invoicing will begin on or after July 1, 2027 the completion of the project, depending on the contract.

7. **Lowest Corresponding Price:** Proposer acknowledges that all pricing in the proposal submitted as a result of this RFP is considered the Lowest Corresponding Price (LCP). Any deviation from the LCP must be fully explained in the proposal.

8. **Contingency:** The services/project procured using this RFP may be contingent upon the approval of E-rate funding as requested. Services/Products should not be delivered to the Agency until a Notice to Proceed has been issued by the Agency to the Service Provider.

9. **Right to cancel:** The Agency reserves the right to cancel the services/project regardless of the status of E-rate funding.

10. **Program Integrity Assurance review:** The winning proposer agrees to respond to inquiries from the Universal Services Administrative Company (USAC) or the FCC within five (5) business days.

11. **Service Substitutions:** Service Substitutions must be approved by USAC before installing equipment or starting services.

12. **National Security Risk:** The FCC prohibits the use of Universal Service funding, including E-rate funds, to purchase equipment and services from companies deemed a national security risk. Bids that include any of the companies cited on the Federal Communications Commission's webpage at https://www.fcc.gov/supplychain/coveredlist will not be considered.

# Background

The Agency is requesting proposals for network electronics in accordance with E-rate Category 2 funding.

By submitting a proposal in response to this RFP, the proposing company agrees to comply with the terms and conditions outlined in the RFP. If a conflict in language should arise between a vendor document and this RFP, the language in this RFP shall prevail.

# Length of Contract

By submitting a proposal in response to this RFP, the proposer agrees to extend the pricing outlined in the proposal until the project is completed, which is expected to be no later than September 30, 2027. The proposer will not pass on any increase in industry pricing to the Agency.

# Submittal Requirements

1. BUSINESS INFORMATION
    a. Company name.
    b. Address.
    c. Telephone.
    d. Fax.
    e. Website.
    f. Name and email of the main contact.
    g. Federal Tax I.D. Number.
    h. License or Registration Number, if applicable.
    i. FCC Registration Number.
    j. E-rate Service Provider Identification Number.
    k. Type of organization (i.e., corporation, partnership, etc.).

2. **RELEVANT PROJECT EXPERIENCE**
    a. Provide information about prior services furnished by your firm in the last five (5) years on a minimum of five (5) K-12 educational projects, and list the following for each project:
        i. District name and the contact person's name, title, telephone number, and email address for reference.
        ii. Project name and location.
        iii. Was the project E-rate funded?
        iv. Briefly state the relevance of projects included for consideration in this RFP.

# Review and Evaluation Process

Proposals will be evaluated and selected. The first stage will begin with a review of the RFP response. To be considered, a proposal must meet all mandatory modules/functions. The Agency retains the sole discretion to determine compliance issues and whether a proposer is responsive, responsible, and qualified.

Proposals not meeting mandatory requirements or found to be incomplete will not be considered. The Agency may disqualify any proposer for any reason without explanation.

**1.** The Agency may ask clarification questions in writing and include the additional information gathered in this process.

**2.** The quality of the response(s) will be evaluated using the following criteria:

a. Completeness
b. Thoroughness
c. Accuracy
d. Compliance with proposal instructions
e. Organization and conciseness of descriptive text material

**3.** RFP proposals will be evaluated on the following:

a. Pricing (40%)
b. Compliant with RFP and District needs (20%)
c. Prior Experience with Proposer (20%)
d. References (10%)
e. Prior E-Rate Experience (10%)

**WE THANK YOU FOR YOUR INTEREST IN THIS PROJECT!**

# Scope of Services

The desired scope of services is outlined in the Project Specifications attached to this RFP. The make and model number in the Project Specifications reflect the equipment most compatible with the existing environment. Alternative makes and models featuring functional equivalence will be considered in line with E-rate program requirements. Proposers featuring alternate options must explain how the alternate solution meets functional equivalence and compatibility with the existing network environment.

# Project Specifications

- Functionally equivalent devices may be proposed. The proposer must include documentation supporting the viability of the alternate solution if alternative options are offered.
- All proposals must be for new equipment with a standard manufacturer's warranty. The Agency will not accept like-new or refurbished equipment.
- ***The proposer must specify E-rate eligibility in the proposal. Partially eligible items must include the percentage of eligibility.***
- The quantities listed may increase or decrease to a minor degree to remain within the E-rate Category 2 budget.
- Installation, configuration, and activation services are not required.
- The proposed solution price must include a complete bill of materials, applicable sales tax for Chico, CA 95973-9795 the Butte County, and applicable shipping.

| Item number | Description | Quantity |
|---|---|---|
| C9200L-48P-4X-EDU | Cisco 9200L | 3 |
| C9200L-C9200L-DNA-E-48-3Y-E-48-3Y | C9200L-DNA-E-48-3Y | 3 |
| 901-R750-US00 | R750 | 18 |
| CLD-BNDL-SZWA-EDU5 | 5 Year Cloud Bundle | 18 |
| 902-0120-0000 | Bracket | 18 |

**END OF DOCUMENT**