CATEGORY 2 EQUIPMENT SERVICE SPECIFICATIONS

Applicant: **Kerrville Independent School District**
BEN: **141483**
Form 470 #: **270002563**
Form 470 Contacts: **Justin Halpin – justin.halpin@KerrvilleISD.net**
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Procurement Timeline

Task	Due Date
Issue Date	See Form 470 Certification Date
Optional Site Visit	Wednesday, November 11, 2026, 9:00 AM
Posting of Site Visit meeting summary	Thursday, November 12, 2026
Deadline to Submit Questions	Tuesday, November 17, 2026, by noon 12:00 PM*
Posting of Questions/Clarifications	Wednesday, November 18, 2026
Proposal Submission Deadline	Wednesday, December 16, 2026, by 2:00 PM*

** All times are Central Time*

Communications and Questions

All communication with the Applicant regarding this solicitation **must** be emailed and received by the "Deadline to Submit Questions" noted in the "Procurement Timeline." Questions should be directed to all "Form 470 Contacts" listed above, with the Form 470 Number included in the subject line. Failure to include all "Form 470 Contacts" could result in questions going unanswered. Verbal inquiries are not allowed. Clarifications, when applicable, will be posted as an attachment/addendum to the Form 470. Each Offeror is responsible for downloading the current version of the Form 470 and attachments, including any addenda. Applicant reserves the right to ask vendors clarifying questions during the proposal review process.

Contact initiated by an Offeror concerning this solicitation with any other Applicant representative other than those listed as Form 470 contacts is prohibited. Unauthorized contact may result in the Offeror's disqualification from this solicitation.

Product demonstration meetings will not be granted during the competitive bidding period – requests for such will be ignored.

Site Visit

For this solicitation, an optional site visit is offered. Offerors are encouraged, but not required, to attend. Meeting to be held on Wednesday November 11, 2026, promptly at 9:00 AM, at Tivy High School located at **3250 Loop 534, Kerrville, TX 78028**. No additional information will be provided at the site visit. Submit questions by email as instructed in the section "Communications and Questions." A meeting summary and answers to clarifying questions will be posted as attachments to the Form 470.

Proposal Instructions

Proposals **must** be submitted via email by the Proposal Submission Deadline in the Procurement Timeline. Proposals should be emailed to ALL Form 470 Contacts listed above and include the following:

- Applicant name
- Form 470 number
- SPIN (Service Provider Identification Number)
- Service provider's terms and conditions
- Completed Pricing Attachment in xlsx format / Vendor pricing

Proposals **must** include all costs associated with providing the requested products/services to the applicant including but not limited to shipping fees, licenses, and any component needed for the proposed equipment to function properly. Offerors **must** include all costs associated with the installation of the cabling, equipment, and components including, but not limited to, configuration, travel, per diem, shipping, installation, etc.

Submission of the completed Pricing Attachment provided with this solicitation is **required.**

When submitting the Pricing Attachment, offerors shall provide it as a Microsoft Excel-compatible file (.xlsx). Offerors may use any spreadsheet application capable of saving in .xlsx format (e.g., Microsoft Excel, Google Sheets, LibreOffice Calc).

- To ensure all offers are evaluated on an equal basis, Offerors must not alter the Pricing Attachment's structure (rows, columns, line-item descriptions, order, headings, or formulas) and must enter pricing only in the designated cells.
- Offerors may also submit a PDF copy for reference. The .xlsx file will be used for evaluation and will control if there is a discrepancy.

Pricing for each proposed product or service should:

- be shown as unit pricing with separate line-item charges for each SKU,
- identify the percentage of each SKU that is eligible for E-Rate support as agreed upon by USAC and the manufacturer; and
- be categorized as Internal Connections (IC), Basic Maintenance of Internal Connections (BMIC), and/or Managed Internal Broadband Services (MIBS).

Proposals **must** be in response to the specific requirements of this solicitation. Offers including a generic listing of services beyond the scope of this solicitation and/or encyclopedic price lists will be disqualified. SPAM and/or robotic responses will not be considered valid responses and will be disqualified from consideration.

Existing Network Environment

The Applicant intends to procure network infrastructure that integrates effectively with its existing environment while supporting future growth and modernization.

The Applicant's current network environment includes, but is not limited to:

Core and Distribution Infrastructure

Manufacturer: Fortinet
Models: FS-1024E, FS-348G-FPOE

Equipment/Service Request

The applicant requests proposals for new E-Rate eligible Category 2 equipment, cabling, and vendor installation services.

Equipment Scope of Work

Proposals are requested for the makes/models specified in the provided Pricing Attachment (or equivalent). Offers containing alternative makes/models are required to submit product specifications and documentation to establish that the equipment is equivalent to the requested solution. The applicant will be the arbiter of whether the proposed solution is functionally and technically equivalent to the requested solution.

The quantities requested are the applicant's best estimate and may be adjusted based on the Offeror's recommendations. The applicant reserves the right to increase or reduce quantities and buy some, all, or none of the listed equipment.

Proposals featuring equipment that is used, open box, refurbished, or categorized in any way other than new will be disqualified.

Cabling

Applicant is seeking proposals from qualified vendors to provide structured cabling for Tivy High School data closets. This request is for 9 new runs of LC Multimode 12 Strand OM4 at an estimated total length of 3,120 feet. Include mounting hardware as required for proper, turnkey fiber installation. Offerors are requested to provide a Bill of Materials (BOM) for structured cabling. All fiber shall be installed per local and national codes and standards in a professional, clean, and orderly manner. Labeling and testing are required, results to be provided to the district. Pre-existing fiber no longer needed and designated by the district will need to be bound in an organized manner in case it is needed in the future. All fiber should be placed in a cable management system. All fiber runs should either be terminated in existing fiber patch panels provided by the district or terminated directly into equipment where this is no existing fiber patch panel.

Location: Tivy High School (THS)	**Estimated length (feet)**
Theatre IDF to THS Library MDF	330
A-wing IDF to THS Library MDF	265
D-Wing IDF to THS Library MDF	200
E-Wing IDF to THS Library MDF	445
Front Cafeteria IDF to THS Library MDF	165
Cafeteria Office IDF to THS Library MDF	260
Front Gym IDF to THS Library MDF	650
Upstairs Gym IDF to THS Library MDF	590
Upstairs IDF to THS Library MDF	215
Total	3,120

Installation Scope of Work
For this solicitation, **vendor installation services are required**.

Installation Location

Location Name	Street	City	State	Zip
Tivy High School	3250 Loop 534	Kerrville	TX	78028

While the location listed above is the site currently planned to receive the listed equipment and services, installation may occur at any E-Rate eligible site based on the Applicant's need at the time of purchase and delivery.

Contract Requirements

The applicant prefers a multi-year agreement (term dates April 1, 2027 – September 30, 2029). An initial award term of April 1, 2027 – September 30, 2028, with one optional renewal to align with an extended E-Rate service delivery deadline, if needed, is also acceptable.

The quoted pricing must not assume the applicant will purchase the full quantities listed in the proposal.

The applicant reserves the right to place orders as needed and is not obligated to order all products or services.

Substitutions for alternative equipment must be agreed upon in writing by both parties before finalization of any changes/deviations from the original agreed-upon equipment list.

Offerors proposing equipment whose prices may increase depending upon new U.S. government tariffs imposed on imports are encouraged to (a) identify such products in their offers, and (b) propose an acceptable methodology for limiting price adjustments over the contract term.

E-Rate Specific Considerations

All respondents must be a registered vendor with USAC and have a USAC issued 498 ID (formerly Service Provider Identification Number-SPIN).

The Applicant intends to utilize the Service Provider Invoicing (SPI) method for this funding request. Vendors must be willing and able to provide discounted billing and submit FCC Form 474 invoices to USAC. Vendors unable to support SPI billing **will be** disqualified.

Service providers proposing a temporary equipment loan for product demonstration and/or evaluation purposes are **required** to clearly state that such loans are of limited duration. Product demos extending beyond thirty (30) days must be explicitly authorized by both parties and provided at a fair market rate.

By submitting a proposal, the vendor certifies that the proposed products and services comply with 47 C.F.R. §§ 54.9 and 54.10, which prohibit the use of Universal Service Fund support to purchase, obtain, maintain, improve, modify, or otherwise support any equipment or services produced or provided by a company on the FCC's Covered List (including Huawei and ZTE) as posing a national security threat to the integrity of

communications networks or the communications supply chain. See https://www.usac.org/about/reports-orders/supply-chain/ for more details.

Pursuant to 47 C.F.R. §§ 54.500(f) and 54.511(b), service providers may not charge applicants a price above the Lowest Corresponding Price (LCP) for supported services. LCP is the lowest price a service provider charges to nonresidential customers similarly situated to a particular school, library, or consortium for similar services. See https://www.usac.org/e-rate/service-providers/step-2-responding-to-bids/lowest-corresponding-price/ for more details.

Additional Considerations/Information

All proposals submitted must comply with the Texas Administrative Code §109.41 and §109.5001 regarding purchasing guidelines outlined in the Financial Accountability System Resource Guide Module 5: Purchasing. See https://tea.texas.gov/finance-and-grants/financial-accountability/financial-accountability-system-resource-guide

The language in this solicitation has been standardized: "must," "shall," "mandatory," and "required" indicate mandatory specifications that the Applicant expects in the proposed solution. Proposals failing to meet these will be disqualified. "Should" and "may" indicate desirable specifications. A mandatory requirement may be waived if all respondents fail to meet a mandatory requirement.

Applicant reserves the right to request Best and Final Offers (BAFOs) from one or more Offerors. BAFOs must be received by the date and time specified during discussions or negotiations. If an Offeror does not submit a BAFO by the stated deadline, Applicant will evaluate that Offeror based on its originally submitted proposal. If BAFOs are requested, Applicant reserves the right to conduct a subsequent evaluation and scoring of proposals, including any revised pricing and other information submitted in response to the BAFO request, in accordance with the evaluation criteria set forth in this solicitation.

Applicant reserves the right to waive any irregularities or informalities in the proposals received.

Offerors must accept that Applicant obligations are contingent on appropriation and availability of funds and may be reduced or terminated without penalty if funds are unavailable.

Applicant reserves the right to award all, part, or none of the services set forth in this procurement. This procurement does not obligate Applicant until a valid agreement and/or valid Purchase Order is executed.

Applicant reserves the right, subject to applicable procurement requirements and E-Rate rules, to make non-material modifications to the awarded contract and to add or remove eligible locations, quantities, equipment, or services when such changes remain within the general scope of the original procurement.

Applicant may, at its sole discretion, extend the due date for the submission of proposals and any extensions shall be made via an addendum posted in the E-Rate Productivity Center (EPC).
The vendor submission is subject to open records requests and, as such, the records will be released in accordance with those policies. Vendors are encouraged to mark pages as “Proprietary” or “Confidential” as

appropriate, but the entire submission may not be marked as such. Identifying information as “Proprietary” or “Confidential” does not guarantee that the information will not be released but will be considered in determining whether the information is required to be released in accordance with the open records policies. Generally, pricing is not exempt from being publicly released.

The request for proposal and the awarded offeror’s response may become an integral part of the resultant contract.

By submitting a proposal, the Offeror certifies that no relationship exists between the Offeror and Applicant that would interfere with fair and open competition or create a conflict of interest.

Evaluation Criteria

These criteria are to be utilized in the evaluation of offers to be considered. Individual criteria have been assigned a weight to reflect relative importance. Vendors are encouraged to provide details in their proposals that address the following criteria.

Criteria	Description	Weight
E-Rate Eligible Costs	Total cost of E-Rate eligible components, including equipment, licenses, installation, shipping, and any associated eligible services, as applicable.	**25%**
E-Rate Ineligible Costs	E-Rate ineligible costs and total long-term cost to the district.	**5%**
Service/Product meets and understands the requested needs:	Degree to which the proposed solution meets or exceeds the Applicant's functional requirements, performance needs, and technical specifications.	**15%**
Compatibility with Existing Network Infrastructure	The extent to which the proposed equipment and associated software can integrate with, interoperate with, and be managed alongside the Applicant's existing network environment without requiring significant replacement of existing infrastructure, additional licensing, or substantial operational changes.	**15%**
Prior Experience	Applicant's own past experience with this vendor's performance and service quality, if any	**20%**
Quality of vendor’s service/product	Applicant’s perceived quality of vendor’s service/product	**10%**
Reputation of vendor and vendor’s service/product	Reputation from references and/or warranty of product/service	**5%**
Site Visit Attendance	Attendance to offered site visit	**5%**