Providence Cristo Rey High School

Request for Proposals – Managed Services on existing equipment
Form 470 # 270002541
November 13, 2026

Providence Cristo Rey High School seeks services provided by a third party for the operation, management, and monitoring of eligible broadband LAN/WLAN components (managed Wi-Fi). We seek a three-year contract with the option of voluntary extensions for eligible MIBS services under this agreement. Other terms will be considered. Providence Cristo Rey High School understands that eligible Basic Maintenance of Internal Connections items are also sometimes necessary to provision a Managed Internal Broadband service and expects bidders to propose those as necessary.

> *Managed Internal Broadband Services* are those that include the operation, management, and monitoring of eligible broadband internal connections. Service Providers should include those expenses that directly support and are necessary for the broadband connectivity within schools. Those expenses include the management and operation of the LAN/WLAN, including installation, activation and initial configuration of eligible components, and on-site training on the use of eligible equipment. The applicant will own the equipment and the service provider will manage it for them.
>
> *Basic maintenance and technical support services* are those appropriate to maintain reliable operation when provided for eligible broadband internal connections. Repair and upkeep of E-rate eligible hardware, wire and cable maintenance, configuration changes, basic technical support including online and telephone based technical support, software upgrades and patches including bug fixes and security patches.

Bidders are advised that this project will be contingent upon the successful obtaining of Category 2 E-Rate funding, and the contract agreement between the district and the successful bidder must recognize that contingency.

Project Scope

The list below represents equipment (with any associated licensing) that is projected to be managed under the requested service agreement. The School reserves the right to adjust this list prior to finalizing the agreement with the awarded service provider to meet the needs of the organization.

Bidders should clearly indicate any ineligible costs by line item for all services associated with this RFP.

Quantity	Description
4 +/-	FortiSwitch 148F-FPOE
4 +/-	FortiSwitch 648F-FPOE
1 +/-	FortiSwitch-110G-FPOE Layer 2
1 +/-	FortiSwitch-1024-E
1 +/-	FortiSwitch-124G-FPOE
54 +/-	FortiAP-231G
6 +/-	FortiAP-431G
3 +/-	FortiAP433G

Providence Cristo Rey High School owns this equipment and is not considering proposals for the purchase of new equipment at this time, however USAC has advised applicants to list all three types of service on every Category 2 Form 470. In your proposal, please also provide per-unit pricing for the management of growth/future additions of equipment similar to the above to the resulting contract (for example, if the event that the organization added an additional access point during the term of the agreement, the per-unit cost additional cost for you to add it to your management service).

Questions

No informational meetings or building visits will be scheduled. Any questions related to the technical aspects of this document should be directed to Tyler Moore at erate@pcrhs.org with a copy to karenr@adtecerate.com no later than November 27, 2026 at Noon. Answers to any written questions or any additional information, revisions, or clarifications to the RFP will be provided in the form of an addendum to be posted with the FCC Form 470 on the Universal Service (E-Rate) website. It is the sole responsibility of the Service Provider to check for any addenda that may be issued.

Response Format

All bids must include the following information:

1. A description of products and services to be provided.
2. Complete pricing for the products and services described herein. Your proposal must clearly separate eligible and ineligible costs, and should outline any non-recurring costs, recurring costs, and fees for the service being proposed.
3. Your Service Level Commitment for the proposed service, including information regarding trouble-reporting and tracking.
4. Two (2) reference sites where your company has performed a similar service, including business name, contact name and contact information. It is preferable that these references are for Indiana schools or libraries.
5. Your E-Rate SPIN Number. (You must have a current SPAC form on file with USAC.)
6. A ready-to-execute contract which includes the proposal requirements and the E-Rate contingencies outlined herein.

The Applicant's review of information will be primarily focused on the substance of the details provided in response to the requirements herein including but not limited to technical details, pricing and terms, experience, references, and adherence to the response format provided. Per E-rate rules, the cost of eligible goods and services will be the most heavily weighted evaluation factor.

Proposals must be prepared with specificity with regard to the equipment and/or services listed herein. Bids merely listing a general menu of equipment and/or services available from a vendor, bids appearing to be automatically generated without specificity in relation to the requirements of this RFP, and bids missing substantial information but inviting the applicant to contact the bidder to refine the bid and/or discuss specifics will not be considered valid bid responses and will be disqualified from consideration. This includes any SPAM and/or robotic responses. For more information, please review the USAC E-Rate News Brief of February 15, 2024.

Proposal Delivery

Providence Cristo Rey High School reserves the right to reject each and every bid, and to waive informalities, irregularities, and errors in the bidding to the extent permitted by law. This includes the right to extend the date and time for receipt of bids. In the event that a responsible bid is not received or if it is determined that the low bid received is too high, the bid received will be rejected and the project will be cancelled or re-bid.

Bids should e-mailed to the office of the Tyler Moore at erate@pcrhs.org with a copy to karenr@adtecerate.com by Noon on December 30, 2026.