



Request for Proposal

Category One – Internet Access

Englewood Public Schools

FY2027

**E-Rate Funding Year
July 1, 2027 through
June 30, 2028**

SCOPE OF WORK & SERVICE SPECIFICATIONS
Category One – Internet Access
ENGLEWOOD PUBLIC
SCHOOLS

ENGLEWOOD PUBLIC SCHOOLS (Applicant) invites vendors to submit proposals in accordance with the terms and conditions of this Scope of Work & Service Specifications (SOW/SS). This SOW/SS document provides the requirements and details being requested for Category One.

The work proposed in these specifications is contingent upon receipt of E-Rate Funding for Category 1 Services FY2027 – E-Rate Funding Year July 1, 2027 through June 30, 2028

TIMELINE

- RFP Submitted: **October 23, 2026**
- Deadline for vendor questions: **October 30, 2026**
- Answers to vendor questions posted to Bid Net Direct: **November 3, 2026**
- Deadline for vendors to submit proposals: **November 20, 2026**

COMMUNICATION AND QUESTIONS

All communication with the Applicant regarding this solicitation, including questions or comments, must be submitted via email to Mary Hensley (erate@engschools.net) as well as Rocky Mountain E-Purchasing System www.bidnetdirect.com/Colorado. The Technical Contact will review and provide a response to any and all questions via an addenda to the FCC Form 470 in the E-Rate Productivity Center (EPC) and Rocky Mountain E-Purchasing System www.bidnetdirect.com/Colorado

All questions must be directed to Mary Hensley (erate@engschools.net) and Paul Whitaker (paul_whitaker@engschools.net) via email only. Contact initiated by an Offeror concerning this solicitation with any other applicant representative is prohibited. Unauthorized contact may result in disqualification of the Offeror from this solicitation.

It is the responsibility of any prospective bidder to check the FCC Form 470 in EPC for any updates and/or addenda which are issued.

GUIDELINES FOR SUBMISSION

Proposals must be submitted via email by the deadline for guaranteed consideration by the Applicant.

Proposals must be emailed to the following contacts:

- Mary Hensley (erate@engschools.net)
- Paul Whitaker (paul_whitaker@engschools.net)
- Rocky Mountain E-Purchasing System www.bidnetdirect.com/Colorado

Proposal submissions should include the following:

- Applicant name
- Form 470 number
- SPIN (Service Provider Identification Number)
- Service provider's terms and conditions

Proposals must include all costs associated with providing service, including but not limited to:

- monthly service fees
- managed router/modem lease fees (if required for service to function)
- one-time construction, installation, and/or connection charges
- estimated fees and/or surcharges. Englewood Public Schools is a tax-exempt organization. We will submit a tax-exempt certificate if we enter into a contract with the selected Provider.

SERVICE ADDRESS AND SPECIFICATIONS

Applicant is seeking proposals for Dedicated Internet Access to be delivered to the following locations:

1. Bishop Elementary School – 3100 S. Elati St., Englewood, CO 80110 - 200 mbps
2. Cherrelyn Elementary School – 4500 S. Lincoln St., Englewood, CO 80113 - 200 mbps
3. Clayton Elementary School – 475 W. Union Ave., Englewood, CO 80110 - 250 mbps
4. Charles Hay World School – 1221 E. Eastman Ave., Englewood, CO 80113 - 250 mbps
5. Early Childhood Education at Maddox – 3838 S. Huron St., Englewood, CO 80110 - 100 mbps
6. Englewood Middle Schools – 3800 S. Logan St., Englewood, CO 80113 - 200 mbps
7. Englewood High School – 3800 S. Logan St., Englewood, CO 80113 - 300 mbps
8. Colorado's Finest High School of Choice – 300 W. Chenango, Englewood, CO 80110 - 300 mbps

- Applicant requires that prospective bidders provide pricing for the following bandwidth options:
 - 5 Gbps.
 - 10 Gbps.
- Applicant requires 1 /28 block of static IP's and 1 /29 block of static IP's
- Applicant requires that prospective bidders provide pricing for:
 - 36-month.

SERVICE REQUIREMENTS

Dedicated Internet Access: Applicant requires a minimum of 3 Gbps dedicated, fully-managed, symmetrical bandwidth with Service Level Agreement (SLA) guarantees to the specified sites. Service providers are requested to submit offers for the following bandwidth: 5 Gbps and 10 Gbps

CONTRACT TERMS & MODIFICATIONS

Offers of month-to-month or contracted services will be considered. Service providers submitting proposals for contracted service are required to provide 36-month pricing. Contracts may include an option for annual voluntary renewals for up to 1 additional year, when agreed to in writing by both parties. Offers requiring an initial term of more than 60 months will not be considered.

All proposals must allow for bandwidth increases up to 2 or 3 Gbps throughout the term of the contract; increases in bandwidth during the contract period and/or optional renewal periods shall be considered modifications to the existing agreement, not new agreements and will not extend the term of the contract.

All proposals must include a provision permitting early termination of circuits, with no penalty, should a location be closed by the Applicant. Additionally, if the Applicant opens a new location, the final agreement must include a provision permitting that site to be added at the existing MRC rate for the duration of the contract, with the Applicant paying for any one-time charges associated with adding the new site to the network.

No increased pricing will be allowed during the term of the quoted special construction, NRC, and MRC rate. Service providers proposing equipment whose prices may increase depending upon new U.S. government tariffs imposed on imports are encouraged to (a) identify such products in their offers, and (b) propose an acceptable methodology for limiting price adjustments over the life of the contract. Subject to contract restrictions, services may be reevaluated for cost-effectiveness at any time during the life of the agreement including renewal periods.

FACTORS FOR DISQUALIFICATION

Applicant may disqualify proposals for the following reasons:

- Unauthorized Service Provider contact with Applicant.
- Proposal submitted after the bid due date.
- Proposal does not meet Service Requirements.
- Proposals that include used, refurbished, or open-box items will be considered non-responsive and will not be included in the evaluation.
- Proposal does not provide definitive costs for the services requested (including recurring and/or onetime charges).
- Proposal includes generic/encyclopedic price lists and/or solution is proposed by an artificial intelligence.
- Proposal does not include documentation establishing any proposed alternative equipment is equivalent to the quality and functionality of the equipment and design included in the requested solution.
- Proposal includes a partial service offering.
- The Service Provider should submit its SPIN as part of the Proposal. If you do not have a SPIN, you MUST obtain it before you respond to the FCC Form 470, otherwise your bid may not be considered.

E-RATE CONSIDERATIONS/PROVISIONS

Per USAC E-rate rules, “cost of eligible services” will be the highest valued criterion in the evaluation process; however, other criteria with a lesser value may also be considered.

By submitting a proposal on the requested services herein, the vendor certifies that its equipment and services are compliant with the FCC’s recent Order (FCC 19-121) prohibiting the sale, provision, maintenance, modification, or other support of equipment or services provided or manufactured by Huawei, ZTE, or any other covered company posing a national security threat to the integrity of communications networks or the communications supply chain. See <https://www.fcc.gov/supplychain/coveredlist>.

As required by E-rate rules, all proposals in response to this Form 470 must offer the Lowest Corresponding Price (LCP). See <https://www.usac.org/e-rate/service-providers/step-2-responding-to-bids/lowest-corresponding-price/>.

ADDITIONAL CONSIDERATIONS/PROVISIONS

Applicant reserves the right to award all, part or none of the services set forth in this procurement. This procurement in no manner obligates Applicant until a valid signed contract and/or valid Purchase Order is executed.

After final contract is negotiated, approved, and awarded, all proposal documents pertaining to this procurement will be open to the public, except for material which is proprietary or confidential.

Applicant will not make public any pages of a proposal on which the Offeror has stamped or imprinted “Proprietary” or “Confidential” subject to the following requirements. Proprietary or confidential data shall be readily separable from the proposal to facilitate eventual public inspection of the non-confidential portion of the proposal. The price of products offered, or the cost of services proposed shall not be designated as proprietary or confidential information.

Subject to contract restrictions, services may be reevaluated for cost-effectiveness at any time during the life of the agreement.

Offerors proposing equipment whose prices may increase depending upon new U.S. government tariffs imposed on imports are encouraged to (a) identify such products in their offers, and (b) propose an acceptable methodology for limiting price adjustments over the life of the contract.

By submitting a proposal, the Offeror certifies that no relationship exists between the Offeror and Applicant that interferes with fair competition or is a conflict of interest; and no relationship exists between such propose and another person or firm that constitutes a conflict of interest that is adverse to Applicant.

Applicant is subject to Colorado restrictions.

A Colorado constitutional amendment prohibits public schools and libraries from entering into multiple-year financial obligations, such as multi-year contracts, without pre-allocation of the funds unless the local voters have previously approved such an obligation. [Colo. Const. Article X, Section 20(4)(b)] However, funding agreements, including multiyear contracts, that are subject to annual appropriations by a governing board, such as a school board, generally are allowed and are not subject to this constitutional provision since the governing board decides each year to make a particular expenditure. Applicant reserves the right to award all, part or none of the services set forth in this procurement. This procurement in no manner obligates Applicant until a valid signed contract and/or valid Purchase Order is executed.

Applicant may in its sole discretion extend the time for the submission of proposals upon a finding that it is in the interest of Applicant to do so. Such extensions shall be by addendum(s), which may be issued before the submission due date.

After final contract is negotiated, approved, and awarded, all proposal documents pertaining to this procurement will be open to the public, except for material which is proprietary or confidential. Applicant will not make public any pages of a proposal on which the Offeror has stamped or imprinted “Proprietary” or “Confidential” subject to the following requirements. Proprietary or confidential data shall be readily separable from the proposal to facilitate eventual public inspection of the non-confidential portion of the proposal. The price of products offered, or the cost of services proposed shall not be designated as proprietary or confidential information.

By submitting a proposal, the Offeror certifies that no relationship exists between the Offeror and Applicant that interferes with fair competition or is a conflict of interest; and no relationship exists between such propose and another person or firm that constitutes a conflict of interest that is adverse to Applicant.

LOWEST CORRESPONDING PRICE

Pursuant to 47 C.F.R. § 54.511, Service Providers shall not submit bids for or charge libraries a price above the lowest corresponding price for supported services, unless the FCC, with respect to interstate services or the state commission with respect to intrastate services, finds that the lowest corresponding price is not compensatory. Promotional rates offered by a Service Provider for a period of more than 90 days must be included among the comparable rates upon which the lowest corresponding price is determined.

As required by E-rate rules, all proposals in response to this Form 470 must offer the Lowest Corresponding Price(LCP). See <https://www.usac.org/e-rate/service-providers/step-2-responding-to-bids/lowest-correspondingprice/>.

COST OF PROPOSALS

Expenses incurred in the preparation of proposals to this Scope of Work / Service Specifications are the sole responsibility of the vendor.

Once a proposal is chosen, the District will utilize use it’s own district-approved contract template, and no modifications to the template will be permitted unless specifically negotiated and agreed upon by both parties.

***** END *****