REQUEST FOR PROPOSAL (RFP)

ERATE FUNDING YEAR 2027-28

FCC FORM 470 # 270002308 (MISD 2027-C1 INT)

APPLICANT

Milford Independent School District (BEN: 141124)
205 3rd Avenue, Milford, TX 76670

Submit Questions no later than: Tuesday, November 17, 2026

Questions must be submitted online no later than 2:00 pm Central Time on the due date listed above.

DUE DATE: Tuesday, December 22, 2026

Proposals must be submitted online no later than 2:00 pm Central Time on the due date listed above.

All questions and proposals must be submitted via bonfire.
Proposals received after the proposal deadline, spam, and/or automated responses via email will not be considered valid proposal responses and will be disqualified from consideration.

https://kellogglc.bonfirehub.com/portal

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LEGAL NOTICE

NOTICE TO VENDORS

Notice is hereby given that the following RFP will be accepted by Milford Independent School District BEN: 141124, on or before **Thursday, December 22, 2026, no later than 2:00 PM CST.** Late proposals will be rejected as non-responsive. Forms and specifications may be obtained, and submissions received at the website referenced below until the designated time.

RFP # MISD 2027 C1 INT
E-Rate Category 1 Data Transmission Services
Form 470 # 270002308 (MISD 2027 C1 INT)
https://kellogglc.bonfirehub.com/portal

The Milford Independent School District reserves the right to reject any and/or all proposals and to make awards for individual items as they may appear to be in the district's best interest and to waive all formalities on submitting proposal.

Milford Independent School District

TIMELINE

Activity	Date
FCC Form 470 Posting	***Thursday November 9***
Newspaper AD and	***Thursday November 9 & November 16, 2026***
Questions Deadline	Tuesday, November 17, 2026 : 2:00pm CDT
Answers to questions posted via Addendum	Monday, November 23, 2026 : 2:00pm CDT
Submission Deadline	Tuesday, December 22, 2026: 2:00pm CDT

Pricing Requirements

☐ Excel Pricing **Required**	☒ PDF Pricing Allowed

Offerors are required to identify.

All pricing proposals must clearly list the cost of products and services to include the following:

1. Description of Services
2. Monthly (recurring) charges
3. One Time (non-recurring) charges
4. % Eligibility. (This is not related to the applicant's approved discount rate)
    1. If the product is fully eligible, show 100%. If not or partially eligible, include the eligible percentage from 0% -99% for each line item/service.
    2. The offeror is responsible for confirming the eligibility of equipment and services from the manufacturer.
5. Quantity
6. Unit of Measure (Each, Feet)
7. Bandwidth level, if applicable
8. Contract Term
9. Make, Model and part number, if applicable
10. Installation and Configuration
11. Shipping and Handling
12. Travel and Per Diem
13. Estimate of Surcharges and Fees

PROPOSAL SPECIFICATIONS

- **Offerors must provide detailed incremental pricing for all supported port-level charges between the stated minimum and maximum speeds (1 Gbps up to 5 Gbps) to support the required cost-effectiveness analysis.**
- **Offerors must include the cost of Static IP addresses as a separate line item.**
- **All proposals must include the complete cost to connect to and work with the applicant's LAN.**
- **Proposals must clearly identify installation/construction costs, if applicable, as a separate line item. Proposals that include installation costs without identifying them separately will not be considered.**

Broadband Internet Access Specification

Broadband Internet Access Specification

Location Site Name (Entity #)	Milford Independent School District (BEN: 141124)
Location Address, City, ST, Zip	205 3rd Avenue, Milford, TX 76670
Qty	1
Contract Terms Requested	MTM, 1 year with up to 4 voluntary annual renewals, 36 months with up to 4 voluntary annual renewals, or 60 months
Bandwidth Level Needed by Applicant	1GB
Bandwidth Range for Cost-Effective Evaluation	1GB to 5GB (1GB Increments)
Current Infrastructure Ceiling	Applicants' current network infrastructure may not support connections beyond 10 Gbps

Leased On-Premises Equipment

Location Site Name (Entity #)	Milford Independent School District (BEN: 141124)
Location Address, City, ST, Zip	205 3rd Avenue, Milford, TX 76670
Qty	1
Description	Leased on-premises router for Internet Access

PROPOSAL REQUIREMENTS (TX C1)

Proposal Requirements

1. **E-Rate Compliance**. Service providers (offerors) must comply with E-Rate program rules as set forth by the Federal Communications Commission (FCC) and administered by the Universal Service Administrative Company (USAC).

   Disqualification – FCC Form 498 ID Status. If the offeror is under FCC red light status or does not have an FCC Form 498 ID (service provider identification number), the offeror may be disqualified by the applicant school or library. If at any time during the contract period the service provider is red lighted, debarred, or otherwise no longer eligible to participate in the E-Rate program, the applicant reserves the right to terminate the contract.

2. **Kellogg & Sovereign® Consulting (K&S) authorized.**
   The applicant has engaged the services of K&S to assist with the E-Rate filings for the applicant. The applicant has authorized K&S to act on its behalf regarding this procurement. K&S may request information directly from Proposer(s) as well as conduct the competitive proposal process on the e-procurement site, https://kellogglc.bonfirehub.com

3. **Equivalent products and services**. Proposals are requested for the specified services, technologies, transmission media, or **EQUIVALENT** solutions. Any proposed equivalent or alternative solution must satisfy the Applicant's required connectivity, bandwidth, performance, reliability, and scalability requirements. Vendors proposing alternative technology, transmission medium, or service architecture must clearly identify the proposed solution and provide sufficient technical documentation to demonstrate that the solution meets or exceeds the requirements of this RFP. Failure to provide sufficient technical or pricing information may result in the Applicant determining that the proposal is non-responsive, subject to applicable state and local procurement requirements. The Applicant may request clarification or additional documentation necessary to verify that a proposed solution satisfies the requirements of this RFP, provided that all vendors are treated in a fair and consistent manner in accordance with applicable procurement requirements and E-Rate competitive bidding rules.

4. **Timeline**. Offeror must include a project timeline. Preference is given to responses with a service start of July 1, 2027. If the awarded offeror is not the incumbent provider, transition of service must be completed by the later of July 1, 2027, or the contract expiration date associated with the services currently under contract. If the awarded offeror is not the incumbent provider, the purpose of this RFP and FCC Form 470 is also to secure pricing for month-to-month interim services for applicant sites from July 1, 2027, until the new services are operational.

   Disqualification – Unable to commence service. If the offeror is not able to commence service by the date listed in the proposal specifications, the offeror may be disqualified by the applicant school or library.

5. **Mandatory Bidders' Conference or Walk Through.**

☐ APPLIES TO THIS RFP	☒ DOES NOT APPLY FOR THIS RFP

Disqualification – Mandatory Bidders' Conference. If the offeror does not attend a mandatory offerors' conference, walk through, or other mandatory meetings listed in the Bidders' Conference section, the offeror may be disqualified by the applicant school or library.

6. **Questions.** Questions must be submitted prior to the end of the question period. Questions must be submitted online: https://kellogglc.bonfirehub.com/portal no later than the date and time listed above.

7. **Proposal Acceptance.** The applicant school or library reserves the right to accept some, all or none of the items included in the proposal. Notification of proposal acceptance or proposal rejection will be provided at the discretion of the applicant school or library.

8. **Modification or Withdrawal of Proposal:** Vendors are advised to consult the Bonfire Vendor Help Center to obtain the most current guidance for submission, revision, and withdrawal of proposals. https://vendorsupport.gobonfire.com/hc/en-us
9. **Clarifying Questions** – The applicant may choose to ask clarifying questions or request additional information from the offerors. All communications within the proposal and evaluation stage will be within the bidding portal.

Late Proposals. Responses submitted after the due date and time noted in this RFP shall not be considered and will be disqualified. Responses must be submitted through the bidding portal. Proposals submitted by fax or email will not be accepted.

10. **Financial Responsibility**. Offeror shall pay all costs related to the preparation and submission of its Proposal.

11. **All Costs**. Pricing proposed by the offeror must include all costs. All costs include special construction or non-recurring charges (NRC) required by the service provider to provide the product or service and all monthly recurring charges (MRC) including estimated surcharges and fees. Price increases will not be allowed during the term quoted. Prices may be lowered based on market conditions.

12. **Cost Allocation**. Offerors must clearly separate E-Rate eligible costs from ineligible costs.

13. **Contracts.** Offerors for services other than tariff or month-to-month arrangements must include a contract or legally binding agreement in response to this RFP with a signature block for both the service provider and the applicant. The agreement should be provided in form only and will not be completed and executed until after proposals are awarded by the applicant and negotiations are completed, as applicable. Quotes are not considered legally binding agreements. All contracts must allow the applicant to cancel services without financial penalties if a site closes. The applicant may cancel services to sites without penalty after providing 30 days' notice to the service provider. All contracts must allow additions, moves, and changes to the site.

14. **Contract Terms**. Offerors must clearly define contract terms for all pricing submitted. The applicant school or library may consider multi-year contracts featuring voluntary renewals.

The applicant reserves the right to extend or abbreviate the contract period if such extension or abbreviation is necessary to make the contract term coincide with an E-Rate program year or an extended service end date for an E-Rate program year pursuant to a service delivery deadline extension,

as those terms are defined by the Federal Communications Commission (FCC) and/or the Universal Service Administrative Company (USAC).

Description of Proposal. Offeror will provide a description of its proposal for all services and solutions. The description will include an overview of the proposal, any deviations from the requested architecture, design, or requirements, assumptions made, and any other details that may be useful or necessary for proper evaluation of the proposal.

15. **Authorized Signatures** – Proposals must be signed by an individual or officer of the firm authorized to legally bind Vendor when submitting the proposal. Unsigned proposals will not be accepted.

Addenda – In the event revisions to this document become necessary, addenda will be provided by upload to the relevant Form 470 and the bidding portal.

16. **Required Notice to Proceed and Funding Availability**. The applicant will follow the purchasing policies of their governing board and the requirements and procedures of the FCC's E-Rate program as administered by USAC to be eligible for all available funding. The implementation of any associated contracts resulting from this competitive proposal process will be dependent on the applicant's issuance of a written Notice to Proceed. E-Rate funding notification alone will not signify Notice to Proceed. The applicant will have the right to allow the contract to expire without implementation if appropriate funding does not become available.

17. **Broadband data services**. Offerors for broadband data services (e.g. Internet Access, wide area network connections) must comply with the following:

    20a. Bandwidth Range. If the applicant specifies a bandwidth range for broadband data services, the service provider may propose incremental pricing for the bandwidth levels specified or the next highest bandwidth level at the service provider's standard bandwidth level offerings.

    20b. Site and Service Substitutions. The applicant may need to add, remove or move sites as well as increase or decrease bandwidth levels during the contract term. Accordingly, proposal responses should address allowances for site and service substitutions during the contract term.

    20c. Network Diagram. Offerors for broadband data services must include a network diagram displaying the paths to be used to serve the specified site.

    20d. Service Level Agreement. Offerors for broadband data services shall provide a proposed Service Level Agreement (SLA) with the proposal response. The proposal must include a description of the following services and how these services will be measured.

    - Network Availability: the provider will make all reasonable efforts to ensure [99.9-99.99]% network availability of each circuit.
    - Internet and Operations proposals only: Frame/packet loss Commitment
    - Internet and Operations proposals only: Network Latency Commitment
    - Internet and Operations proposals only: Network Jitter Commitment
    - There is no right of provider to limit or throttle the capacity of the circuit at any time for any reason

In addition to the required services, the proposal may include the following:

- Network Operations Center: Solution will provide customer support functions including problem tracking, resolution and escalation support management on a 24x7x365 basis. Customer has the right and is encouraged to call concerning any problems that may arise relative to their connection with Vendor provided services.
- Trouble Reporting and Response: Upon interruption, degradation or loss of service, Customer may contact service provider by defined method with a response based on trouble level. Upon contact from the Customer, the service provider's support team will initiate an immediate response to resolve any Customer issue. Customers will receive rapid feedback on trouble resolution, including potential resolution time.
- Escalation: In the event that service has not been restored in a timely manner, or the Customer does not feel that adequate attention has been allocated, the Customer can escalate the trouble resolution by request. A list of escalation contacts will be provided when implementation schedule is completed.
- Resolution: The Customer will be notified immediately once the problem is resolved and will be asked for verbal closure of the incident.
- Trouble Reporting, Escalation and Resolution: A detail trouble reporting, escalation and resolution plan will be provided to the Customer.
- Measurement: stated commitment is to respond to any outage within two (2) hours and a four (4) hour restoration of service. Time starts from the time the Customer contacts the service provider and identifies the problem. Credits for Outages of shortage will be identified.
- Reports: Upon request, an incident report will be made available to the Customer within five (5) working days of resolution of the trouble.
- Link Performance per segment: The service will maintain the proposed Link Performance throughout the term of the contract.
- Historical uptime: Provide aggregate uptime statistics for the proposed service in the Customer's geographic area.

20e. Demarcation. All solutions must terminate service or infrastructure to an existing network closet inside of the specified site. Solutions bringing service to the property line but not inside of the demarc address are not acceptable.

20f. Special Construction Special construction refers to the upfront, non-recurring costs associated with the installation of new fiber to or between eligible entities. Applicants may seek funding for special construction charges in connection with leased lit fiber, leased dark fiber, and self-provisioning. Special construction charges eligible for Category One support consist of three components: (1) construction of network facilities; (2) design and engineering; and (3) project management.

Offerors for special construction should provide or be prepared to promptly provide the following information:

- A map file of the proposed fiber route in KMZ of JSON format

- The average cost per foot of fiber includes detailed breakout of costs for aerial fiber, buried fiber, and buried fiber in conduit:
    - Fiber material (fiber cable)
    - Fiber placement (placing or pulling fiber through conduit, attaching fiber to poles, placing fiber cables in the ground)
    - Buried Conduit (direct bury installations conduit)
    - Trenching (cost of digging trench, cost of machinery needed, permitting cost)
    - Structure Material (conduit, handholes, vaults, markers)
    - Structure Placement (labor and permitting placement of all structure materials)
    - Pole Make Ready (enhancement needed on carrier owned poles such as addition of guy or anchor or clearing)
    - The cost per foot of outside plant materials (conduit, handholes, aerial make ready materials)
    - The cost per foot of outside plant (trenching, handhole and marker installation, installation of aerial make-ready materials)
- Cost allocation detail for fiber strands that will not be placed in service for the exclusive use of the applicant by June 30 of the Erate program year.

20g. Special Construction installment plan. The applicant may request that offerors allow for the non-discount share of special construction charges to be paid in installments up to four years from the first day of the relevant funding year. Offerors are not required to offer installment payments, but if they choose to do so they must disclose the material terms, including the interest rate and terms of the payment plan, in their proposal submission.

20h. Special Construction Amortization Non-recurring capital costs must be amortized over a period of three years for charges of $500,000 or greater.

18. Documentation and Audit Compliance.

- Service provider shall provide all warranty and product documentation related to products or services sold to the applicant.
- Service provider shall retain all documentation related to the purchase and payment, including Forms 474 and receipt of payment from USAC, for all products and services provided to the applicant. Related documentation must be retained for a period of TEN years from the last date of service.
- If the applicant is audited by the Administrator of the program, the service provider shall fully cooperate with the applicant to provide any documentation related to the provision of discounted products and services as requested.
- The service provider and/or applicant is solely responsible for verifying the accuracy of information submitted to Kellogg & Sovereign® Consulting (K&S). K&S disclaims and makes no warranty, express or implied, nor assumes any legal liability or responsibility for the validity, accuracy, correctness, or completeness of any information that is provided by the service provider or applicant to K&S.

- By submitting proposals for K&S client schools & libraries, the service provider agrees and understands that K&S will forward the information to USAC, and the service provider is responsible for verifying the accuracy of information submitted to K&S.
- K&S shall not be liable for any direct, indirect, incidental, consequential or exemplary damages, including but not limited to, damages for loss of profits, data or other intangible losses (even if K&S has been advised of the possibility of such damages), resulting from the service provider's non-response or incomplete response and/or the service provider's inaccurate, invalid, incorrect, or incomplete provision of information.

19. <u>Service Provider Responsibilities</u>

- The agreement herein is contingent upon the approval of funding from the Universal Service Fund's Schools and Library Program.
- The applicant requires that Service Providers make themselves thoroughly familiar with any rules or regulations regarding the E-Rate program. https://www.fcc.gov/consumers/guides/universal-service-program-schools-and-libraries-e-rate
- Service Providers are required to be in full compliance with all current requirements and future requirements issued by the SLD throughout the contractual period of any contract entered into as a result of this RFP.
- Service Providers are responsible for proving a valid Service Provider Identification Number (SPIN) at the time the RFP is submitted. https://www.usac.org/e-rate/service-providers/step-1-obtain-a-spin/
- Service Providers are responsible for providing a valid Federal Communications Commissions (FCC) Registration Number at the time the RFP is submitted. https://apps.fcc.gov/cores/userLogin.do
- Service Providers are responsible for providing evidence of FCC Green Light Status at the time the proposal is submitted. Any potential offeror found to be in Red Light Status must provide an explanation of the steps it is undertaking to be removed to Red Light Status and the expected timeframe for resolution. A Service Provider's sustained Red-Light Status may be grounds for contract termination as it could prohibit the Service Provider from providing E-Rate discounts in a timely manner which would cause harm to the Applicant. https://www.fcc.gov/general/red-light-frequently-asked-questions
- Products and services must be delivered before billing can commence. At no time shall the Service Provider invoice before July 1, 2027.
- Prices must be held firm for the duration of the associated E-Rate Funding Year(s) or until all work associated with the project is complete (including any contracts and USAC approved extensions)
- The default method of invoicing for all Funding Requests (FRN) created as a result of this RFP will be the Form 474 Service Provider invoice (SPI) unless the applicant explicitly requests Form 472 Billed Entity Applicant Reimbursement method.
    - The Service Provider agrees to bill and receive a portion of the payment for the provisions of goods and services described herein directly from USAC via Form 474 Service Provider invoice (SPI). The maximum percentage the applicant will be liable for is the pre-discount amount minus the funded amount as shown on the FCC Funding Commitment Decision

Letter (FCDL) and any identified ineligible costs. Upon the successful receipt or posting of a Funding Commitment Decision letter from the SLD and submission, certification and USAC approval of Form 486, the applicant shall pay only the discounted amount beginning with the billing cycle immediately following said approval.

- All Service Provider invoicing to USAC must be completed within 120 days from the last day of service. Should the Service Provider fail to invoice USAC in a timely manner, the Applicant will only be responsible for paying its non-discounted share. Service Providers shall retain all documentation related to the purchase, payment, delivery and/or installation, including Forms 474 and receipt of payment from USAC, for all products and services provided to the applicant. Related documentation must be retained for a period of 10 years from the last date of service.

- Alternatively, should the applicant decide that it is in the best interest of the applicant to file Form 472. The applicant will inform the Service Provider of its intent.

- Within one (1) week of award, the awarded Service Provider will provide the applicant with a bill of materials suitable for the Form 471 item bulk upload[1]. Approval for any deviation from the bulk upload must be obtained from the applicant. Subsequent schedules of values and invoices for each site must match the approved line-item details or subsequent service substitutions.

- In the event of questions during an E-Rate pre-commitment review, post commitment review and/or audit inquiry, the awarded Service Provider is expected to reply within three (3) days to questions associated with its proposal.

- No change in the products and/or services specified in this document orders will be allowed without prior written approval from the applicant and a USAC service substitution approval with the exception of a Global Service Substitution.

- The Service Provider acknowledges that all pricing and technology infrastructure information in its proposal shall be considered as public and non-confidential pursuant to 47 CFR §54.504 (2) (i) (ii)

- The Service Provider acknowledges that its offer is considered to be the lowest corresponding price pursuant to §54.511 (b). Should it not be the lowest corresponding price, the Service Provider must disclose the conditions leading to the applicant being charged in excess of lowest corresponding price.

- This offer is in full compliance with USAC's Free Services Advisory. There are no free services that would predict an artificial discount and preclude the applicant from paying its proportionate non-discounted share of costs. The Service Provider agrees to provide substantiating documentation to support this assertion should the applicant, USAC, or the FCC request it. https://www.usac.org/e- rate/applicant-process/competitive-bidding/free-services-advisory/

- The awarded Service Provider is required to send copies of all forms and invoices to the applicant prior to invoicing to USAC for pre-approval. Failure to comply with this requirement may result in the applicant placing the vendor on an "Invoice Check" with the USAC. https://www.usac.org/e-rate/applicant-process/invoicing/invoice-check/

1 https://www.usac.org/e-rate/applicant-process/applying-for-discounts/fcc-form-471-filing/ https://www.usac.org/wp-content/uploads/e-rate/documents/Forms/bulk_upload_templates/FCC-Form-471-Bulk-Upload-User-Guide.pdf

- Any Contract entered into as a result of this RFP must provide cancellation of services without financial penalties if an entity is permanently closed. Applicants may cancel services to a school or library without penalties after a 30-day notice to Service Provider.

- Goods and services provided shall be clearly designated as “E-Rate Eligible”. Non-eligible goods and services shall be clearly called out as 100% non-eligible or shall be “cost allocated” to show the percentage of eligible costs per SLD guidelines.

VENDOR REGISTRATION

The **Vendor Registration** can be found at https://kellogglc.bonfirehub.com/login

Bonfire Vendor Help Center: https://vendorsupport.gobonfire.com/hc/en-us

Registration steps:

Enter your organization name, email and password to create your account.

Once an account is created you will need to provide:

- Contact information
- SPIN – Form 498 ID. https://slweb.usac.org/Spin/Search
- FCCRN – FCC registration number. https://apps.fcc.gov/cores/userLogin.do

COMMODITY CODES:

K&S will be using the following UNSPSC Codes (classifications) for RHC or E-Rate eligible services. Note that when you are entering UNSPSC Codes, Bonfire leaves off the zeroes. For example, 83112200 is 831122. Additionally, the higher-level code is used in some cases instead of listing all the individual codes. For example, 4322 is the commodity code used instead of the code specifically for routers, antennas or network switches.

INTERNET ACCESS
81112101-Internet Service Providers (ISP – all modes of Internet delivery)

TELECOMMUNICATIONS SERVICES
831122-Enhanced Telecommunication Services (non-fiber broadband data connections including T1, DS3, SMDS, DSL and cable modem)
831123-Fiber Telecommunication Services (Lit Fiber broadband data connections)
83112301-Dark Fiber (dark fiber broadband data connections)
26121616-Telecommunications Cable (self-provisioned broadband networks)

NETWORK EQUIPMENT, MAINTENANCE, MANAGED SERVICES:
2612-Electrical wire & cable & harness (network cabling)
39121011-Uninterruptible Power Supplies (UPS equipment)
4322-Network Equipment (network switches, routers, antennas)
43222607-Cache Engine Equipment or Service (Caching equipment or caching service)
43223108-Wireless access network equipment and components (access points, controllers)
43222501-Firewall Network Security (Firewall appliance or firewall service)
4323-Operating Software (operating software)
43231512-License Software (software license required for operation of eligible equipment)
43223306-Network System cabinet or enclosure
43223308-Network system equipment rack
811118-Computer Services (E-Rate Managed Internal Broadband Services, RHC network monitoring)
81111803-Local Area Network LAN maintenance or support

EVALUATION CRITERIA

Applicants will select the most cost-effective proposals with the price of the E-Rate eligible products and services being the primary factor (most heavily weighted).

Factor	Possible Points	Description
Price-E-Rate eligible items	30	Price of E-Rate eligible products & services (primary factor)
Price-Other Costs	5	Other costs (items not eligible for E-Rate discount)
Reputation	15	The value of the identifiable characteristics of the vendor that affect the overall value of the service or product. This may include an evaluation of responses from other customers who have engaged the vendor in the past, data from an entity such as the BBB, and/or other such factors. The reputation of the vendor indicates the likelihood that the scorer trusts the vendor to provide a partnering relationship with the district and to stand by the service or product. Reputation may be influenced by the scorer's personal knowledge of the vendor or his/her perceived understanding of the vendor and its services and products.
Quality of Service	15	Quality of Service is evaluated based on the perceived value of the service or product. This criterion is based solely on data provided within the response or information obtained by direct inquiry to the vendor regarding their response. Quality of service includes but is not limited to: proposed service level agreements, perceived quality of the materials or services included within the proposal, perceived quality of the response in general especially as it pertains to providing a complete response, and perceived reliability of the service or product.
Meet District Needs	10	The Meets District Need criteria evaluates the perceived ability of the proposed service or good to meet the requirements of the RFP. Only those requirements as specified within the RFP may be evaluated for this criterion.
Past Relationships	10	Value of the scorer's past involvement with the vendor. Past relationships are similar to Reputation but are not influenced by information from any other source other than that of the scorer
Underutilized Business	5	Depending upon the nature of the service or goods, the Underutilized Business criteria may be required locally or to meet compliance with state or federal guidelines. The Underutilized Business criteria is an evaluation of the vendor's status as a HUB, minority owned, or local business.
Long Term Cost	10	Long Term Cost evaluates the cost to the customer to do business with the vendor, given the provided response. The long term cost should be an evaluation of the full term contract cost (as opposed to the purchase price) of the service or good, including: depreciation, replacement requirements, loss of opportunity to procure other services or goods as a result of doing business with the vendor, and any costs which the customer would incur as a result of doing business with the vendor, such as service transition costs, public relations costs, etc.

In order for applicants to properly evaluate your proposal, please provide details specific to the evaluation criteria areas along with your proposal.

REQUIRED FORMS

BID REQUIREMENTS:

1. FCC Form 498 ID (Service Provider Identification Number)
2. FCC registration Number (FCC RN)
3. Service Providers must comply with local, state, and federal requirements including agreement to fully cooperate with audit and ten-year document retention requirements.
4. Proposal submitted online https://kellogglc.bonfirehub.com/portal in compliance with instructions
5. Supporting details and documentation may be submitted online.
6. Contracts or legally binding agreement for all products and services must be submitted with the proposal. (Exception for tariffed or month to month service.) *Agreements will be completed AFTER proposal award and final negotiations are completed. Quotations are not acceptable.*
7. Must attend mandatory offerors' conferences IF applicable to this RFP.
8. Must complete Attachment A - Pricing
9. Must complete Attachment B – Certifications, Experience and References
10. Must complete Attachment C – Vendor Forms
11. **Bids submitted after the proposal close date/time or outside of the bidding portal will be rejected/disqualified.**

ATTACHMENT A

Name of Company: _____

Name of Applicant: _____

Form 470: _____

Pricing submitted by: _____

Signature acknowledges review of the e-bidding program for the issuance of any related addenda and further acknowledges the signatory is authorized to provide this pricing:

Signature: _____

Title: _____

Date: _____

Include this page in your proposal. Combine this completed cover page with the submission of your proposal along with Attachments A, B and C as one .pdf file,

ATTACHMENT B
Certifications, Experience & References

Name of Company: _____

Address of principal location: _____

Phone: _____ Fax: _____

FCC Form 498 ID (SPIN)[2]: _____

FCC Registration Number[3]: _____

Responsible contact personnel:

Name	Phone	Email

How many years have your company been in business in its current capacity?_____

How many years has your organization been in business under its present name? _____

Under what other or former names does your company operate? _____

_____

During the last five (5) years, has the Vendor been barred, suspended or otherwise prohibited from participating in the Federal Communication Commission E-Rate (Schools & Libraries) or Rural Health Care Programs?

Yes:_____ No: _____

Does the Vendor's FCC Registration Number have RED light status? Yes: _____ No: _____

Attach a printout of your FCC Registration Number red or green light status from the FCC's Red Light Display System (RLDS)[4]

During the last five (5) years, has the Vendor been a party to a lawsuit involving any existing or prior contracts as it relates to services performed or not performed?

Yes:_____ No: _____

[2] https://slweb.usac.org/Spin/Search
[3] https://apps.fcc.gov/coresWeb/publicHome.do
[4] ibid

If the Vendor responds yes to any of the prior three questions, please provide information concerning the investigation/lawsuit/government action as an attachment to this form.

If the Vendor responded yes to the last question, please provide information pertaining to any monetary damages or exchange of property or services and the state in which the lawsuit was filed.

Experience:

Vendor shall provide a list of three (3) projects of similar type, size and complexity. State project (customer) name, description of work, dollar value, public entity, yes or no, and date using the format below. Projects listed must have been performed within the last five (5) years. Please include additional information with proposal if available.

Project Name	Description of Work	Dollar Value	Public Entity Yes or no	Date

References:

Proposal should provide three (3) references from company owners or management personnel from projects listed above. There must be at least one (1) reference for each project listed.

REFERENCE #1	
Company Name	
Project Name	
Contact Person Name	
Title	
Email	
Phone	
REFERENCE #2	
Company Name	
Project Name	
Contact Person Name	
Title	

Email	
Phone	
REFERENCE #3	
Company Name	
Project Name	
Contact Person Name	
Title	
Email	
Phone	

Certifications:

Employees' certifications pertaining to work are to be included in submittal.

AUTHORIZED BY:

Signature Date

Printed Name Title