Universal Service Administrative Co.

FCC Form 470 – Funding Year 2027

Form 470 Application Number: 270002280
2027 Guymon 470 Category 1

Billed Entity
GUYMON PUBLIC LIBRARY & ART CENTER
1718 N OKLAHOMA ST GUYMON, OK 73942 TEXAS
580-338-7330 ext.4004
blair.henson@guymonok.org

Billed Entity Number: 16062152
FCC Registration Number: 0011871548

Contact Information
Blair Henson
blair.henson@guymonok.org
580-338-7330 ext.4004

Number of Eligible Entities: 1

Application Type
Applicant Type: Library
Recipients of Services: Main Branch; Public Library

Consulting Firms

Name	Consultant Registration Number	Phone Number	Email
Oklahoma Department of Libraries	17002181	405-522-5591	rachel.walker@libraries.ok.gov

Consultants

Name	Phone Number	Email
Adrienne Butler	405-522-3323	adrienne.erate@libraries.ok.gov
Courtney Rutledge	405-522-3320	courtney.erate@libraries.ok.gov
Rachel Walker	405-522-5591	rachel.erate@libraries.ok.gov

RFPS

ID	Name

Category One Service Requests

Service Type	Function	Function Other Description	Minimum Capacity	Maximum Capacity	Entities	Quantity	Unit	Installation and Initial Configuration?	Associated RFPs
Data Transmission and/or Internet Access	Internet Access and Data Transmission Service		100 Mbps	100 Mbps	1	1	Each	Yes	

Description of Other Functions

ID	Name

Narrative

1. All accepted bids and any resulting contract shall be contingent upon successful E-Rate funding. Vendor is presumed to know the statutory requirements for contracts for public entities. Contracts must comply with applicable Oklahoma statutes and the Oklahoma Administrative Code, including OAC 165:59-7-19.
2. Vendor may submit bids for multi-year contracts up to five years in length, including contracts with voluntary annual renewals. Bids featuring a one-year contract with four voluntary annual renewals (for a total of five years if all renewals are exercised) are preferred. Multi-year contracts must include a provision allowing the applicant, after the initial one-year term, to either continue service on a month-to-month basis with clearly defined monthly pricing or continue under voluntary annual renewals, and to cancel service with thirty days notice without penalty after the first year of service. Contracts should not include liquidated damages provisions, early termination fees, or non-renewal penalties.
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3. All bids must include a complete cost breakdown, clearly identifying eligible and ineligible E-Rate components. Pricing must include all monthly recurring charges (MRC), non-recurring charges (NRC), installation, equipment, and any other associated costs.
4. Basic firewall or network security features must be identified in the bid.
5. Vendor must specify the type/mode of broadband service being proposed (for example, fiber, cable, DSL, fixed wireless, etc.).
6. Vendor must identify any equipment, special construction, or additional costs required to deliver higher bandwidth options. Site visits are permitted and may be scheduled upon request.
7. Vendor must provide a Service Level Agreement (SLA).
8. Using the bandwidth range indicated in this Form 470 application, vendor is requested to submit pricing in increments of 50 Mbps starting with the minimum bandwidth indicated in this Form 470 application and ending with the maximum bandwidth indicated in this Form 470 application.
9. Vendor must possess a valid Service Provider Identification Number (SPIN). Vendor may be required to demonstrate financial stability (for example, bonding or equivalent documentation) upon request.
10. Vendor must file the FCC Form 474 (Service Provider Invoice).
11. Vendor must file for Oklahoma Universal Service Fund (OUSF) funding through the Oklahoma Corporation Commission.
12. Vendor must be authorized to provide service within the applicable service area and must meet any required regulatory or carrier certifications.
13. Automated or generic (SPAM) responses that do not specifically address this Form 470 application may be considered non-responsive and may be disqualified.
14. The applicant is seeking technology-neutral solutions and will consider all bids that meet the stated requirements.
15. Bids will be evaluated using a weighted evaluation matrix, with the price of eligible E-Rate services as the most heavily weighted factor, in accordance with E-Rate program rules. Other evaluation factors may include prior experience with the vendor, prior performance, service reliability, ability to meet specifications, and geographic proximity or local/in-state presence.

Category Two Service Requests

Service Type	Function	Manufacturer	Manufacturer Other Description	Entities	Quantity	Unit	Installation and Initial Configuration?	Associated RFPs

Description of Other Manufacturers

ID	Name

Narrative

Technical Contact

Austin Birdsill

580-338-3396

austin.birdsill@guymonok.org

State and Local Procurement Restrictions

Billed Entities

Billed Entity Number	Billed Entity Name
16062152	GUYMON PUBLIC LIBRARY & ART CENTER

Certifications

I certify that the applicant includes:

I certify that the applicant includes libraries or library consortia eligible for assistance from a State library administrative agency under the Library Services and Technology Act of 1996 that do not operate as for-profit businesses and, except for the limited case of Tribal colleges or universities, have budgets that are completely separate from any schools (including, but not limited to elementary and secondary schools, colleges, and universities).

Other Certifications

I certify that this FCC Form 470 and any applicable RFP will be available for review by potential bidders for at least 28 days before considering all bids received and selecting a service provider. I certify that all bids submitted will be carefully considered and the bid selected will be for the most cost-effective service or equipment offering, with price being the primary factor, and will be the most cost-effective means of meeting educational needs and technology goals.

I certify that I will retain required documents for a period of at least 10 years (or whatever retention period is required by the rules in effect at the time of this certification) after the later of the last day of the applicable funding year or the service delivery deadline

for the associated funding request. I certify that I will retain all documents necessary to demonstrate compliance with the statute and Commission rules regarding the form for, receipt of, and delivery of services receiving schools and libraries discounts. I acknowledge that I may be audited pursuant to participation in the schools and libraries program.

I certify that I have reviewed all applicable FCC, state, and local procurement/competitive bidding requirements and that I have complied with them. I acknowledge that persons willfully making false statements on this form may be punished by fine or forfeiture, under the Communications Act, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001.

I acknowledge that FCC rules provide that persons who have been convicted of criminal violations or held civilly liable for certain acts arising from their participation in the schools and libraries support mechanism are subject to suspension and debarment from the program.

I certify that the services the applicant purchases at discounts provided by 47 U.S.C. § 254 will be used primarily for educational purposes, see 47 C.F.R. § 54.500, and will not be sold, resold or transferred in consideration for money or any other thing of value, except as permitted by the Commission's rules at 47 C.F.R. § 54.513. Additionally, I certify that the entity or entities listed on this form have not received anything of value or a promise of anything of value, other than services and equipment sought by means of this form, from the service provider, or any representative or agent thereof or any consultant in connection with this request for services.

I acknowledge that support under this support mechanism is conditional upon the school(s) and/or library(ies) I represent securing access, separately or through this program, to all of the resources, including computers, training, software, internal connections, maintenance, and electrical capacity necessary to use the services purchased effectively. I recognize that some of the aforementioned resources are not eligible for support. I certify that I have considered what financial resources should be available to cover these costs. I certify that I am authorized to procure eligible services for the eligible entity(ies). I certify that I am authorized to submit this request on behalf of the eligible entity(ies) listed on this form, that I have examined this request, and to the best of my knowledge, information, and belief, all statements of fact contained herein are true.

NOTICE:

In accordance with Section 54.503 of the Federal Communications Commission's ("Commission") rules, certain schools and libraries ordering services that are eligible for and seeking universal service discounts must file this Description of Services Requested and Certification Form (FCC Form 470) with the Universal Service Administrator. 47 C.F.R. § 54.503. The collection of information stems from the Commission's authority under Section 254 of the Communications Act of 1934, as amended. 47 U.S.C. § 254. The data in the report will be used to ensure that schools and libraries comply with the competitive bidding requirement contained in 47 C.F.R. § 54.503. Schools and libraries must file this form themselves or as part of a consortium.

An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

The FCC is authorized under the Communications Act of 1934, as amended, to collect the information requested in this form. We will use the information you provide to determine whether you have complied with the competitive bidding requirements applicable to requests for universal service discounts. If we believe there may be a violation or a potential violation of any applicable statute, regulation, rule or order, the information you provide in this form may be referred to the Federal, state, or local agency responsible for investigating, prosecuting, enforcing, or implementing the statute, rule, regulation or order. In certain cases, the information you provide in this form may be disclosed to the Department of Justice or a court or adjudicative body when (a) the FCC; or (b) any employee of the FCC; or (c) the United States Government is a party of a proceeding before the body or has an interest in the proceeding. In addition, information provided in or submitted with this form, or in response to subsequent inquiries, may also be subject to disclosure consistent with the Communications Act of 1934, FCC regulations, the Freedom of Information Act, 5 U.S.C. § 552, or other applicable law.

If you owe a past due debt to the federal government, the information you provide in this form may also be disclosed to the Department of the Treasury Financial Management Service, other Federal agencies and/or your employer to offset your salary, IRS tax refund or other payments to collect that debt. The FCC may also provide the information to these agencies through the matching of computer records when authorized.

If you do not provide the information we request on the form, the FCC or Universal Service Administrator may return your form without action or deny a related request for universal service discounts.

The foregoing Notice is required by the Paperwork Reduction Act of 1995, Pub. L. No. 104-13, 44 U.S.C. § 3501, et seq.

Public reporting burden for this collection of information is estimated to average 3.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing, and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the reporting burden to the Federal Communications Commission, Performance Evaluation and Records Management, Washington, DC 20554. We also will accept your comments via the email if you send them to PRA@FCC.gov. DO NOT SEND COMPLETED WORKSHEETS TO THESE ADDRESSES.

Authorized Person

Blair Henson

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Certified Timestamp

11/13/2026 03:47 PM EST