Universal Service Administrative Co.

FCC Form 470 – Funding Year 2027

Form 470 Application Number: 270001985
Form 470 CAT 1 Leffell FY2027

Billed Entity

The Leffell School
555 W HARTSDALE AVE HARTSDALE, NY 10530
Westchester
914-948-8333

Billed Entity Number: 11068
FCC Registration Number: 0012013710

Contact Information

Michela Lowry
michela@hwc-consultants.com
415-692-0708 ext.3

Number of Eligible Entities: 1

Application Type

Applicant Type: School
Recipients of Services: Private School

Consulting Firms

Name	Consultant Registration Number	Phone Number	Email
HWC Consultants	17018905	415-692-0708 ext.1	michela@hwc-consultants.com

Consultants

Name	Phone Number	Email
Greg Lowry	415-692-0708 ext.1	greg@hwc-consultants.com
Kristy Barbour	212-810-0835	erate@hwc-consultants.com
Michela Lowry	415-692-0708 ext.3	michela@hwc-consultants.com
Rhine Ramirez	415-692-0708	erate1@hwc-consultants.com
Steph Selman	917-749-1927	erate2@hwc-consultants.com

RFPS

ID	Name
235186	Bidding Requirements as of FY27

ID	Name
238146	Addendum for Solicited Bids The Leffell School 470 270001985

Category One Service Requests

Service Type	Function	Function Other Description	Minimum Capacity	Maximum Capacity	Entities	Quantity	Unit	Installation and Initial Configuration?	Associated RFPs
Data Transmission and/or Internet Access	Internet Access and Data Transmission Service		1 Gbps	5 Gbps	1	2	Each	Yes	235186, 238146

Description of Other Functions

ID	Name

Narrative

Vendors are invited to submit bids for Category One internet access services as follows:

555 West Hartsdale Ave, Hartsdale, NY 10530 (Upper School)
Requested service: 2 Gbps internet access. Fiber preferred. Applicant will consider both dedicated and shared services.
-
30 Dellwood Rd, White Plains, NY 10605 (Lower School)
Requested service: 2 Gbps internet access. Fiber preferred. Applicant will consider both dedicated and shared services.
-
Applicant is seeking bids for special construction where needed. Construction charges to be itemized separately from recurring and installation charges.
-
Applicant prefers the SPI method of invoicing. If you are not able to provide SPI invoicing, please indicate that in your proposal. Additional points may be awarded for SPI invoicing on the bid evaluation matrix.
-
Contracts should allow mid-contract bandwidth upgrades and include an option for voluntary multi-year extensions.
-
Vendors may submit proposals for the service specified or equivalent alternatives that meet the applicants needs. The applicant may consider alternative bandwidth options if they provide better value or performance.
-
Proposals should include:

Whether the service is dedicated or shared, and the committed information rate, if any
Monthly recurring costs
Installation or activation fees
Special construction costs, itemized separately
Contract term options (month-to-month, one-year, multi-year)
Service level agreements, including uptime guarantees, repair response times, and network performance
Any additional charges, taxes, or fees affecting total cost, including equipment rental
Static IP costs, broken out separately as a monthly charge
-

All proposals must comply with E-Rate rules, and vendors must provide a contract or service agreement that meets the applicants E-Rate filing requirements. Proposals will be evaluated in accordance with E-Rate rules, with price of eligible goods and services as the primary factor.
-
All bidder questions must be sent by email to the technical contact listed on the Form 470 no later than 14 calendar days after Form 470 certification. See the attached bidding requirements document in the RFP section for details on bid review and submitting questions.

Category Two Service Requests

Service Type	Function	Manufacturer	Manufacturer Other Description	Entities	Quantity	Unit	Installation and Initial Configuration?	Associated RFPs

Description of Other Manufacturers

ID	Name

Narrative

Technical Contact

Michela Lowry

Co-Managing Director

415-692-0708 ext.3

michela@hwc-consultants.com

State and Local Procurement Restrictions

See the attached bidding requirements document in the RFP section, including information on bid review and how to submit questions.

Billed Entities

Billed Entity Number	Billed Entity Name
11068	The Leffell School

Certifications

I certify that the applicant includes:

I certify that the applicant includes schools under the statutory definitions of elementary and secondary schools found in the No Child Left Behind Act of 2001, 20 U.S.C. §§ 7801 (18) and (38), that do not operate as for-profit businesses, and do not have endowments exceeding $50 million.

Other Certifications

I certify that this FCC Form 470 and any applicable RFP will be available for review by potential bidders for at least 28 days before considering all bids received and selecting a service provider. I certify that all bids submitted will be carefully considered and the bid selected will be for the most cost-effective service or equipment offering, with price being the primary factor, and will be the most cost-effective means of meeting educational needs and technology goals.

I certify that I will retain required documents for a period of at least 10 years (or whatever retention period is required by the rules in effect at the time of this certification) after the later of the last day of the applicable funding year or the service delivery deadline for the associated funding request. I certify that I will retain all documents necessary to demonstrate compliance with the statute and Commission rules regarding the form for, receipt of, and delivery of services receiving schools and libraries discounts. I acknowledge that I may be audited pursuant to participation in the schools and libraries program.

I certify that I have reviewed all applicable FCC, state, and local procurement/competitive bidding requirements and that I have complied with them. I acknowledge that persons willfully making false statements on this form may be punished by fine or forfeiture, under the Communications Act, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001.

I acknowledge that FCC rules provide that persons who have been convicted of criminal violations or held civilly liable for certain acts arising from their participation in the schools and libraries support mechanism are subject to suspension and debarment from the program.

I certify that the services the applicant purchases at discounts provided by 47 U.S.C. § 254 will be used primarily for educational purposes, see 47 C.F.R. § 54.500, and will not be sold, resold or transferred in consideration for money or any other thing of value, except as permitted by the Commission's rules at 47 C.F.R. § 54.513. Additionally, I certify that the entity or entities listed on this form have not received anything of value or a promise of anything of value, other than services and equipment sought by means of this form, from the service provider, or any representative or agent thereof or any consultant in connection with this request for services.

I acknowledge that support under this support mechanism is conditional upon the school(s) and/or library(ies) I represent securing access, separately or through this program, to all of the resources, including computers, training, software, internal connections, maintenance, and electrical capacity necessary to use the services purchased effectively. I recognize that some of the aforementioned resources are not eligible for support. I certify that I have considered what financial resources should be available to cover these costs. I certify that I am authorized to procure eligible services for the eligible entity(ies). I certify that I am authorized to submit this request on behalf of the eligible entity(ies) listed on this form, that I have examined this request, and to the best of my knowledge, information, and belief, all statements of fact contained herein are true.

NOTICE:

In accordance with Section 54.503 of the Federal Communications Commission's ("Commission") rules, certain schools and libraries ordering services that are eligible for and seeking universal service discounts must file this Description of Services Requested and Certification Form (FCC Form 470) with the Universal Service Administrator. 47 C.F.R. § 54.503. The collection of information stems from the Commission's authority under Section 254 of the Communications Act of 1934, as amended. 47 U.S.C. § 254. The

data in the report will be used to ensure that schools and libraries comply with the competitive bidding requirement contained in 47 C.F.R. § 54.503. Schools and libraries must file this form themselves or as part of a consortium.

An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

The FCC is authorized under the Communications Act of 1934, as amended, to collect the information requested in this form. We will use the information you provide to determine whether you have complied with the competitive bidding requirements applicable to requests for universal service discounts. If we believe there may be a violation or a potential violation of any applicable statute, regulation, rule or order, the information you provide in this form may be referred to the Federal, state, or local agency responsible for investigating, prosecuting, enforcing, or implementing the statute, rule, regulation or order. In certain cases, the information you provide in this form may be disclosed to the Department of Justice or a court or adjudicative body when (a) the FCC; or (b) any employee of the FCC; or (c) the United States Government is a party of a proceeding before the body or has an interest in the proceeding. In addition, information provided in or submitted with this form, or in response to subsequent inquiries, may also be subject to disclosure consistent with the Communications Act of 1934, FCC regulations, the Freedom of Information Act, 5 U.S.C. § 552, or other applicable law.

If you owe a past due debt to the federal government, the information you provide in this form may also be disclosed to the Department of the Treasury Financial Management Service, other Federal agencies and/or your employer to offset your salary, IRS tax refund or other payments to collect that debt. The FCC may also provide the information to these agencies through the matching of computer records when authorized.

If you do not provide the information we request on the form, the FCC or Universal Service Administrator may return your form without action or deny a related request for universal service discounts.

The foregoing Notice is required by the Paperwork Reduction Act of 1995, Pub. L. No. 104-13, 44 U.S.C. § 3501, et seq.

Public reporting burden for this collection of information is estimated to average 3.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing, and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the reporting burden to the Federal Communications Commission, Performance Evaluation and Records Management, Washington, DC 20554. We also will accept your comments via the email if you send them to PRA@FCC.gov. DO NOT SEND COMPLETED WORKSHEETS TO THESE ADDRESSES.

Authorized Person

Michela Lowry

HWC Consultants

739 Shrader St San Francisco, CA 94117

415-692-0708 ext.3

Certified Timestamp

10/15/2026 12:11 PM PDT