



ROUND ROCK ISD
PURCHASING AND MATERIALS
MANAGEMENT

28-001

Wireless Refresh-Districtwide

Issue Date: 10/14/2026

Questions Deadline: 10/22/2026 05:00 PM (CT)

Response Deadline: 11/12/2026 02:00 PM (CT)

Contact Information

Contact: Jody Farris

Address: Purchasing

Brushy Creek Complex

16255 Great Oaks Drive

Suite 200

Round Rock, TX 78681

Phone: (512) 464-6956

Email: jody_farris@roundrockisd.org

Event Information

Number: 28-001
Title: Wireless Refresh-Districtwide
Type: Request for Proposal
Issue Date: 10/14/2026
Question Deadline: 10/22/2026 05:00 PM (CT)
Response Deadline: 11/12/2026 02:00 PM (CT)
Notes: Round Rock Independent School District is accepting bid responses for WIRELESS REFRESH-DISTRICTWIDE (E-Rate) in accordance with the instructions, terms and conditions, and requirements/specifications contained in this Solicitation.

Although hard copies are accepted, we strongly encourage bidders to submit their responses electronically. Electronic bidding is more efficient and minimizes errors. If in the event a hard copy response is necessary, the bid invitation document must be downloaded, completed, signed and included in your bid response. All responses must be received by the Purchasing Department staff prior to the close date and time as noted in the bid information. Email and fax responses will not be accepted.

Note the specific requirements represented by Bid Attachments and Bid Attributes.

All District offices are closed for Fall Break November 23-27, 2026 & Winter Break December 21, 2026-January 2, 2027.

Ship To Information

Contact: Distribution
Address: 16255 Great Oaks Drive
Suite 500
Round Rock, TX 78681
Phone: (512) 464-6960

Billing Information

Contact: Accounts Payable Clerk
Address: 1311 Round Rock Avenue
Round Rock, TX 78681
Phone: US (512) 464-5000
Fax: US (512) 464-5457
Email: accounts_payable@roundrockisd.org

Bid Attachments

General Provisions v.6 FINAL 01012023.pdf

RRISD General Terms and Conditions

[View Online](#)

Requested Attachments

Response Proposal

(Attachment required)

Written proposal detailing recommended solution.

Bill of Materials

(Attachment required)

Upload as a separate attachment: a complete and validated Bill of Materials utilizing the AP Price Sheet Excel spreadsheet provided.

Bid Attributes

1	Request for Proposal - Overview The District is accepting proposals from qualified companies for the district-wide wireless refresh in accordance with the instructions, terms and conditions, and requirements/specifications contained in this solicitation. Key aspects of the contract resulting in the award of this solicitation: 1. Requires E-Rate eligibility and Vendor SPIN 2. Bond funding will be utilized for any potential purchases 3. Requires RRISD Board approval ☐ Understand Overview and Key Aspects of Contract (Required: Check if applicable)
2	Use of Best Value in Award The District will use the best value method to determine the awarded Bidders. The evaluation criteria below indicate the points that are assigned for each section. The District will determine the score for each section on a scale starting with zero (0), with the best score being the assigned number, with a best possible score of 100. Best value means that the District will consider the Bidder's: A. Price of E-Rate eligible products and services - 45 points B. Technical Proposal (goods & services) - 40 points C. Company Reputation/Past Performance - 15 points D. References - Pass/Fail Pass/Fail means that if the District has direct association with or receives unfavorable performance history on the Proposer from the references provided or any other prior customers found through District investigation, the District shall be the sole deterrent on if such responses warrant disqualification of the response. The District also reserves the right to consider the reputation of the Proposer and of the Proposer's goods or services, the quality of the Proposer's goods or services, the extent to which the goods or services meet the District's needs, the Proposer's past relationship with the District, the impact on the ability of the District to comply with laws and rules relating to historically underutilized businesses, the total long-term cost to the District to acquire the Proposer's goods or services, the Proposer's principal place of business in this state as allowed by law, and/or any other relevant factor specifically listed in the Solicitation. ☐ Understand Best Value Award (Required: Check if applicable)
3	E-Rate Compliance Provide valid 9-digit SPIN (Service Provider Identification Number). • Service Providers are responsible for providing a valid SPIN (Service Provider Identification Number or Form 498 ID) at the time the bid is submitted. More information about obtaining a SPIN/Form 498 ID may be found at this website: https://www.usac.org/e-rate/service-providers/step-1-obtain-a-spin/ (Required: Numbers only)

4 E-Rate Compliance

Goods and services provided shall be clearly designated as "E-rate Eligible". Non-eligible goods and services shall be clearly called out as 100% non-eligible or shall be "cost allocated" to show the percentage of eligible costs per SLD guidelines.

☐ Understand Requirement

(Required: Check if applicable)

5 E-Rate Compliance

The Service Provider agrees to bill and receive a portion of the payment for the provisions of goods and services described herein directly from USAC via the Form 474 Service Provider Invoice (SPI). The Applicant will only be responsible for paying its non-discounted share of costs and does not intend to use the BEAR process (Form 472). The maximum percentage the Applicant will be liable for is the pre-discount amount minus the funded amount as shown on the FCC Form 471 Block 5 and any identified ineligible costs. Upon the successful receipt or posting of a Funding Commitment Decision Letter from the SLD and submission and, certification and USAC approval of FCC Form 486, the Applicant shall pay its non-discounted share of approved costs, plus all ineligible costs. Alternatively, should the Applicant decide that it is in the best interest of the Applicant to file a Form 472, the Applicant will inform the Service Provider of its intent.

☐ Understand Requirement

(Required: Check if applicable)

6 General Solicitation Requirements

Governing Documents

This Solicitation shall be governed by the following documents unless an exception is otherwise taken within the response to this Solicitation. Documents are incorporated by reference only. A copy may be obtained by contacting the RRISD Purchasing Office at 512-464-6950 or emailing purchasing@roundrockisd.org

1. Texas Education Code 44.031 - 44.047
2. Purchasing and Acquisition, RRISD Policy CH (Legal)
3. Purchasing and Acquisition, RRISD Policy CH (Local).
4. General Provisions for Purchasing Solicitations and Contracts, Version 6, reference Document GP-06, included in this Solicitation as Attachment #1

Request for Clarification, Interpretation, and Questions

All requests for clarification, interpretations, and/or questions for this solicitation shall be submitted and answered through the "Questions" tab within this electronic solicitation. All requests must be submitted prior to the date indicated as the "Question Cutoff Date". Only fully completed requests for valid and current solicitations will receive a response; late or delinquent requests will not be entertained or answered.

Each question, clarification or interpretation request must include all pertinent information required to receive a response. Failure to provide all information may delay a response from the District. The District reserves the right to inform the requester that the response to their request will be submitted through an addendum to all interested vendors and not be addressed directly through their request.

The respondent is discouraged from contacting the District's Buyer directly unless necessary.

Certification

The undersigned, by signing and executing this proposal, certifies and represents to the Round Rock Independent School District that the Proposer has not offered, conferred or agreed to confer any pecuniary benefit, as defined by §1.07(a)(6) of the Texas Penal Code, or any other thing of value, as consideration for the receipt of information or any special treatment or advantage relating to this proposal; the Proposer also certifies and represents that Proposer has not offered, conferred or agreed to confer any pecuniary benefit or other things of value as consideration for the recipient's decision, opinion, recommendation, vote or other exercise of discretion concerning this proposal; the Proposer certifies and represents that Proposer has neither coerced nor attempted to influence the exercise of discretion by any officer, trustee's agent or employee of the Round Rock Independent School District concerning this proposal on the basis of any consideration not authorized by law; the Proposer also certifies and represents that Proposer has not received any information not available to other Proposers so as to give the undersigned a preferential advantage with respect to this proposal; the Proposer further certifies and represents that Proposer has not violated any state, federal or local law, regulation or ordinance relating to bribery, improper

influence, collusion or the like and that Proposer will not in the future, offer, confer, or agree to confer any pecuniary benefit or other thing of value of any officer, trustee agent or employee of the Round Rock Independent School District in return for the person having exercised the person's official discretion, power or duty with respect to this proposal. The Proposer certifies and represents that it has not now and will not in the future offer, confer, or agree to confer a pecuniary benefit or other thing of value to any officer, trustee, agent or employee of the Round Rock Independent School District in connection with information regarding this proposal, the submission of this proposal, the award of this proposal or the performance, delivery or sale pursuant to this proposal.

Contact with District Personnel

Contact with other employees of the District outside the RRISD Purchasing Office is prohibited during the Solicitation process unless directed by the Buyer or other District Purchasing officers. Respondents that fail to adhere to this requirement risk having their response disqualified.

Conflict of Interest: Disclosure of Certain Relationships with Local Government Officials and or District Employees

Any individual or business entity that contracts or seeks to contract for the sale or purchase of property, goods, or services with Round Rock ISD must file a Vendor Conflict of Interest Questionnaire with the RRISD Purchasing Office in accordance with Texas Local Government Code Chapter 176, not later than the 7th business day after the recipient becomes aware of facts that require filing. This requirement applies to a person who is an agent of a Vendor in the Vendor's business with the District. Forms are also posted at the Texas Ethics Commission's website at <https://www.ethics.state.tx.us/data/forms/conflict/CIQ.pdf>.

In reference of RRISD Policies CH(Local) *Purchasing and Acquisition*, and DBD(Local) *Employment Requirements and Restrictions*, all Respondents must disclose the name of any RRISD employee who owns, directly or indirectly, an interest in the Respondent's firm or any of its branches. Failure to provide such information may be grounds for disqualification of the response or cancellation of a contract resulting from this request. Purchase of services or equipment from a business owned in whole or in part by a District employee shall be permitted only when approved by the Superintendent and executed through a documented competitive process. Services that might be provided by the employee as an extension of the employee's regular job responsibilities shall not be considered.

Term of Contract

The contract created by this solicitation will be a term contract to be in effect for the period indicated within the Solicitation.

Award of Contract

The District reserves the right to award the contract to one (1) single bidder or multiple bidders based on what is considered in the best interest of the District.

Quantities

Any quantities listed within the Solicitation are a close approximation based on requirements and available funds, but the District reserves the right to purchase more or less than the estimated quantities, at the current Contract price, for the term of the agreement.

Pricing

Pricing shall be based on the specification requirements and the unit of measure indicated. Respondent is to type in the per unit price in the box under the word "PRICE". The system will automatically extend pricing out, as applicable, after the bid is submitted. All costs associated with providing the product to the District (e.g. delivery, shipping, etc.) shall be included in the price bid.

Brand Name and Product Number Reference

1. Specifications are a minimum requirement for each individual item.
2. The use of referenced brand/stock numbers are for brevity in establishing minimum specifications and are not intended to be restrictive. "Buyers approved equal" indicates that the District will consider other manufacturer's product that meets or exceeds the published specifications. The District shall make the final determination of acceptable substitutions.
3. All items stating the terms "No Substitute" or "Must Match Existing" shall mean that the District will not accept any other manufacturer's products.
4. Manufacturer, trade and/or brand name and number must be indicated for each alternate item bid. The respondent will be required to forward any illustrations that render its equivalency. Any additional specifications

must reference line item number that it corresponds to.

5. If the bid space is left blank, the District will consider the bid to be as specified.

Acceptance of Attachments

The respondent, by checking this box and submitting a bid response, hereby affirms that they have read and agree to the terms and conditions as outlined in documents attached to this solicitation. Some attributes require a scripted response and include no alternative. If there is an exception, a written exception must be included as a separate response attachment. The separate attachment shall reference the specific attribute and indicate the exception. The District reserves the right to give or remove from further consideration.

☐ Understand and Accept Requirements & Attachments

(Required: Check if applicable)

7 Felony Conviction Notice

State of Texas Education Code, Section 44.034, Notification of Criminal History, Subsection (a), states "a person or business entity that enters into a contract with a school district must give advance notice to the district if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony". Subsection (b) states "a school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract". THIS NOTICE IS NOT REQUIRED OF A PUBLICLY-HELD CORPORATION The vendor is to certify that the information concerning notification of felony convictions has been reviewed and the information furnished is true to the best of my knowledge.

☐ Owner/operator has not been convicted of a felony ☐ Owner/operator has been convicted of a felony

☐ The company is a Publicly Held Corporation

(Required: Check only one)

8 Contractor Criminal History and Fingerprinting Certification

Texas Education Code Chapter 22 requires entities that contract with school districts to provide services to obtain criminal history and fingerprinting record information regarding covered employees. Contractors must certify to the District that they have complied. Covered employees with disqualifying criminal histories are prohibited from serving at a school district.

Definitions:

Covered Employees: Employees of a contractor or subcontractor who have or will have continuing duties related to the service to be performed at the District and have or will have direct contact with students. The District will be the final arbiter of what constitutes direct contact with students.

Disqualifying Criminal History: Any conviction or other criminal history information designated by the district, or one of the following offenses, if at the time of the offense, the victim was under the age of 18 or enrolled in a public school: (a) a felony offense under Title 5, Texas Penal Code; (b) an offense for which a defendant is required to register as a sex offender under Chapter 62, Texas Code of Criminal Procedure; or (c) an equivalent offense under federal law or the laws of another state.

Direct Contact: The contact that results from activities that provide substantial opportunity for verbal or physical interaction with students that is not supervised by a certified educator or other professional district employee (19 TAC 153.1101(7)).

On behalf of the company or organization I represent with this Solicitation response, I certify that (MAKE SELECTION USING DROP-DOWN MENU THAT CORRESPONDS WITH OPTION 1 or 2 BELOW):

1. None of the employees of Contractor and any subcontractors are Covered Employees, as defined above. If this selection is made, I further certify that Contractor has taken precautions or imposed conditions to ensure that the employees of Contractor and any subcontractor will not become Covered Employees. Contractor will maintain these precautions or conditions throughout the time the contracted services are provided.
2. Some or all of the employees of Contractor and subcontractor are Covered Employees. If this selection is made, I further certify that:
 - A.) Contractor has obtained all required criminal history and fingerprinting record information, through the Texas Department of Public Safety, regarding its Covered Employees. None of the Covered Employees has a Disqualifying Criminal History.
 - B.) If Contractor receives information that a covered employee subsequently has a reported Disqualifying Criminal History, Contractor will immediately remove the Covered Employee from contract duties and notify the District in writing with three (3) business days.
 - C.) Upon request, Contractor will provide the District with the name and any other requested information of Covered Employees so that the District may obtain criminal history record information on the Covered Employees.
 - D.) If the District objects to the assignment of a Covered Employee on the basis of the Covered Employee's criminal history record information, Contractor agrees to discontinue using that Covered Employee to provide services to the District.
 - E.) All Covered Employees hired after January 1, 2008 have completed the Fingerprinting Certification process prior to performing any duties related to the District or having any Direct Contact with students.

Non-compliance by Contractor with this Criminal History and Fingerprinting Certification may be grounds for contract termination and/or debarment. By completing this Attribute, Contractor certifies the accuracy of its content and to comply with it for all contracts and purchase orders (collectively "Agreements") with Round Rock ISD.

☐ 1. None of employees are Covered Employees ☐ 2. Some or all are Covered Employees

(Required: Check only one)

9 Boycott of Israel

Pursuant to Texas Government Code 2271 regarding boycotting of Israel, the vendor certifies and verifies the company does not boycott Israel and will not during the term of an awarded contract. This requirement applies only to contracts with a value of \$100,000 or more and excludes vendors who are sole proprietors or have fewer than ten (10) full-time employees.

- **By submitting a response, the vendor affirms as applicable to the contract requirements:**
 - ◊ **that it does not boycott Israel;**
 - ◊ **and will not boycott Israel during the term of the contract.**

☐ Vendor affirms the requirements as listed.
(Required: Check if applicable)

10 Boycott of Energy Companies

Pursuant to Texas Government Code Chapter 2274, vendor certifies and verifies that it does not have a practice, policy, guidance, or directive that boycotts energy companies and will not during the term of any contract with the District. This requirement applies only to contracts with a value of \$100,000 or more and excludes vendors that have fewer than ten (10) full-time employees. This requirement does not apply when the requirements are inconsistent with the District's constitutional or statutory duties related to the issuance, incurrence, or management of debt obligations or the deposit, custody, management, borrowing, or investment of funds.

- **By submitting a response, the vendor affirms as applicable to the contract requirements:**
 - ◊ **that it does not boycott energy companies;**
 - ◊ **and will not boycott energy companies during the term of the contract.**

☐ Vendor affirms the requirements as listed.
(Required: Check if applicable)

11 Firearm Entities/Trade Associations

Pursuant to Texas Government Code Chapter 2274, vendor certifies and verifies that it does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association with regard to the statutory requirements and will not during the term of any contract with the District. This requirement applies only to contracts with a value of \$100,000 or more and excludes vendors who have fewer than ten (10) full-time employees.

- **By submitting a response, the vendor affirms as applicable to the contract requirements:**
 - ◊ **that it does not discriminate against firearm entities or firearm trade associations;**
 - ◊ **and will not discriminate against firearm entities or firearm trade associations during the term of the contract.**

This requirement may be waived if the District contracts with a sole-source provider or does not receive bids from a company that is able to provide the required written verification.

☐ Vendor affirms the requirements as listed. ☐ Vendor does NOT affirm the requirement as listed.
(Required: Check only one)

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2 **Interlocal Agreements with other School Districts**

A. *Membership.* RRISD is a member in good standing of the of the Central Texas Purchasing Alliance ([CTPA](#)) an alliance of over 40 school districts in Texas representing over a million students, sharing information, services, and contractual opportunities. CTPA is an alliance created in accordance with Section [791.001](#) of the Texas Government Code through interlocal agreements.

B. *Adoption of Awarded Contracts.* In support of this collaborative effort, all awards made by RRISD may be adopted by other active CTPA member districts. By adopting a contract from another CTPA member district, the adopting district has met the competitive bidding requirements established by the Texas Education Code, Section [44.031\(a\)\(4\)](#) and as required by the adopting district's policies. There is no obligation on either party to participate unless both parties agree. The goods and services provided under the contract will be at the same or better contract pricing and purchasing terms established by the originating district.

C. *Adopted Contract Management.* The adopting district shall be responsible for the management of the new contract and all payments to the contracted vendor. The originating district shall have no responsibilities under the new contract agreement.

If a member district chooses to utilize this solicitation and subsequent contract, contracts will be awarded individually by those districts. ONLY IF ALLOWING OTHER DISTRICTS the district would contact the vendor to discuss the extension of services.

☐ Understand Interlocal Agreements

(Required: Check if applicable)

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3 **Certificate of Insurance with the District listed as a Certificate Holder: Round Rock ISD, 1311 Round Rock Ave, Round Rock, TX 78681**

Awarded Contractor(s) will be required to provide a Certificate of Insurance (COI) upon request during the term of this contract. The COI shall include the following minimum insurance coverage applicable to liability which could be incurred in conjunction with this this contract:

1. Workers' Compensation as required by law including Owner's Protective Liability.
2. Comprehensive Liability with minimum Bodily Injury Limits of \$1,000,000 per person and \$1,000,000 per occurrence for personal injury (including death); Property Damage Liability Insurance with minimum limits of not less than \$500,000 for each accident and \$1,000,000 for the aggregate; and Owner's Protective Liability with the same minimum limits as above.
3. Comprehensive Automobile Liability Insurance to cover all vehicles owned by, hired by, or used on behalf of the Contractor, with minimum combined single limit of \$1,000,000.

☐ Understand Certificate of Insurance requirement

(Required: Check if applicable)

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4 **Bill of Materials**

Respondent will include a complete and validated Bill of Materials (BOM) utilizing the Excel spreadsheet located under the "Attachments" Tab within Solicitation as AP Price Sheet.

All costs associated with the proposed solution must be included (hardware, software, licensing, maintenance/support, materials, miscellaneous costs, etc...).

☐ Understand Requirement

(Required: Check if applicable)

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5 **Form 1295 Requirement**

Should this procurement fall under the requirements of FORM 1295 (Government Code Section 2252.908), awarded Contractor will be required to complete and submit form 1295. The form along with instructions are available on the Texas Ethics Commission website at

<https://www.ethics.state.tx.us/filinginfo/1295/>

☐ Understand Requirement

(Required: Check if applicable)

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Acknowledgment of Firm Fixed Pricing

Respondent acknowledges that the prices bid shall be firm fixed for the term of the contract and including any extensions, if applicable.

☐ Understand Firm Fixed Pricing

(Required: Check if applicable)

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References: Demonstrated Ability and Experience

Respondent's written proposal shall include three (3) references that have contracted with their company to provide like products and/or services in the past three (3) years. Include:

- Company name
- Address
- Phone number
- Contact person
- Email address, and
- Completion date

It is recommended to show school districts or other local government organizations equal to RRISD in size and structure, if possible. To expedite the evaluation process, e-mail is the preferred method of contact.

Note: Failure to supply complete reference information may be grounds for bid disqualification.

☐ Understand Requirement

(Required: Check if applicable)

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Proposal Contact Information

The Respondent shall provide the contact information for the individual who will be considered the point-of-contract for the company's proposal response. The contact information is to include:

- Contact Name (include prefix: Mr./Ms./Mrs.)
- Job Title
- Email Address
- Mailing Address
- Phone Number

(Required: Maximum 250 characters allowed)

Supplier Information

Company Name:

Contact Name:

Address:

Phone:

Fax:

Email:

Supplier Notes

By submitting your response, you certify that you are authorized to represent and bind your company.

Print Name

Signature