

DIXON UNIFIED SCHOOL DISTRICT
REQUEST FOR PROPOSAL
FOR
Managed Internal Broadband Services to be
Funded by E-Rate Year 30 (2027-2028)
Released October 12, 2026

1 SUMMARY

The purpose of this Request for Proposal (RFP) is to define Dixon Unified School District's minimum requirements, solicit proposals and gain adequate information by which the Dixon Unified School District may evaluate the services offered by the Proposer.

Dixon Unified School District's mission is to close the achievement gap by preparing all students for college and career readiness and success in a global society. Dixon Unified School District is comprised of three elementary schools, a middle school, and two high schools.

Dixon Unified School District, herein after referred to as the District, seeks to evaluate Managed Internal Broadband Services and intends to seek a contractual agreement to provide for said Managed Internal Broadband Services as defined in Section 3.

The District discourages lengthy and costly proposals. Proposals should be prepared simply, economically and provide a straightforward, concise description of the Proposer's capabilities to satisfy the requirements of the RFP. Emphasis should be on completeness and clarity of content.

For a proposal to be valid, it must address all aspects of desired Managed Internal Broadband Services and be received by the District's representative no later than 5:00pm, Friday, November 13, 2026.

2 PROPOSAL EVALUATION

All valid proposals will be evaluated using the following scale:

E-Rate Eligible Costs	50%
Level of Support Proposed	20%
Completeness and Accuracy of Response	20%
Reference	10%

2.1 Evaluation Clarification

- Cost - District will evaluate price based on the eligible one-time cost.
- Level of Support Proposed – Explanation of management services to be provided to the District through acceptance of the proposed service.
- Completeness and Accuracy of Proposal – Recognition of District's specific requirements, includes identification of any ineligible E-Rate costs, contract terms, sales taxes and miscellaneous fees.
- References – Complete information for references utilizing the proposed services including full contact information.

3 GENERAL REQUIREMENTS AND INFORMATION

3.1 SITES

3.1.1 Dixon Unified School District Office
180 South First Street, Dixon

3.1.2 Anderson Elementary School
415 East C Street, Dixon

3.1.3 Gretchen Higgins Elementary School
1525 Pembroke Way, Dixon

3.1.4 Tremont Elementary School
355 Pheasant Run, Dixon

3.1.5 John Knight Middle School
455 East A Street, Dixon

3.1.6 Dixon High School
555 College Way, Dixon

3.1.7 Maine Prairie High School
200 N. Lincoln, Dixon

3.1.8 Solano County Office of Education
5100 Business Center Dr., Fairfield

3.1.9 SPECIFIC REQUIREMENTS

District seeks a Managed Internal Broadband service to support existing technical staff, based upon 20 support hours per month or 240 hours per year.

Proposed service agreement at both one and three-year terms for District to evaluate and select term which best meets the District's need.

Proposed service should, at minimum, provide the following:

- Technical Support
 - o On-site and remote
 - o Response commitments defined for both major and minor issues.
- Equipment diagnostics and remediation of technical issues
- Device configuration back up.
- Equipment software upgrade assistance
- Scheduled reporting of support requested and issue resolution response.

District's existing Local Area and Wide Area Network equipment to be supported by proposed Managed Internal Broadband Service.

- Ruckus Network Equipment/Software
 - o Switches
 - ICX 7650-48F
 - Qty – 2
 - ICX 7150-24P
 - Qty – 3
 - ICX 7150-48P
 - Qty – 8
 - ICX 7150-C12P
 - Qty – 2
 - ICX 7150-48ZP
 - Qty – 35
 - ICX 8200-24P
 - Qty – 6
 - ICX 8200-48P
 - Qty – 8
 - o Wireless Access Points
 - R850
 - Qty – 4
 - R750
 - Qty – 227
 - T750SE
 - Qty – 3
 - o Cloudpath

Itemized equipment by location to be provided to successful respondents.

4 PROPOSER REQUIREMENTS

Proposer shall

- Confirm that proposer has completed FCC Form 473 Service Provider Annual Certification Form for Funding Year 2027-2028.
- Provide subscription rates for service as specified by the District to include:
 - o Annual Subscription Rate
 - One-year term
 - Three-year term
 - o Sales Tax @ 8.375 (if applicable)
- Identity Pre and Post Implementation Support Structure available to the District including, but not limited to:
 - o Training
 - o Support
 - o Software enhancements
- Provide three references for which proposed service has been provided.
 - o Manufacturers and equipment supported.
 - o Include contact name, phone and email information.

5 RFP TERMS

The District requires RFP submittals no later than 5:00pm, Friday, November 13, 2026. Proposals must be valid through the E-Rate Funding Year 2027-2028.

Email responses in PDF file format to: rich@aagiconsulting.com

Received RFP's will be reviewed, following the close of the submission window.

The District reserves the right to make an award without further discussion of any proposal submitted. **There shall be no best and final offer procedure.** Therefore, each proposal should be initially submitted on the most favorable terms the vendor can offer.

After the evaluation of proposals and final consideration of all pertinent information available, the District shall issue an email notification which shall identify the apparent best evaluated Proposer. The notice shall not create rights, interests or claims of entitlement in the apparent best-evaluated Proposer or any vendor.

The District reserves the right to reject any or all proposals submitted and waive any formality in the proposals received.

The contract, if awarded, will be to the vendor, considered to be the best value to the District. Best value will be considered based upon the proposal evaluation matrix identified in Section 2 of this document.

6 CONTRACTS

Contract terms of one or three years, to be determined following evaluation of proposal responses. Contract to subscribe to service is contingent upon full E-Rate funding. The District will delay service commencement date until notification of E-Rate funding has been received. If E-Rate funding is denied, the contract shall be void.

The District requires all contractual agreements to be reviewed and approved by the District's legal representative and Board of Trustees.

7 CONTACT INFORMATION

Direct communication with District personnel during Form 470/RFP process is prohibited. Prospective service providers that ignore this prohibition are subject to disqualification.

Direct contact between District personnel and existing service providers to discuss ongoing projects initiated prior to the release of this RFP does not constitute a violation of the previously stated prohibition.

Questions regarding this RFP, contact:

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The last date to submit questions is Friday, October 16, 2026.