



# Request for Proposal (RFP)

**ERATE FUNDING YEAR 2027-2028**

**Bibliomation, Inc. E-Rate Consortium  
Bibliomation, Inc. Internet 2027**

*REQUEST FOR PROPOSALS*

*E-Rate Category 1: Internet Access and Data Transmission Service*

*Issue Date: October 2, 2026*

*Response Deadline: November 2, 2026, at 12 p.m. (NOON) Eastern Time*

## FCC Form ##270001431

**All questions and proposals must be submitted via e-mail to the issuing officer and technical contact listed: Alessandra Casiello, [acasiello@biblio.org](mailto:acasiello@biblio.org)**

**Proposals received after the proposal deadline, spam, and/or automated responses via email will not be considered valid proposal responses and will be disqualified from consideration.**

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## **1.Introduction and Scope of Equipment/Service Requested**

1.1. Bibliomation, Inc. is soliciting bids on behalf of library members of the Bibliomation, Inc. Consortium. Contracts will be awarded by the individual member libraries of the Consortium. Bibliomation, Inc. will NOT award on behalf of the Consortium NOR incur any financial obligation to the Vendors or the Consortium. This solicitation is a service to aid the Consortium member libraries in securing internet service. Note that all member libraries will be billed entities. While the Consortium has filed an FCC Form 470 as the consortium lead, each member library and in some cases the member's library system will file the Form 471 and serve as the billed entity.

1.2. The Consortium is seeking bids for internet and fiber maintenance for libraries with existing dark fiber infrastructure and contracts and at speeds from 25 Mbps to 1 Gbps. Specify classification of services, using one of these terms: "Internet Access and Data Transmission" or "Standalone Internet Service," as well as internet delivery method (i.e., fiber-only networks, fiber/non-fiber hybrid networks, or non-fiber networks such as cable, DSL, copper, satellite, or microwave.). Any, and all, installation charges must be identified in the bid. Bids that indicate installation charges may apply without listing those charges will be considered incomplete and will be disqualified.

Bibliomation, Inc. seeks proposals comprising competitive bids offering to sell the services and/or goods described in this solicitation to facilitate the acquisition of services by Consortium member libraries. Subsequent contracts will be required. All proposals and responses received shall be treated as offers to contract. Consortium members may choose to apply for discounts on the services listed in this RFP through the federal E-rate program. Several criteria and restrictions pertinent to the E-rate program are included herein and must be met by the successful Vendor in order for the proposal to be considered a Qualified Proposal.

1.3. The award decision is made based on multiple factors, including the evaluated technical merit of the Vendor's proposal; the Vendor's past performance; and the evaluated probability of performing the requirements stated in the solicitation on time, with high quality, and in a manner that accomplishes the stated business objectives and maintains industry standards compliance.

1.4. Bids, including all files comprising the proposal, must be submitted by email to Alessandra Casiello, [acasiello@biblio.org](mailto:acasiello@biblio.org), no physical copies are required for delivery.

## 2. Evaluation Process

### 2.1. Evaluation Criteria

As per E-rate rules, Vendors will be selected based on the most cost-effective solution. The price of E-rate eligible services and equipment will be the most heavily weighted factor in the bid evaluation.

**The scoring rubric is as follows:**

| <b>Evaluation Component</b>                          | <b>Points Available</b> |
|------------------------------------------------------|-------------------------|
| Price of the Eligible Goods and Services             | 40                      |
| Compatibility with existing fiber network at library | 30                      |
| Local, in-state vendor                               | 10                      |
| Customer Service and Past Performance                | 10                      |
| Other Factors                                        | 10                      |
| <b>Total Possible Points</b>                         | <b>100</b>              |

### 2.2. Other Factors

While the evaluation criteria rank highest the price of eligible goods and services (see table above as such as those in the following list), please indicate clearly whether you can provide for these needs in the space next to each item. Failure to answer will result in the disqualification of your application.

- 2.2.1. Static IP addressing
- 2.2.2. Bandwidth burst capability
- 2.2.3. Connectivity to Bibliomation ILS system (Evergreen ILS), and state library data systems (e.g., researchIT CT)
- 2.2.4. Connectivity to other research networks (e.g., Internet2)
- 2.2.5. Content filtering
- 2.2.6. Direct connectivity to other content providers (e.g., Google, Microsoft)
- 2.2.7. Flexible rates based on usage (e.g., 95th percentile billing)
- 2.2.8. Local Support
- 2.2.9. Security (e.g., DDoS) protections and consulting

### 2.3. Vendor Disqualifications

2.3.1. Vendor may be disqualified from any evaluation or award if Vendor or any key personnel proposed has previously failed to perform satisfactorily during the performance of any contract with Bibliomation, Inc. or member libraries, or violated rules or statutes applicable to public bidding in the State.

2.3.2. Vendor may be disqualified from any evaluation or award if Vendor fails to adhere to the requirements for responses as stated above.

2.3.3. Vendor may be disqualified from any evaluation or award if their bid for internet service is not compatible with libraries existing fiber infrastructure and contract.

## *2.4. Award of Contract*

The Vendor whose proposal is most advantageous to the Consortium members, taking into consideration the evaluation factors herein, will be recommended for contract award. Unless otherwise specified by the Consortium or the Vendor, the Consortium reserves the right to accept any item or group of items on a multi-item proposal.

## **3. Proposal**

**Due by November 2, 2026, Noon EST.**

### *INFORMATION TO BE INCLUDED IN PROPOSAL:*

In addition to the other information required to be provided, Vendor also will include with their proposal responses to the following questions. Failure to provide full answers to each question will result in the disqualification of the proposal.

- 3.1. Your firm's previous and ongoing relationship, if any, with the Consortium.
- 3.2. Proof that the Vendor and all subcontractors are authorized to do business in Connecticut.
- 3.3. Federal Tax ID Number, E-rate SPIN Number, and FCC Registration Number (FRN).
- 3.4. Contact name and contact information for a person authorized to negotiate terms and conditions.
- 3.5. Contact name and contact information where questions related to the proposal can be directed with a statement certifying that this person (or his/her authorized representative) will be available through January 15 and March 31 of 2027 to assist with the completion of the Consortiums' and member libraries' E-rate applications, as requested.
- 3.6. Copy of terms and conditions for proposed contract.

## **4. Issuing Officer and Technical Contact**

The Issuing Officer and Technical Contact for this procurement is:

Alessandra Casiello  
Executive Director  
Bibliomation, Inc.  
[acasiello@biblio.org](mailto:acasiello@biblio.org)

Prospective Vendors must direct and confine all inquiries and communications concerning this procurement to the Technical Contact via e-mail. The **last date to submit questions is October 19, 2026, Noon EST** and **the Consortium will respond to questions by October 26, 2026**; the Consortium encourages prospective Vendors to submit any questions they may have as soon as possible. Questions should include "E-rate Internet RFP" in the subject line to ensure that the Technical contact identifies the email as relating to this procurement. All Q&As will be compiled and posted to USAC's E-rate Productivity Center (EPC) on October 26, 2026. Oral answers are not binding.

**NOTE:** Eligible member libraries are listed on the following: *Appendix A*

**Appendix A: Bibliomation, Inc. Members Eligible Public Libraries FY27-28**

| <b>Library Name</b>                | <b>Main/Branch</b> | <b>Street Address</b>  | <b>Mailing Town</b> | <b>Zip</b> | <b>County</b> |
|------------------------------------|--------------------|------------------------|---------------------|------------|---------------|
| Ansonia Library                    | Main               | 53 S. Cliff Street     | Ansonia             | 06401      | New Haven     |
| Bethel Public Library              | Main               | 189 Greenwood Avenue   | Bethel              | 06801      | Fairfield     |
| Chester Library                    | Main               | 21 W Main Steet        | Chester             | 06412      | Middlesex     |
| Gunn Memorial Library              | Main               | 5 Wykeham Road         | Washington          | 06793      | Litchfield    |
| Howard Whittemore Memorial Libra   | Main               | 243 Church Street      | Naugatuck           | 06770      | New Haven     |
| Minor Memorial Library             | Main               | 23 South Street        | Roxbury             | 06783      | Litchfield    |
| Putnam Public Library              | Main               | 200 School Street      | Putnam              | 06260      | Windham       |
| Rowayton Library                   | Main               | 33 Highland Avenue     | Norwalk             | 06853      | Fairfield     |
| Silas Bronson Library              | Main               | 267 Grand Street       | Waterbury           | 06702      | New Haven     |
| Silas Bronson Library- Bunker Hill | Branch             | 192 Bunker Hill Avenue | Waterbury           | 06708      | New Haven     |
| Stafford Library                   | Main               | 10 Levinthal Run       | Stafford Springs    | 06076      | Tolland       |