RFP 2026-006 Addendum 1

Request for Proposal Network Connectivity for Ora Bell Russell Elementary School

Issue Date: 11/6/2026
Questions Deadline: 11/30/2026 10:00 AM (CT)
Response Deadline: 12/3/2026 10:00 AM (CT)
CORRECT DEADLINE 12/4/2026

Contact Information

Contact: Susan Williams
Address: Purchasing Coordinator
151 W Rosamond Pkwy
Anna, TX 75409
Phone: (972) 924-1000
Email: susan.williams@annaisd.org

Event Information

Number:	RFP 2026-006 Addendum 1
Title:	Request for Proposal Network Connectivity for Ora Bell Russell Elementary School
Type:	Request for Proposal
Issue Date:	11/6/2026
Question Deadline:	11/30/2026 10:00 AM (CT)
Response Deadline:	12/3/2026 10:00 AM (CT) CORRECT DEADLINE 12/04/2026
Notes:	Anna ISD is requesting proposals to provide network connectivity for a future elementary which is slated to open in August 2027. This is a new building and the construction project is currently underway. This RFP is being issued for 2 categories of service. Anna ISD will evaluate all proposals received and choose the option that represents the best long-term value to the District. The District intends to file for reimbursement from USAC under the E-rate program. This RFP is issued as part of the filing of FCC Form 470 #270001385 for the 2027 funding year. This proposal providers interested suppliers with sufficient information to prepare and submit proposals for consideration with the intent of contracting with one or more companies to provide the requested equipment and services to Anna ISD. Anna ISD reserves the right to accept or reject any part of a submitted proposal, to waive an formalities, to award the entire proposal to one vendor, to award portions of the proposal from several vendors, to make awards by groups or by line item, or to reject all proposals submitted, whichever is in the best interest of Anna ISD.

Ship To Information

Contact: Jerod Rollins
Address: Director of Technology
151 W Rosamond Pkwy
Anna, TX 75409
Phone: (972) 924-1000
Email: jerod.rollins@annaisd.org

Billing Information

Contact: Kimberly Bert
Address: Accounts Payable Specialist
151 W Rosamond Pkwy
Anna, TX 75409
Phone: (972) 924-1000
Email: invoice@annaisd.org

Bid Attachments

SF-LLL Form.pdf Download

FORM SF-LLL

*This form is NOT required, only if applicable to your company.

Anna ISD Vendor Application.pdf Download

Anna ISD Vendor Packet

CIQ form 10.08.2026.pdf Download

CIQ FORM

* All vendors are required to upload this form. If the form is not applicable, please indicate on the form.

FORM 1295 INSTRUCTIONS.pdf Download

FORM 1295 - CERTIFICATE OF INTERESTED PARTIES

*This form is required for all non publicly held corporations

W9 FORM (Revised March 2024).pdf Download

W9 Form (revised March 2024)
* All vendors are required to upload a W-9 form for bid completion. Please make sure the tax classification is correct and that the form is signed and dated.

Requested Attachments

SF-LLL FORM

Please upload the completed Disclosure of Lobbying Activities (Form SF-LLL) (if applicable). Form can be found under the "Attachments" tab.

VENDOR PACKET

(Attachment required)

Please upload the completed Vendor Packet. The packet can be found under the "Attachments" tab.

CIQ FORM

(Attachment required)

Please upload the completed Conflict of Interest Form (if applicable). Form and instructions may be found under the "Attachments" tab.

1295 FORM

Please upload the completed 1295 Form. You will need to "register" on the TEC (Texas Ethics Commission) website to complete the form. Please make sure to complete the bottom portion of the form before uploading.

W9 FORM

(Attachment required)

Please upload a completed W-9 Form. The form can be found under the "Attachments" tab.

Make sure the tax classification section has been completed properly and the form has been signed and dated before uploading.

PROPOSAL

(Attachment required)

Please upload your Proposal here.

Bid Attributes

1	**BACKGROUND INFORMATION** Anna ISD is a public school district in the city of Anna, Collin County, Texas. Anna ISD serves approximately 7,000 students in 1 high school, 2 middle schools, 5 elementary schools and 1 special programs center. Anna ISD employes approximately 850 full-time employees. The Technology Department is responsible for the maintenance and support of all computer workstations, as well as printers, video projectors, network and wireless infrastructure, internet and telephone services. The goal fo the Technology Department is to provide reliable computing infrastructure in support of the District's educational initiatives and business needs.

2 CURRENT NETWORK INFRASTUCTURE

The district currently supplies network connectivity to 3 remote campuses using district-owned fiber optic cables and 5 remote campuses using a leased point-to-point ethernet service. Connections to these 8 remote campuses are terminated at the Administration Building, 151 W Rosamond Pkwy., Anna TX.
Networking equipment is mix of the Cisco Catalyst and Cisco Meraki product line.

3 BUSINESS REFERENCES

At least 3 business references; preferably K-12 school districts in Texas with a similar size of Anna ISD.

4 REFERENCE #1: COMPANY NAME, ADDRESS, CITY, STATE AND ZIP CODE

(Optional: Maximum 1000 characters allowed)

5 REFERENCE #1 - CONTACT NAME

(Optional: Maximum 1000 characters allowed)

6 REFERENCE #1 - PHONE NUMBER

(__ __ __) __ __ __ - __ __ __ __ ext:

(Optional)

7 REFERENCE #1 - EMAIL ADDRESS

(Optional: Email address)

8 REFERENCE #2: COMPANY NAME, ADDRESS, CITY, STATE AND ZIP CODE

(Optional: Maximum 1000 characters allowed)

9 REFERENCE #2 - CONTACT NAME

(Optional: Maximum 1000 characters allowed)

10 REFERENCE #2 - PHONE NUMBER

(__ __ __) __ __ __ - __ __ __ __ ext:

(Optional)

11 REFERENCE #2 - EMAIL ADDRESS

(Optional: Email address)

12 **REFERENCE #3: COMPANY NAME, ADDRESS, CITY, STATE AND ZIP CODE**

(Optional: Maximum 1000 characters allowed)

13 **REFERENCE #3 - CONTACT NAME**

(Optional: Maximum 1000 characters allowed)

14 **REFERENCE #3 - PHONE NUMBER**

(__ __ __) __ __ __ - __ __ __ __ ext:

(Optional)

15 **REFERENCE #3 - EMAIL ADDRESS**

(Optional: Email address)

16 **PROJECT SPECIFICATIONS AND REQUIREMENTS**

17 **GENERAL PROVIDER REQUIREMENTS**

- All work shall be performed by qualified personnel
- All personnel shall maintain all required licenses and certificates, as required by applicable regulations
- Provider shall have a valid FCC Registration Number (FRN) and e-rate Service Provider Identification Number (SPIN)

18 **SERVICE ENDPOINTS**

Each service detailed in the sections below is being requested between the endpoints in this section

ORA BELL RUSSELL ELEMENTARY SCHOOL

1. Endpoint 1 - Anna ISD Administration Building, 151 W Rosamond Pkwy., Anna TX
2. Endpoint 2 - Ora Bell Russell Elementary, 401 Winding Shore Ln., Anna TX

19

DARK FIBER

Proposals in this category will be for purchased **OR** leased, dedicated, fiber-optic connection between the service endpoints listed above. This service offering is commonly referred to as "Dark Fiber". If leased, the District's prefernce is for a 5-year lease for dark fiber service between the specified endpoints. If purchased, the District's preference is to pay one-time construction costs along with annual maintenance.

GENERAL SERVICE REQUIREMENTS FOR DARK FIBER

1. If leased, vendor shall supply a total of 4 strands of single-mode fiber between the specified endpoints
2. If purchased, vendor shall supply a minimum of 48 strands of single-mode fiber between the specified endpoints
3. Fiber strands shall be capable of 40gbps data throughput and vendor shall supply testing data as part of the As-Built package which demonstrates performance at the specified throughput
4. Fiber strands shall be terminated within the Main Distribution Facility at each endpoint location, using an LC type patch panel
5. Fiber strands shall be labeled according to the TIA/EIA 606B labeling standards. Additional information on the naming schemes used by the district will be provided
6. A cable conduit from the northern edge of the property to the inside of the building will be installed as part of the construction project
7. Construction can begin no earlier than January 1, 2027
8. Vendor must deliver service no later than July 1, 2027
9. The District expect the dark fiber connection and related construction activities to be delivered as a "turn-key" solution with minimal support or oversigh needed from District personnel

MAINTENANCE REQUIREMENTS FOR DARK FIBER

It is expected that the lease payments made will be inclusive of all maintenance, support and repair needs, including the following:

1. Call-before-you-dig locate services
2. Routine maintenance and inspection
3. Annual cable testing
4. Service restoration following unscheduled outages

In the event that the proposer uses a third-party for routine maintenance or repair services, it is expected that the proposer will act as the contract manager and point-of-contact for service requests, and have ultimate responsibility for the SLA.

It is expected that annual maintenance payments, if fiber is purchased outright, shall include all maintenance, support and repair needs including the following:

1. Call-before-you-dig locate services
2. Routine maintenance and inspection
3. Annual cable testing
4. Service restoration following unscheduled outages

In the event that the proposer uses a third-party for routine maintenance or repair services, it is expected that the proposer will act as the contract manager and point-of-contact for service requests, and have ultimate responsibility for the SLA.

20

LIT FIBER

As an alternative to dark fiber, the District will evaluate proposals to provide a leased lit point-to-point ethernet circuit between the service endpoints listed above. The District's preference is for a 5-year lease for lit fiber service between the specified endpoints.

GENERAL SERVICE REQUIREMENTS FOR LIT FIBER

1. Provider shall supply an ethernet handoff at each endpoint location specified below
2. Handoff location shall be installed inside the premises in the main network equipment room of the facility
3. Handoff shall be installed in a clearly marked and identified "demarcation point"
4. Circuits shall provide a committed information rate of 10 gigabits per second
5. Vendor must claim responsibility for all repairs and resolution of all technical problems between the demarcation points
6. Construction can begin no earlier than January 1, 2027
7. Vendor must deliver service no later than July 1, 2027
8. The District expects the lit fiber connection to be delivered as a "turn-key" solution with minimal support needed from District personnel

MAINTENANCE REQUIREMENTS FOR LIT FIBER

It is expected that the lease payments made will be inclusive of all maintenance, support and repair needs, including the following:

- Call-before-you-dig locate services
- Routine maintenance and inspection
- Annual cable testing
- Service restoration following unscheduled outages

In the event that the proposer uses a third-party for routine maintenace or repair services, it is expected that the proposer will act as the contract manager and have ultimate responsibility for the SLA.

21

TECHNICAL SUPPORT AND MAINTENANCE

SERVICE LEVEL AGREEMENT FOR DARK AND LIT FIBER

As these are expected to be business-critical services, Anna ISD requires a service level agreement for services in these categories:

1. Service provider shall make all reasonable efforts to ensure 99.9% network availability of the applicable fiber
2. Service provider shall maintain a network operations center to support customer functions on a 24 x 7 x 365 basis
3. Upon a service interruption, the District may contact the service provider by a defined method and provide a description of the interruption. Service provider shall initiate an immediate response and provide rapid and ongoing feedback regarding the status of the resolution and estimated resolution time
4. A list of escalation contacts shall be provided for the District to escalate service issues, in the event that service is not restored in a timely manner
5. Upon trouble resolution, the District will be notified and will be asked for verbal closure of the incident
6. Upon request by the District, a written report on the incident, including a root cause analysis, will be provided to the District

22

PAYMENTS, INCENTIVES AND PENALTIES

Anna ISD is exempt from all federal, state and local sales and use tax. The District shall furnish a tax exemption certificate upon request.

23 **REQUIREMENTS FOR PROPOSAL PREPARATION**

GENERAL

- Please complete the vendor packet. You will find this in the Attachments.

DETAILS OF PROPOSED SOLUTION

- Overview of the proposed solution and equipment to be installed
- Vendor's proposed timeline for service delivery

BILLING INFORMATION

- Proposal shall list separately the one-time charges and monthly and/or annual charges over the construction period and the life of the proposed contract
- Proposal shall also list any incidental charges which may be a part of the bill, and describe the situation that will result in incidental charges being added
- Proposal shall include a sample of the monthly billing invoice

TECHNICAL SUPPORT INFORMATION

- Detailed information regarding the District's procedures for obtaining technical support
- Proposed Service Level Agreement, with District's remedies for SLA violations

CONTRACT DOCUMENTS

- Please also submit a sample of the contract which will apply to the proposed solution

SUBMISSION OF PROPOSAL

- **Proposals <u>MUST</u> be submitted within this electronic platform within the "Attachments" tab.**
- You will receive a submission confirmation email
- Vendors are permitted to submit proposals for either or both the lit fiber and dark fiber portions of this RFP. Each proposal will be evaluated and scored separately

(Optional: Maximum 4000 characters allowed)

24 **EVALUATION AND AWARD PROCESS**

All proposals received by the deadline will be reviewed by the district personnel.

The district is not obligated to award a proposal based solely on having the lowest price. To determine the award of this proposal, Anna ISD shall consider the following criteria.

WEIGHT	CRITERIA
35%	Price
20%	Reputation of vendor and vendor's goods and services
10%	Quality of vendor's goods and services
15%	Extent to which the proposed goods and services meet the district's needs
10%	Vendor's past relationship with the district
5%	Total long-term cost to the district to acquire the vendor's goods or services
5%	Vendor's principal place of business

The district reserves the right to reject any and all proposals, cancel the RFP, or modify and re-issue the RFP.

Additionally, any contract awarded based on this RFP is subject to the availability of E-rate and district funding.

All firms responding to this RFP will be notified of their selection or non-selection after the selection process has been concluded; however, the Anna ISD school board is not bound to accept the recommendation or award the project to the recommended firm.

(Optional: Maximum 4000 characters allowed)

Supplier Information

Company Name:

Contact Name:

Address:

Phone:

Fax:

Email:

Supplier Notes

By submitting your response, you certify that you are authorized to represent and bind your company.

Print Name

Signature