

EightCAP Consortium

Request for Proposal

Allowable Contract Date: October 26, 2026

Address:

5827 Orleans Rd.,
Orleans, MI 48865

Technical Contact Person: Steven Powell

Email: stevep@8cap.org and kelsea@elitefund.com

Important Notes:

- Please **email** all quotations to the above email addresses clearly marked "E-rate bid."
- All quotes must be submitted with the understanding that implementation may be dependent upon:
 - E-rate funding approval by the SLD
 - Enrollments
 - Existing budgetary requirements
- The following specifications are to be used as *guidelines* in quoting a solution. Although specification changes are permitted, *the quality of the product/service requested must be based upon industry standards at time of delivery.*
- The items requested within this RFP may or may not be USF eligible. All non-eligible products and services must be itemized. Please use the 2027 USF Eligible Services List located on the USAC website (<https://www.usac.org/e-rate/eligible-services-list/>) for guidance. (Note: It is the vendor's responsibility to check for updates and corrections prior to submitting bids/quotations.)
- All bidders must adhere to the Lowest Corresponding Price (LCP) guidelines (as dictated by the SLD).
- All bidders will understand that if the entity closes, contract termination fees will not be incurred by the entity.
- Offerors submitting proposals for anything other than a firm fixed price for the goods and services listed, will not be accepted. Price adjustments after an award will not be accepted by applicant.
- All bidders will understand that the entity may choose more than one provider for one type of service.
- Multi-year contracts may be considered.
- All bidders must have an E-rate SPIN.
- All bidders must have the 2027 Service Provider Annual Certification Form 473 on file with USAC by September 1, 2027 **AND their SAM.gov must be active.**
- The district reserves the right to accept or reject any or all quotations.
- All respondents of this RFP confirm they are not an Iran-linked business.
- Implementation and completion of the services are contingent upon the district receiving approved funding from the Universal Services Fund. The services may be revised or terminated if the funds from the USF discount program are not approved or do not meet the expectations of the entity. If requested, the vendor will complete the SPI (Form 474) application. It is the vendor's responsibility to understand and comply with all rules and procedures required by the Schools and Libraries Corporation and the Universal Services Fund.
- The Board reserves the right to:
 - Reject any or all bids without assigning any reason thereto
 - Be the sole judge of equivalency
 - Waive any bid requirement in accepting or rejecting bids.

Bid Evaluation:

Although the cost of the product/service is of primary concern, the ability to accommodate growth and change and the total cost of operation (TCO) within the district are, in many ways, more important. **Do not assume the lowest bid will be awarded the project.**

To achieve this goal, bids will be evaluated on several factors.

- Prices/charges
 - Prior experience
 - Understanding of needs
 - Personnel qualifications
 - Completeness of response and adherence to bid specifications
 - Capability of the bidder to successfully complete the installation/service within the required timeframe
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Consortium Members:

- Alma College Child Development Center – 270 Purdy Dr., Alma, MI 48801
- Alma Head Start – 608 Wright Ave, Alma, MI 48801
- Belding Head Start – 1975 Orchard St., Belding, MI 48809
- Building Blocks III – 125 S. Maple St., Ithaca, MI 48847
- Building Blocks V – 830 Harrison St., Ionia, MI 48846
- Crystal Lake Head Start – 217 Park St., Crystal, MI 48818
- Edmore 1 Head Start – 321 N. 5th St., Edmore, MI 48829
- Greenville Head Start – 906 Oak Dr., Greenville, MI 48838
- Lakeview Child Development Center – 124 6th St., Lakeview, MI 48850
- Mt. Pleasant Head Start – 3711 N. Mission Rd., Rosebush, MI 48878
- Orleans Head Start – 5827 Orleans Rd., Orleans, MI 48865
- Saranac Head Start – 250 Pleasant St., Saranac, MI 48881
- Shepherd Head Start – 225 S. Chippewa St., Shepherd, MI 48883
- St. Louis Head Start – 121 I & K St., St. Louis, MI 48880
- Stanton Head Start – 710 N. State St., Stanton, MI 48888

Category 1 Consortium Services:

NOTE: Any additional services not covered by USF eligibility must be itemized and quoted separately.

- **Internet Access**
 - **Minimum of 600Mb for the following locations:**
 - Alma College Child Development Center – 270 Purdy Dr., Alma, MI 48801
 - Alma Head Start – 6265 N. Luce Rd., Alma, MI 48801
 - Building Blocks III – 125 S. Maple St., Ithaca, MI 48847
 - Building Blocks V – 830 Harrison St., Ionia, MI 48846
 - Edmore 1 Head Start – 321 N. 5th St., Edmore, MI 48829
 - Greenville Head Start – 906 Oak Dr., Greenville, MI 48838
 - Mt. Pleasant Head Start – 3711 N. Mission Rd., Rosebush, MI 48878
 - Shepherd Head Start – 225 S. Chippewa St., Shepherd, MI 48883
 - St. Louis Head Start – 121 I & K St., St. Louis, MI 48880
 - **Minimum of 500Mb for the following location, synchronous preferred:**
 - Orleans Head Start – 5827 Orleans Rd., Orleans, MI 48865
 - **Minimum of 100Mb for the following location, synchronous preferred:**
 - Stanton Head Start – 710 N. State St., Stanton, MI 48888
 - Domain name registration
 - Provide 99.97% uptime guarantee (if possible)
 - Static IP addresses
 - Minimum of 1
 - 4-hour maximum service response time (24/7)
 - Include itemization of ISP-owned equipment necessary for connectivity that will be placed within the district
 - Provide proof of worker's compensation insurance
 - Provide proof of \$2 million liability insurance umbrella upon award of the bid
 - Bids must include line itemization of all components to allow for the use of E-rate funds on all approved items. Itemization should include, but not be limited to:
 - Statistical analyses access via web interface
 - End-to-end maintenance on equipment used to deliver services

Category 2 Consortium Services:

NOTE: Any additional services not covered by USF eligibility must be itemized and quoted separately.

- **Firewall License Renewal**
 - Approximately 14
 - Fortinet FC-10-0060F-950-02-12 or equivalent
 - Installation and configuration
- **Wireless Access Points**
 - Approximately 3
 - Ubiquiti U7-LR-US or equivalent
 - Installation, configuration, and maintenance

- **Switches and related components**
 - Approximately 6 switches
 - Approximately 3 Ubiquiti USW-LITE-8-POE or equivalent
 - Approximately 3 Ubiquiti USW-PRO-48-POE or equivalent
 - Approximately 150 patch cables
 - Approximately 50 1-foot patch; N201-S01-BL or equivalent
 - Approximately 50 1.5-foot patch; A3L980-18IN-BLS or equivalent
 - Approximately 50 2-foot patch; N200-002-BL or equivalent
 - Installation, configuration, and maintenance