

FORT BRAGG UNIFIED SCHOOL DISTRICT
REQUEST FOR PROPOSALS
FOR
Local Area Network Infrastructure Upgrades
to be funded Under E-Rate Year 30 (2027-2028)
Issued September 24, 2026

1 SUMMARY

The purpose of this Request for Proposal (RFP) is to define the Fort Bragg Unified School District's minimum requirements, solicit proposals and gain adequate information by which the Fort Bragg Unified School District may evaluate the services offered by the Proposer.

Fort Bragg Unified School District, is a public-school district in Mendocino County, oversees public primary and secondary education in Fort Bragg, California and the surrounding area, accountable to both the local voters and the California Department of Education. It was organized in 1895, shortly before the town formally incorporated, for the families of the fast-growing number of men moving to the area to work for Union Lumber Company or one of the other local lumber mills during the logging boom.

Fort Bragg Unified School District, herein after referred to as the District, seeks to provide network connectivity between Fort Bragg High School Local Area Network to the High School Stadium Press Box and Concession Stand. In addition, the District seeks to replace existing Category 5 network drops within the District Office with Category 6 cabling. The District accept proposals for Infrastructure cabling that meet the requirements as defined in Section 3 of this RFP.

The District discourages lengthy and costly proposals. Proposals should be prepared simply, economically and provide a straightforward, concise description of the Proposer's service design and capabilities to satisfy the requirements of the RFP. Emphasis should be on completeness and clarity of content.

For a proposal to be valid, it must address all aspects of desired network upgrade and be received by the District's representative no later than 5:00pm, Friday, October 30, 2026.

2 PROPOSAL EVALUATION

All valid proposals will be evaluated using the following scale:

E-Rate Eligible Cost	35%
Completeness and Accuracy of Proposal	20%
Implementation/Testing Plan	20%
Prior Vendor Experience/Support	15%
References	10%

2.1 Evaluation Clarification

- Cost - District will evaluate price based on the eligible one-time cost.
- Completeness and Accuracy of Proposal – Recognition of District specific requirements, includes identification of any ineligible E-Rate costs, sales tax and miscellaneous fees.
- Implementation/Testing Plan -Through explanation implementation plan, timelines and testing procedures.
- Prior Vendor Experience – Positive prior vendor experience will receive positive integer score during evaluation. Negative prior vendor experience will receive negative interger score during evaluation.

3 GENERAL INFORMATION

3.1 SITES

3.1.1 Fort Bragg Unified School District Office
321 S. Lincoln St., Fort Bragg

3.1.2 Fort Bragg High School
300 Dana St., Fort Bragg

3.2 GENERAL INFORMATION

The District has scheduled a mandatory site walk at 11:00am on Thursday, October 1, 2026, to allow prospective vendors to familiarize themselves with the District site requirements. Interested prospective structured cable providers are to meet at Fort Bragg High School, 300 Dana Street, Fort Bragg. Immediately following the site walk at Fort Bragg High, a site walk at the District Office will be conducted.

3.3 DISTRICT SPECIFIC REQUIREMENTS

3.3.1 Fort Bragg High School Local Area Network to High School Stadium Press Box

- Provide and install conduit, racks, and support structure, as needed
- Provide and install single mode fiber cabling, terminate on new LC patch panels
- Test and Certify fiber cable with ODTR and Power Meter. Test results are to be provided to the District.
- Register warranty on fiber cable, as applicable.

3.3.2 Fort Bragg High School Network to Stadium Concession Stand

- Determine the most economical path to connect Stadium Concession Stand to Fort Bragg High School Local Area Network.
- Provide and install conduit, racks, and support structure, as needed.
- Provide and install single mode fiber cabling, terminate on LC patch panels.
- Test and Certify fiber cable with ODTR and Power Meter. Test results are to be provided to the District.
- Register warranty on fiber cable, as applicable.

3.3.3 Fort Bragg Unified School District Office

- Remove and replace 48 drops of Category 5 cabling with Category 6 cabling.
- Terminate on new Category 6 patch panels.
- Vendor provisioning of Category 6 patch cables to be confirmed during site walk.

4 PROPOSER REQUIREMENTS

Proposer shall

- Confirm that proposer has completed FCC Form 473 Service Provider Annual Certification Form for Funding Year 2027-2028)

Proposals shall address each of the District requirements identified in Section 3.2

- Proposal pricing shall be itemized project number: 3.3.1, 3.3.2 and 3.3.3, identifying:
 - o Installation charges
 - Based upon all work will be conducted during normal business hours.
 - o Specific equipment/services that apply to each project:
 - Single mode fiber
 - Category 6 cabling
 - Conduit, racks and support structure, as applicable.
 - Labor and Materials
 - o Shipping/Freight charges, as applicable
 - o Sales Tax @ 9.25%

- o Proposal may include E-Rate Eligible contingency costs. Contingency costs will be included in cost evaluation of provider responses.
- Identify implementation/testing plan for proposed fiber and Cat6A cabling
 - o Should proposer's implementation plan include utilization of sub-contractors:
 - Identify work to be completed by proposer's personnel
 - Identify work to be completed by sub-contractor

Response requirements:

- Provide a minimum of three references for fiber and Cat6a cabling.
 - o Include contact information provided for each reference.
- Provide the following for service(s) to be provided to the District.
 - o SPIN number(s)
 - o Provide organization chart with contact information for E-Rate support
 - Confirm ability for SIP billing and discounting.

5 RFP TERMS

District requires RFP submittals no later than 5:00pm, Friday, October 30, 2026. Proposals must be valid through the E-Rate Funding Year 2027-20285.

District requests email responses to this RFP.
Email responses to: rich@aagiconsulting.com

No hard copy response is required.

Received responses will be opened and read by the District's evaluation team, privately, following the close of the submission window.

District reserves the right to make an award without further discussion of any proposal submitted. Therefore, each proposal should be initially submitted on the most favorable terms the vendor can offer.

After the evaluation of proposals and final consideration of all pertinent information available, District shall issue an email notification which shall identify the apparent best evaluated Proposer. The notice shall not create rights, interests or claims of entitlement in the apparent best evaluated Proposer or any vendor.

District reserves the right to reject any or all proposals submitted and waive any formality in the proposals received.

The contract, if awarded, will be to the vendor considered to be the best value to District. Best value will be considered based upon the proposal evaluation matrix identified in Section 2 of this document

6 CONTRACTS

The contract shall be for E-Rate Funding Year 2027-2028, restate provider's commitments as identified in Section 4.1 of this RFP and is contingent upon full E-Rate funding.

District requires all contractual agreements to be reviewed by District's legal representative and approval of the Fort Bragg School District's Board of Education.

7 CONTACT INFORMATION

Direct contact with District personnel during RFP process is prohibited and will result in disqualification of potential service providers that ignore this prohibition.

Direct contact between District personnel and existing service providers to discuss ongoing projects initiated prior to the release of this RFP does not constitute a violation of the previously stated prohibition.

Submit questions regarding this RFP via email to District Consultant:

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4763 Saddle Club Lane
Santa Rosa, CA. 95409
rich@aagiconsulting.com

P. 707-228-9357

F. 707-490-1547

Final date to submit questions is Friday, October 2, 2026