Fairbanks North Star Borough Libraries
BEN 145626
FCC Form 470 #270001075
Bookmobile Internet Access

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Procurement Timeline

Task	Due Date
Deadline to Submit Questions	November 6, 2026
Posting of Questions/Clarifications	November 10, 2026
Proposal Submission Deadline	December 8, 2026

Communications and Questions

All communication with the Borough or Library personnel regarding this solicitation **must** be emailed and received by the "Deadline to Submit Questions" noted in the "Procurement Timeline." Questions should be directed to all "Form 470 Contacts" listed above, with the Form 470 Number included in the subject line. Failure to include all "Form 470 Contacts" could result in questions going unanswered. Verbal inquiries are not allowed. Clarifications, when applicable, will be posted as an attachment/addendum to the Form 470. Each Offeror is responsible for downloading the current version of the Form 470 and attachments, including any addenda. The Library reserves the right to ask vendors clarifying questions during the proposal review process.

Contact initiated by an Offeror concerning this solicitation with any other Borough or Library representative other than those listed as Form 470 contacts is prohibited. Unauthorized contact may result in the offeror's disqualification from this solicitation.

Proposal Instructions

Proposals **must** be submitted by the Proposal Submission Deadline in the Procurement Timeline and include the following:

- Library name
- Form 470 #270001075
- SPIN (Service Provider Identification Number)
- Service provider's terms and conditions
- Service Provider coverage map for the Fairbanks North Star Borough area, specifically the areas that the Bookmobile currently visits. See the Bookmobile's current schedule in Attachment A.

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Proposals **must** include **all** costs associated with providing service, including but not limited to:

- Monthly recurring charges (MRC) include any recurring charge related to delivering the services, such as monthly charges for mobile Internet access, filtering, basic terminating equipment, etc.
- Non-Recurring Charges (NRC) include any one-time fee. This includes but is not limited to installation charges, connection charges, and/or basic terminating equipment charges.
- Failure to identify the monthly recurring and non-recurring charges will result in the disqualification of the proposal. Respondents are encouraged to provide the estimated taxes and surcharges associated with the service. Submissions indicating that there may be additional MRC or NRC related to delivering the services WILL be disqualified.

Proposals **must** be in response to the specific requirements of this solicitation. Offers including a generic listing of services beyond the scope of this solicitation and/or encyclopedic price lists will be disqualified. SPAM and/or robotic responses will not be considered valid responses and will be disqualified from consideration.

Service Requirements

Fairbanks North Star Borough Public Libraries is seeking proposals for mobile broadband for its Bookmobile. Currently, service is provided via one wireless hotspot device and cellular broadband. The Bookmobile travels throughout the Fairbanks North Star Borough. Respondents must provide a detailed coverage map, or other documentation, supporting service is available in the current service area. The Bookmobile's schedule and service area are provided as Attachment A.

- Mobile satellite or cellular broadband that provides coverage within Fairbanks North Star Borough, Alaska.
    - A coverage map of the Offeror's service area should be included in their bid response.
- Seeking service/bandwidth to support up to 10 simultaneous users, expected bandwidth should be close to 30 Mbps download and 10 Mbps upload or faster.
- Range of service desired is 100' radius circle around the bookmobile, or greater
- Service must support data, video, web-conferencing, vehicle GPS, and vehicle security services, etc.
- Preference for an embedded CIPA compliant filtering service.
- 24x7x365 support.
- A dashboard that allows the Library/Borough network administrator or their designee to track the device location and to perform remote troubleshooting services.
- Seeking month-to-month pricing options only.

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Service Term and Modifications

Services are needed effective July 1, 2027.

Only offers of month-to-month service will be considered.

Service providers proposing equipment whose prices may increase depending upon new U.S. government tariffs imposed on imports are encouraged to (a) identify such products in their offers, and (b) propose an acceptable methodology for limiting price adjustments over the contract term, including renewal periods.

Subject to contract restrictions, services may be reevaluated for cost-effectiveness at any time during the life of the agreement including renewal periods.

FNSB reserves the ability to add additional service lines in the future to support the needs of the bookmobile and its patrons.

E-Rate Specific Considerations/Information

FCC rules require vendors to offer discounted SPI billing. The Library **requires** SPI discount method for these services. Vendors that do not offer SPI billing will be disqualified.

Per USAC E-Rate rules, "cost of eligible services" will be the highest valued criterion in the evaluation process; however, other criteria with a lesser value may also be considered.

Service providers proposing to temporarily loan equipment for product demonstration and/or evaluation purposes are **required** to clearly state that such loans are of limited duration. Product demos extending beyond thirty (30) days must be explicitly authorized by both parties and provided at a fair market rate.

By submitting a proposal on the requested services herein, the vendor certifies its proposed services and/or products comply with Part 47 Section 54.9 and 54.10 of the FCC rules which prohibits the sale, provision, maintenance, modification, or other support of equipment or services provided or manufactured by Huawei, ZTE, or any other covered company posing a national security threat to the integrity of communications networks or the communications supply chain. See https://www.usac.org/about/reports-orders/supply-chain/ for more details.

As required by Section 54.500(f) of Part 47 of the Code of Federal Regulation all bids in response to this RFP **must** offer the lowest corresponding price (LCP) which is defined as the lowest price that a service provider charges to nonresidential customers who are similarly situated to a particular E-Rate applicant (school, library, or consortium) for similar services. See https://www.usac.org/E-

Rate/service-providers/step-2-responding-to-bids/lowest-corresponding-price/ for more details.

Additional/Local Considerations

The language in this solicitation has been standardized: "must," "shall," "mandatory," and "required" indicate mandatory specifications that the Applicant expects in the proposed solution. Proposals failing to meet these will be disqualified. "Should" and "may" indicate desirable specifications. A mandatory requirement may be waived if all respondents fail to meet a mandatory requirement.

The Library/Borough reserves the right to waive any irregularities or informalities in the proposals received.

The Library/Borough reserves the right to award all, part, or none of the services outlined in this procurement. This procurement does not obligate the Library/Borough until a valid agreement and/or valid Purchase Order is executed.

The Library/Borough may, at its sole discretion, extend the due date for the submission of proposals and any extensions shall be done via an addendum posted in the E-Rate Productivity Center (EPC).

The vendor submission is subject to open records requests and, as such, the records will be released in accordance with those policies. Vendors are encouraged to mark pages as “Proprietary” or “Confidential” as appropriate, but the entire submission may not be marked as such. Identifying information as “Proprietary” or “Confidential” does not guarantee that the information will not be released but will be considered in determining whether the information is required to be released in accordance with the open records policies. Generally, pricing is not exempt from being publicly released.

By submitting a proposal, the Offeror certifies that no relationship exists between the Offeror and the Library/Borough that would interfere with a fair and open competition or is a conflict of interest.

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Evaluation Criteria

These criteria will be utilized in the evaluation of offers to be considered. Individual criteria have been assigned a weight to reflect relative importance. Vendors are encouraged to provide details in their proposals that address the following criteria.

Criteria	Description	Weight
Cost of E-Rate Eligible Products/Services	E-Rate eligible recurring and non-recurring costs (formula based)	**35%**
Meets the Service Specifications Described in the Form 470	Ability of the proposed solution to meet the scope, specifications, and requirements of this solicitation	**30%**
Library's Out-of-Pocket Costs	Non-E-Rate amount to be paid by the Borough	**10%**
Previous Experience with Library	Evaluation of previous experience with vendors	**5%**
In-State/Local Preference	Does the provider have a local office or local representative available to provide support?	**20%**
	TOTAL POINTS AVAILABLE:	**100%**