ADDENDUM # 1

DATE:	11/9/2026
APPLICANT:	Pamunkey Regional Library
BEN:	126495
FORM 470 #:	270000738
FOR:	Internal Connections Form 470
CLOSING DATE/TIME:	12/16/2026 by 5 PM ET

Pamunkey Library Site Visit Summary

On November 4 and 5, site visits were conducted across all seven Pamunkey Regional Library branches as part of the E-Rate Category 2 network infrastructure project. The purpose of these visits was to walk through each facility, review existing network infrastructure, and identify locations and requirements for proposed network improvements.

November 4, 2026

Ashland Branch Library – 9:00 AM

The first visit began at 9:00 AM. After waiting an additional five minutes, the tour proceeded with prospective bidders.

The walkthrough included:

- Reviewing the existing network equipment location.
- Identifying cabling that needs to be re-terminated.
- Discussing proposed wireless access point locations to improve coverage.
- Identifying locations for additional network drops to replace damaged cabling and eliminate existing four-port hubs currently being used to provide additional connections.

Montpelier Branch Library

The tour continued at Montpelier, where we reviewed the facility and identified proposed locations for additional wireless access points to improve wireless coverage.

We also reviewed the shared spaces occupied jointly with Hanover County Parks and Recreation. A question was raised regarding responsibility for the network infrastructure and connectivity serving these shared spaces. I will follow up with Hanover County Information Technology to clarify ownership and responsibility. My current assumption is that this falls under the library's responsibility, as PRL provides the only internet connection at the location, but confirmation is pending.

Rockville Branch Library

The Rockville facility was toured, with particular attention to identifying locations where additional wireless access points would be beneficial to improve coverage throughout the building.

Goochland Branch Library

The final stop for the day was Goochland. We toured the facility and reviewed the existing infrastructure and proposed locations for network improvements, including additional wireless access points.

November 5, 2026

Mechanicsville Branch Library – 9:00 AM

The second day began at Mechanicsville at 9:00 AM. As with the previous day, Rick Lull from NWN was the only prospective bidder representative in attendance.

The walkthrough focused on:

- Identifying locations requiring new network cabling and wired network connections.
- Reviewing proposed wireless access point locations.
- Examining the Main Distribution Frame (MDF) and discussing where the new network hardware would be installed and terminated.

Atlee Branch Library

We continued to Atlee and conducted a walkthrough of the facility, reviewing proposed locations for new wired network connections, wireless access points, and associated infrastructure improvements.

Hanover Branch Library

The final site visit was conducted at Hanover. We reviewed the facility and discussed the proposed network infrastructure improvements, including cabling requirements and wireless access point placement.

The site visits concluded at approximately 11:30 AM.