Mybrary, formerly Elko-Eureka County Library System
Internet Access

BEN: **17019238**
Form 470 #: **270000189**
Form 470 Contacts: **Kassie Antonucci, krkincai@exploremybrary.org**
Reggie Myers, nevada@e-ratecentral.com

Procurement Timeline

Task	Due Date
Deadline to Submit Questions	October 30, 2026
Posting of Questions/Clarifications	November 3, 2026
Proposal Submission Deadline	December 2, 2026

Communications and Questions

All communication with the Library regarding this solicitation **must** be emailed and received by the "Deadline to Submit Questions" noted in the "Procurement Timeline." Questions should be directed to all "Form 470 Contacts" listed above, with the Form 470 Number included in the subject line. Failure to include all "Form 470 Contacts" could result in questions going unanswered. Verbal inquiries are not allowed. Clarifications, when applicable, will be posted as an attachment/addendum to the Form 470. Each Offeror is responsible for downloading the current version of the Form 470 and attachments, including any addenda. Library reserves the right to ask vendors clarifying questions during the proposal review process.

Contact initiated by an Offeror concerning this solicitation with any other Library representative other than those listed as Form 470 contacts is prohibited. Unauthorized contact may result in the offeror's disqualification from this solicitation.

Proposal Instructions

Proposals **must** be submitted by the Proposal Submission Deadline in the Procurement Timeline.

Proposals should be emailed to ALL Form 470 Contacts listed above and include the following:

- Library name
- Form 470 number
- SPIN (Service Provider Identification Number)
- Service provider's terms and conditions

Proposals **must** include **all** costs associated with providing service, including but not limited to:

- Monthly recurring charges (MRC) include any recurring charge related to delivering the services, such as monthly charges for Internet access, IP addresses, basic terminating equipment, etc.

- Non-Recurring Charges (NRC) include any one-time fee other than special construction charges. This includes but is not limited to installation charges, connection charges, and/or basic terminating equipment charges.
- The sites listed below are not yet eligible for State Matching funds for Special Construction due to receipt in previous Funding Years. [1]
- Failure to identify the monthly recurring and non-recurring charges will result in the disqualification of the proposal. Respondents are encouraged to provide the estimated taxes and surcharges associated with the service. Submissions indicating that there may be additional MRC or NRC related to delivering the services **WILL** be disqualified.

Proposals **must** be in response to the specific requirements of this solicitation. Offers including a generic listing of services beyond the scope of this solicitation and/or encyclopedic price lists will be disqualified. SPAM and/or robotic responses will not be considered valid responses and will be disqualified from consideration.

The Library reserves the right to consider its existing service as a standing proposal and evaluate it against the other submitted proposals.

Service Requirements

Carlin Mybrary and Elko Mybrary listed below currently receive 100 Mbps and 1 Gbps synchronous Internet access respectively. With this procurement bids are being requested for incremental bandwidths at 100 Mbps, 200 Mbps, and 300 Mbps at Carlin Mybrary and 1 Gbps, 2 Gbps, and 5 Gbps at Elko Mybrary.

Entity Name	Street Address	Bandwidth Required
Carlin Mybrary	330 Memory Lane, Carlin, NV 89822	100 Mbps – 300 Mbps
Elko Mybrary	720 Court St, Elko, NV 89801	1 Gbps – 5 Gbps

Bidders do not have to submit proposals for all locations to be considered. Bids for each library will be evaluated and awarded separately.

The following are disqualification factors:

1. A solution does **NOT** offer at least the minimum bandwidth.
2. A solution does **NOT** offer bandwidth dedicated to the Library building but instead, the bandwidth is dependent on the number of other customers on the network or some other factor that does not, generally, guarantee the minimum bandwidth as a committed information rate (CIR).
3. A solution includes caps on data usage or slows speeds based on data usage or other factors.

[1] FCC 14-189, SECOND REPORT AND ORDER AND ORDER ON RECONSIDERATION (12/19/2014), para 59: "…to prevent excessive or duplicative funding during a high-speed broadband connection's useful life, any school or library connection that is built with matching funds will be ineligible to receive additional matching funds for special construction to the same buildings from the E-Rate program for 15 years."

4. All solutions must terminate service or infrastructure at the demarcation point within the building, generally, the MDF. Solutions that only bring service to the property line but not to the demarcation point will be disqualified.
5. An Offeror will not honor the Library System's desire to use SPI discount billing.

All solutions **must** terminate service or infrastructure at the demarcation point within the building, generally, the MDF, as determined by the Library.

Contract Term and Modifications

Services are needed effective July 1, 2027. If the service cannot be guaranteed by this date, this should be indicated in the proposal, along with an estimated timeline for when the service will be available.

Offers of month-to-month and contracted services will be considered. Service providers submitting proposals for contracted service are requested to provide 36- and 60-month pricing. Contract terms with a specific number of voluntary annual renewals will be considered.

All contracts should permit bandwidth increases during the term. Any such increases, including those during optional renewal periods, will be treated as modifications to the existing agreement rather than new agreements and, therefore, will **NOT** extend the contract's term.

All contracts should include a provision allowing for early termination of service without penalty.

No price increases will be permitted during the term of the agreement.

Service providers proposing equipment whose prices may increase depending upon new U.S. government tariffs imposed on imports are encouraged to (a) identify such products in their offers, and (b) propose an acceptable methodology for limiting price adjustments over the life of the contract.

Subject to contract restrictions, services may be reevaluated for cost-effectiveness at any time during the life of the agreement including renewal periods.

E-Rate Specific Considerations/Information

FCC rules require vendors to offer discounted SPI billing. The Library **requires** SPI discount method for these services. Vendors that do not offer SPI billing will be disqualified.

Per USAC E-Rate rules, "cost of eligible services" will be the highest valued criterion in the evaluation process; however, other criteria with a lesser value may also be considered.

Service providers proposing to temporarily loan equipment for product demonstration and/or evaluation purposes are **required** to clearly state that such loans are of limited duration. Product demos extending beyond thirty (30) days must be explicitly authorized by both parties and provided at a fair market rate.

By submitting a proposal on the requested services herein, the vendor certifies its proposed services and/or products comply with Part 47 Section 54.9 and 54.10 of the FCC rules which prohibits the sale, provision, maintenance, modification, or other support of equipment or services provided or manufactured by Huawei, ZTE, or any other covered company posing a national security threat to the integrity of communications networks or the communications supply chain. See https://www.usac.org/about/reports-orders/supply-chain/ for more details.

As required by Section 54.500(f) of Part 47 of the Code of Federal Regulation all bids in response to this RFP **must** offer the lowest corresponding price (LCP) which is defined as the lowest price that a service provider charges to nonresidential customers who are similarly situated to a particular E-Rate Library (school, library, or consortium) for similar services. See https://www.usac.org/E-Rate/service-providers/step-2-responding-to-bids/lowest-corresponding-price/ for more details.

Additional Considerations/Information

The language in this solicitation has been standardized: "must," "shall," "mandatory," and "required" indicate mandatory specifications that the Library expects in the proposed solution. Proposals failing to meet these will be disqualified. "Should" and "may" indicate desirable specifications. A mandatory requirement may be waived if all respondents fail to meet a mandatory requirement.

Library reserves the right to waive any irregularities or informalities in the proposals received.

Offerors must accept that Library obligations are contingent on appropriation and availability of funds and may be reduced or terminated without penalty if funds are unavailable.

Library reserves the right to award all, part or none of the services set forth in this procurement. This procurement does not obligate Library until a valid agreement and/or valid Purchase Order is executed.

Library may, at its sole discretion, extend the due date for the submission of proposals and any extensions shall be done via an addendum posted in the E-Rate Productivity Center (EPC).

The vendor submission is subject to open records requests and, as such, the records will be released in accordance with those policies. Vendors are encouraged to mark pages as “Proprietary” or “Confidential” as appropriate, but the entire submission may not be marked as such. Identifying information as “Proprietary” or “Confidential” does not guarantee that the information will not be released but will be considered in determining whether the information is required to be released in accordance with the open records policies. Generally, pricing is not exempt from being publicly released.

By submitting a proposal, the Offeror certifies that no relationship exists between the Offeror and the Library that would interfere with a fair and open competition or is a conflict of interest.