Statement of Work (SOW)-26-001
Basic Maintenance of Existing Network Infrastructure
Indianapolis-Marion County Public Library
470# 270000150

RELEASE DATE: AUGUST 3, 2026

The purpose of this Statement of Work (SOW) is to solicit proposals to renew licenses for existing eligible equipment. The Indianapolis-Marion County Public Library ("Library") seeks to purchase one-year renewals of the licenses for the existing eligible equipment detailed in Appendix A, with such licenses running from July 1, 2027 to June 30, 2028. The licenses requested in this SOW are part of the E-Rate filings for the Library beginning with Funding Year 2027. Bidders are advised that this project will be contingent upon the successful obtaining of Category 2 E-Rate funding, and the contract agreement between the Library and the selected vendor must recognize that contingency.

SPECIFICATIONS

The Library seeks an agreement that allows it to work with the selected vendor to adjust quantities and/or scale back or cancel the project entirely as needed based upon funding availability and/or the best interests of the Library. The Library seeks proposals for the items detailed in Appendix A, but reserves the right to select single or multiple vendors for the equipment/services to maximize the effectiveness to the Library. Vendors may submit proposals for one or more of the items listed in Appendix A. The Library requests that interested vendors include separate pricing for each item and clearly indicate any discounts for bundled pricing.

QUESTIONS

Any questions related to this SOW should be directed to: Miguel Ruiz, Project Manager, Innovation & Technology, at E-mail: purchasingRFP@indypl.org. **All questions concerning this request must be submitted prior to 8:00 AM Eastern on August 24, 2026. Use "SOW-26-001 Basic Maintenance of Existing Network Infrastructure" in the subject line.** Answers to any written questions or any additional information, revisions, or clarifications to the SOW will be provided in the form of an addendum posted on the IndyPL website: https://www.indypl.org/vendor-opportunities.It is the sole responsibility of the Service Provider to check for any addenda that may be issued.

PRICING

- Proposals MUST *separate* E-Rate eligible and E-Rate ineligible products/services by line item. **The vendor is responsible to clearly indicate all ineligible costs by line item for all services and equipment associated with this SOW.**
- The Library is only interested in ***one-year license renewals*** running from July 1, 2027 to June 30, 2028.

RESPONSE FORMAT

Proposals **must** include the following information:

1. Line-item pricing for each item listed in Appendix A for which the vendor is submitting a proposal. Any discounting applied to the vendor's proposal must be reflected at the line-item level. Proposals must clearly identify costs ineligible for E-Rate support. If a product includes mixed functionality, please indicate the allocation for each function (i.e. "60% Internal Connections and 40% BMIC"). For any part numbers that have been updated or replaced by the manufacturer, vendors should offer the most similar current part.
2. In the case of proposed equivalent products, a thorough technical description of how each product from the manufacturer being proposed meets each of the required functionalities of the product listed herein.
3. Information outlining the vendor's certifications and connections regarding the manufacturer's equipment and/or services being proposed, and length of time the vendor has provided equipment and/or services from the manufacturer being proposed.
4. Two (2) clients for whom the vendor has provided equipment and/or services that are the same or similar to the equipment and/or services being requested in this SOW, including the client's name, and the name, title, and contact information of a person who may be contacted for further information. In addition, a brief description of the provided equipment and/or services for the reference should be included. It is preferable that at least one reference should be for a school corporation or library system within 90 miles of the Library.
5. The vendor's E-Rate SPIN Number. (The vendor must have a current SPAC form on file with USAC).
6. A sample contract which includes the proposal requirements and the E-Rate contingencies outlined herein, subject to modification by counsel for the Library.

Proposals should also include the following, if applicable:

- If applicable, vendor is to specify all fees, shipping charges, taxes, surcharges and contingency fees for eligible licenses.
- If applicable, vendor is to specify the manufacturer's warranty provided as an integral part of an eligible component without separately identifiable cost.
- Any ongoing subscription pricing must be listed separately.

Proposals must be prepared with specificity with regard to the equipment and/or services listed herein. Proposals merely listing a general menu of equipment and/or services available from a vendor, proposals appearing to be automatically generated without specificity in relation to the requirements of this SOW, and proposals missing substantial information but inviting the Library to contact the vendor to refine their proposal and/or discuss specifics will not be considered valid responses and will be disqualified from consideration. This includes any SPAM and/or robotic responses. For more information, please review the USAC E-Rate News Brief of February 15, 2024.

DUE DATE

Proposals must be submitted to Shanika Heyward, Chief Innovation & Technology Officer. Email: purchasingRFP@indypl.org. Proposals must be submitted **before or by 8:00 AM Eastern on September 28, 2026**; **use "SOW-26-001 Basic Maintenance of Existing Network Infrastructure" in the subject line.**

The Library reserves the right to reject any or all proposals, and to waive informalities, irregularities, and errors in the proposals to the extent permitted by law. This includes the right to extend the date and time for receipt of proposals. In the event that a responsible bid is not received or if it is determined that the low

bid received is too high, the bid received will be rejected and the project will be cancelled or re-bid at the Library's discretion.

EVALUATION CRITERIA

While cost will be the most heavily weighted factor per E-Rate rules, the evaluation will also focus on the substance of the details provided in response to the requirements herein, including but not limited to compatibility with existing equipment, technical details, contract terms, experience, references, and adherence to the response format provided in this SOW.

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APPENDIX A

This SOW does not seek to purchase any of the listed equipment, and such equipment is only listed to demonstrate the software licenses sought by this SOW.

Qty	Manu	Part Number	Description	Equipment Supported
2	Palo Alto	PAN-PA-5220-AWF-R	WildFire License	two Palo Alto 5220 firewalls
2	Palo Alto	PAN-SVC-STND-5220-R	Standard Support	two Palo Alto 5220 firewalls
1	Palo Alto	PAN-SVC-PREM-PRA-25	Panorama Premium Support	two Palo Alto 5220 firewalls
2	Palo Alto	PAN-PA-5220-ADVURL	Advanced URL Filtering	two Palo Alto 5220 firewalls
2	Palo Alto	PAN-PA-5220-ATP	Advanced Thread Prevention	two Palo Alto 5220 firewalls
85	Cisco	CON-SNT-C9304 48P	Network Advantage	Cisco C9300-48P Switches
2	Cisco	CON-SNT-ASR105GK	SmartNet Total Care	Cisco ASR1001X-2.5G-K9
2	Cisco	CON-SNT-SLASR 1AM	SmartNet Total Care	Cisco SLASR1-AES
8	Cisco	CON-SNTP-C95024 YA	SmartNet Total Care	Cisco C9500-24Y4C
2	Cisco	CON-SNTP-C95YN84C	SmartNet Total Care	Cisco C9500-48Y4C-A-BUN
2	Cisco	CON-SNT-EDUC98LF	SmartNet Total Care	Cisco EDU-C9800-L-F-K9