



CLEF St. Paul Lutheran Dorchester - E -Rate 2026

CLEF St. Paul Lutheran - Dorchester

*Prepared by: Katie Sprandel
Date: 02/17/2026*

Table of Contents

Introduction	3
Project Scope	3
Deliverables & Timing	6
E-Rate Category 2 Items	6
Shipping	7
Professional Service Fees	7
Assumptions	8
Terms, Conditions & Payment	9
Quote Summary	10
Payment Options	10

Introduction

SOW: 13064

Aqueity is excited to partner with you on this initiative to improve your IT environment as described in this statement of work.

Please review the following Statement of Work ("SOW") and if all is in order, please sign and return a copy of this Scope of Work. Upon receipt of your approval, we will contact you to schedule the project.

This SOW is governed under the Master Service Agreement (the "Agreement") between Aqueity, Inc., an Illinois corporation with offices located at 1101 31st St Suite 280, Downers Grove, IL 60515 ("us", "our", "we" or "Aqueity"), and you, the entity who electronically signs this document in the signature block below ("you", "your" "St. Paul (Dorchester)", or "Client")

The services described below (collectively, "Services") will be provided to you under this SOW. Services that are not specifically described in this SOW will be out of scope.

Project Scope

Aqueity will provide a Technical Resource(s) and Project Manager to complete the following activities:

Scope Of Work Efforts

- License renewal for the Fortigate 60F firewall
- 1 New Switch device + 1-Year license
- Racks & cabinets

1a. Firewall Appliance/Hardware

N/A - This item is not being pursued for E-Rate funding this year based on the school's current needs/priorities.

1b. Firewall License/Renewal

- 1-Year renewal licenses for the firewall (FG60F - S/N: FGT60FTK2209FCXL)

2a. Switch Appliance/Hardware

Replacement of current switch with 1 Aruba 2930F switch

- **Hardware Deployment**

Project Scope

- Rack and install the new switch.
- Power on and verify PoE availability.
- Connect uplinks to firewall and downstream devices.
- **Switch Configuration & Migration**
 - VLANs and trunk/access ports.
 - Spanning Tree (RSTP/MSTP as appropriate).
 - Link aggregation (LACP) if required.
 - QoS and voice VLANs (if applicable).
 - Migrate port assignments.
 - Validate PoE delivery to access points and edge devices.

2b. Switch License/Renewal

- 1-Year Support license for the new switch (Aruba 2930F)

3a. Wireless Access Point Appliance/Hardware

N/A - This item is not being pursued for E-Rate funding this year based on the school's current needs/priorities.

3b. Wireless Access Point License/Renewal

N/A - This item is not being pursued for E-Rate funding this year based on the school's current needs/priorities.

4. UPS Appliance/Hardware

N/A - This item is not being pursued for E-Rate funding this year based on the school's current needs/priorities.

5. Racks & Cabinets

Network Rack / Equipment Rackmount:

- Install patch panel at top of rack.
- Install horizontal cable management below patch panel.
- Rackmount Aruba switch.
- Install firewall/gateway.
- Install modem (rack shelf if needed).
- Install access point PoE feed properly routed.
- Remove excess cable slack under desk.

Project Scope

- Replace long patch cables with proper-length cables.
- Route patch cables through horizontal managers.
- Bundle and secure backbone cabling with Velcro.
- Dress vertical cable runs cleanly along rack side.
- Label as necessary.

6. Cabling

N/A - This item is not being pursued for E-Rate funding this year based on the school's current needs/priorities.

Project Closing

- Transfer knowledge to service desk
- Update documentation (network, system changes, etc.)
- Project closing call and/or letter

Project Management

- Project Control
 - Manage scope, risk and change
 - Monitor issues, budget and timeline
 - Coordinate and facilitate
 - Subject matter expert review

Out of Scope

Items not listed above are excluded from the scope of this effort. Incremental tasks can be added via a change order and would be charged at your current project rate.

Deliverables & Timing

Deliverable(s): The following will be delivered as part of the Services:

- Deployed solution(s) (as described within this SOW)
- Technical documentation will be updated
- Project update(s)

Timeline: Due to E-Rate submission guidelines, the earliest this project work would start is July 1, 2026, pending E-Rate fund approval.

- During the kick-off call, the timing of major milestones will be discussed and a mutually agreed upon plan developed.

E-Rate Category 2 Items

Description	Price	Qty	Ext. Price
1a. Firewall: Appliance/Hardware - N/A			
1b. Firewall: License/Renewal			
Fortinet FortiCare Bundle - Extended Service (Renewal) - 1 Year - Service - 24 x 7 x Next Business Day - Service Depot - Exchange - Parts	\$556.01	1	\$556.01
Fortinet FortiCloud Management Analysis + 1 Year Log Retention - Subscription License (Renewal) - 1 License - 1 Year	\$158.86	1	\$158.86
2a. Switch: Appliance/Hardware			
HPE 2930F 48G PoE+ 4SFP Switch - 48 Ports - Manageable - Gigabit Ethernet - 10/100/1000Base-T, 1000Base-X - 3 Layer Supported - Modular - 4 SFP Slots - Twisted Pair, Optical Fiber - 1U - Desktop, Rack-mountable - Lifetime Limited Warranty 	\$2,683.46	1	\$2,683.46
2b. Switch: License/Renewal			
Cisco Smart Net Total Care - Extended Service - Service - 8 x 5 x Next Business Day - Exchange - Parts	\$227.17	1	\$227.17
HPE Care Pack Foundation Care - Extended Service - 1 Year - Service - 9 x 5 x Next Business Day - Service Depot - Exchange - Electronic, Physical	\$461.93	1	\$461.93
3a. Wireless Access Point: Appliance/Hardware - N/A			
3b. Wireless Access Point: License/Renewal - N/A			

E-Rate Category 2 Items

Description	Price	Qty	Ext. Price
<i>4. UPS: Appliance/Hardware - N/A</i>			
<i>5. Racks & Cabinets</i>			
Auray RS-2U Rack Shelf - 19 x 14/25" - 40 lb Load Capacity - Limited 1 Year Manufacturer Warranty	\$35.70	1	\$35.70
RACKMOUNT.IT FortiRack Rackmount Kit - For Firewall - 1U Rack Height - Signal White 	\$199.41	1	\$199.41
Auray SVRK Series Shallow Server Rack (9 RU)	\$149.95	1	\$149.95
<i>6. Cabling - N/A</i>			

Subtotal: **\$4,472.49**

Shipping

Description	Price	Qty	Ext. Price
SHIPPING Shipping	\$50.00	1	\$50.00

Subtotal: **\$50.00**

Professional Service Fees

Description	Price	Qty	Ext. Price
<i>Installation, Activation, & Initial Configuration</i>			
Aqueity Installation Efforts	\$225.00	28	\$6,300.00

Subtotal: **\$6,300.00**

Assumptions

Aqueity has made a good faith estimate (activities, effort, duration and equipment) that presumes the following:

Assumptions

- Work will be completed during standard business hours (8:00 am to 6:00 pm US Central, Monday through Friday, excluding Federal/State holidays), additional charges may apply for non-standard hours.
- The estimate is based on factors such as chosen technology solution(s), their native capabilities and/or use of specific implementation approach (methodology, techniques, tools, etc.). Additionally, the estimate may include use of one or more "time-boxes" of effort. This initiative:
 - Has been estimated at 28 total hours.
 - Total project costs may vary from the estimate based on final project scope, actual effort and the skills required to complete the scope of work.
- To manage the change process, Aqueity assumes the following:
 - A non-exhaustive list of potential changes include modification to stated deliverables, schedule adjustments (timeline, cancel/reschedule, different mix of standard/non-standard hours), scope (expansion of volume/nature of effort) and/or material changes to approach
 - Aqueity will communicate project status with every attempt made to notify Client and provide a change order in advance of incurring time/cost.
 - Rescheduling and cancellation: Requests by Client to reschedule, alter agreed upon timing and/or cancel are subject to mutual acceptance.
 - If an assumption is determined to be incorrect or invalidated, then the Services (feasibility, effort, estimates, timing feasibility and/or fees) will be impacted accordingly.

Client Responsibilities (unless otherwise noted in scope, Client will:)

- Client acknowledges receipt of this SOW and that it is considered "*Advice, Instructions*" as noted in the Master Services Agreement.
- Provide all hardware, software licenses, media, CALs (directly or through purchase from Aqueity).
- Gather necessary information, documents and experts upon request.
- Provide credentials and access commensurate with the nature of work (i.e., remote access to systems).
- If onsite, provide Aqueity resource(s) with working space, a network connection, and phone.
- Ensure complete, current and successful backups exist.
- Manage relationship(s) with other vendor(s) and facilitates requests and escalation.
- Perform Client activities in accordance with agreed upon timeline.
- Share, in advance, policies or procedures Client expects Aqueity to follow.
- Coordinate any system downtime and communicate directly to end-users (notice, maintenance windows, status, etc.).
- Execute change management, training, and roll-out activities.
- Maintain project sponsorship, review of deliverables and timely decision making when requested.

Terms, Conditions & Payment

Conditions:

- Client acknowledges that E-Rate funding is administered by third parties and subject to approval, reimbursement, timing delays, partial funding, or denial outside of Aqueity's control. Client remains solely and fully responsible for payment of all fees, costs, and charges due under this Agreement or any applicable Statement of Work, regardless of the status, amount, timing, or receipt of E-Rate funding. Any anticipated E-Rate reimbursement does not relieve Client of its obligation to pay Aqueity in accordance with the payment terms noted. Client is solely responsible for submitting, tracking, and resolving all E-Rate applications, filings, documentation, audits, appeals, and pursuit of reimbursement requests.
- Aqueity quotations for professional services are valid through the SOW expiration date.
- Aqueity does not guarantee vendor products/services (price or availability) as they are subject to change without notice.
- Hardware and software sold with manufacturer's warranty only. Aqueity provides no additional warranty.
- Purchases made by Aqueity on Client's behalf are subject to vendor policy; which may not allow returns, require a restocking fee and/or have other conditions.
- All merchandise remains the property of Aqueity, Inc. until paid in full by Client.
- Licensed software is not refundable.
- Aqueity reserves the right to correct errors and shall not be bound by any terms or conditions printed on a purchase order, check, or other correspondence from Client.

Payment Terms:

- Services will be executed on a Time and Material basis, for actual hours incurred at the rate(s) noted. In the event, clarification is required, Aqueity's Standard Rate Schedule will apply. Aqueity will issue an invoice (upon SOW signature and due upon receipt) for all equipment along with 50% of estimated professional service fees. A final invoice will be issued at project completion for the actual time and material work completed.
- Project will commence after confirming receipt of paid down-payment (hardware, software, equipment and 50% of estimated professional service fees) unless otherwise approved by Aqueity.
- Unless otherwise noted, Payment will be required as follows:
 - Hardware and software: Payment is due upon signature of SOW and in advance of project commencement.
- Unless stated, quotation does not include sales tax or shipping; which are the responsibility of Client.
- Travel, if incurred, is not included (unless otherwise noted) and will be billed using actuals and according to Aqueity's Standard Rate Schedule.

Non-Payment:

- All unpaid sums will have an additional fee (1.5% of the outstanding amount) charged to Client each month. Additionally, Client shall bear the cost of collection, including reasonable attorney's fees. Aqueity does not perform Services for clients with past due balances, including but not limited to emergency services.

CLEF St. Paul Lutheran Dorchester - E-Rate 2026



Prepared by:

Aqueity

Katie Sprandel
(630) 769-8700
ksprandel@aqueity.com

Prepared for:

CLEF St. Paul Lutheran - Dorchester

St. Paul Lutheran School - Dorchester
7621 S. Dorchester Avenue
Chicago, IL 60619-3425
Joni Jones-Chaney
17737211438
joni.jones-
chaney@stpauldorchester.com

Quote Information:

Quote #: KS013064

Version: 1
Delivery Date: 02/17/2026
Expiration Date: 06/30/2026

Investment Summary

Description	Amount
E-Rate Category 2 Items	\$4,472.49
Professional Service Fees	\$6,300.00
Subtotal:	\$10,772.49
Shipping:	\$50.00
Total:	\$10,822.49

Payment Schedule

Description	Payments	Interval	Amount
Standard SOW Payment Schedule			
100% Hardware/Software payment due prior to commencement of project	1	One-Time	\$0.00

Aqueity

CLEF St. Paul Lutheran - Dorchester

Signature: Katie Sprandel

Name: Katie Sprandel

Title: Client Engagement Manager

Date: 02/17/2026

Signature: _____

Name: Joni Jones-Chaney

Date: _____