



## FCC Form 470 – Funding Year 2026

Form 470 Application Number: 260024366  
st-mary-hagerstown-2026-470-cat2-MIBS

### Billed Entity

ST MARY ELEMENTARY SCHOOL  
218 W WASHINGTON ST HAGERSTOWN, MD  
21740-4712 Washington County  
301-733-1184

### Contact Information

Jennifer Kirkman  
am\_erate@stmarycatholicsschool.org  
713-469-1902

**Billed Entity Number:** 23942

**FCC Registration Number:** 0014099758

**Number of Eligible Entities:** 1

### Application Type

**Applicant Type:** School

**Recipients of Services:** Private School

### Consulting Firms

| Name | Consultant<br>Registration<br>Number | Phone Number | Email |
|------|--------------------------------------|--------------|-------|
|------|--------------------------------------|--------------|-------|

### RFPS

| ID | Name |
|----|------|
|----|------|

### Category One Service Requests

| Service Type | Function | Function<br>Other<br>Description | Minimum<br>Capacity | Maximum<br>Capacity | Entities | Quantity | Unit | Installation<br>and Initial<br>Configuration? | Associated<br>RFPs |
|--------------|----------|----------------------------------|---------------------|---------------------|----------|----------|------|-----------------------------------------------|--------------------|
|--------------|----------|----------------------------------|---------------------|---------------------|----------|----------|------|-----------------------------------------------|--------------------|

### Description of Other Functions

| ID | Name |
|----|------|
|----|------|

| Narrative |
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## Category Two Service Requests

| Service Type                        | Function           | Manufacturer | Manufacturer Other Description | Entities | Quantity | Unit | Installation and Initial Configuration? | Associated RFPs |
|-------------------------------------|--------------------|--------------|--------------------------------|----------|----------|------|-----------------------------------------|-----------------|
| Managed Internal Broadband Services | Existing Equipment |              |                                | 1        |          |      |                                         |                 |

## Description of Other Manufacturers

| ID | Name |
|----|------|
|----|------|

### **Narrative**

Service Request: Cat 2 - Managed Internal Broadband Services (MIBS)

The school is considering proposals for a vendor to provide the following services for the campus network consisting of a standardized Ubiquiti Unifi network with approximately 50 network devices. Specifically this is for a firewall, switches, and wireless access points. This vendor should be able to provide regular on-site visits.

Vendor will be responsible for the management and operation of the LAN/WLAN to ensure nominal network operations. The vendor will be required to maintain configuration files, replicating configuration files to offsite secure repositories, applying security patches and firmware updates, monitoring throughput, and rebooting network devices as needed.

This must also include Installation, activation, and initial configuration of eligible components and on-site training on the use of eligible equipment as needed. And this includes being able to provide, if requested, new / replacement network components. On-site visual inspection of MDF and IDFs every other month are may be required. Virtual collaboration and stakeholder meetings a minimum of once a trimester must be made available.

By submitting a proposal, vendors acknowledge and agree to these terms and conditions as part of the final contract. Thank you for your interest in meeting the schools technology and security needs.

## Technical Contact

## State and Local Procurement Restrictions

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## Billed Entities

| Billed Entity Number | Billed Entity Name        |
|----------------------|---------------------------|
| 23942                | ST MARY ELEMENTARY SCHOOL |

## **Certifications**

I certify that the applicant includes:

I certify that the applicant includes schools under the statutory definitions of elementary and secondary schools found in the No Child Left Behind Act of 2001, 20 U.S.C. §§ 7801 (18) and (38), that do not operate as for-profit businesses, and do not have endowments exceeding \$50 million.

### **Other Certifications**

I certify that this FCC Form 470 and any applicable RFP will be available for review by potential bidders for at least 28 days before considering all bids received and selecting a service provider. I certify that all bids submitted will be carefully considered and the bid selected will be for the most cost-effective service or equipment offering, with price being the primary factor, and will be the most cost-effective means of meeting educational needs and technology goals.

I certify that I will retain required documents for a period of at least 10 years (or whatever retention period is required by the rules in effect at the time of this certification) after the later of the last day of the applicable funding year or the service delivery deadline for the associated funding request. I certify that I will retain all documents necessary to demonstrate compliance with the statute and Commission rules regarding the form for, receipt of, and delivery of services receiving schools and libraries discounts. I acknowledge that I may be audited pursuant to participation in the schools and libraries program.

I certify that I have reviewed all applicable FCC, state, and local procurement/competitive bidding requirements and that I have complied with them. I acknowledge that persons willfully making false statements on this form may be punished by fine or forfeiture, under the Communications Act, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001.

I acknowledge that FCC rules provide that persons who have been convicted of criminal violations or held civilly liable for certain acts arising from their participation in the schools and libraries support mechanism are subject to suspension and debarment from the program.

I certify that the services the applicant purchases at discounts provided by 47 U.S.C. § 254 will be used primarily for educational purposes, see 47 C.F.R. § 54.500, and will not be sold, resold or transferred in consideration for money or any other thing of value, except as permitted by the Commission's rules at 47 C.F.R. § 54.513. Additionally, I certify that the entity or entities listed on this form have not received anything of value or a promise of anything of value, other than services and equipment sought by means of this form, from the service provider, or any representative or agent thereof or any consultant in connection with this request for services.

I acknowledge that support under this support mechanism is conditional upon the school(s) and/or library(ies) I represent securing access, separately or through this program, to all of the resources, including computers, training, software, internal connections, maintenance, and electrical capacity necessary to use the services purchased effectively. I recognize that some of the aforementioned resources are not eligible for support. I certify that I have considered what financial resources should be available to cover these costs. I certify that I am authorized to procure eligible services for the eligible entity(ies). I certify that I am authorized to submit this request on behalf of the eligible entity(ies) listed on this form, that I have examined this request, and to the best of my knowledge, information, and belief, all statements of fact contained herein are true.

**NOTICE:**

In accordance with Section 54.503 of the Federal Communications Commission's ("Commission") rules, certain schools and libraries ordering services that are eligible for and seeking universal service discounts must file this Description of Services Requested and Certification Form (FCC Form 470) with the Universal Service Administrator. 47 C.F.R. § 54.503. The collection of information stems from the Commission's authority under Section 254 of the Communications Act of 1934, as amended. 47 U.S.C. § 254. The data in the report will be used to ensure that schools and libraries comply with the competitive bidding requirement contained in 47 C.F.R. § 54.503. Schools and libraries must file this form themselves or as part of a consortium.

An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

The FCC is authorized under the Communications Act of 1934, as amended, to collect the information requested in this form. We will use the information you provide to determine whether you have complied with the competitive bidding requirements applicable to requests for universal service discounts. If we believe there may be a violation or a potential violation of any applicable statute, regulation, rule or order, the information you provide in this form may be referred to the Federal, state, or local agency responsible for investigating, prosecuting, enforcing, or implementing the statute, rule, regulation or order. In certain cases, the information you provide in this form may be disclosed to the Department of Justice or a court or adjudicative body when (a) the FCC; or (b) any employee of the FCC; or (c) the United States Government is a party of a proceeding before the body or has an interest in the proceeding. In addition, information provided in or submitted with this form, or in response to subsequent inquiries, may also be subject to disclosure consistent with the Communications Act of 1934, FCC regulations, the Freedom of Information Act, 5 U.S.C. § 552, or other applicable law.

If you owe a past due debt to the federal government, the information you provide in this form may also be disclosed to the Department of the Treasury Financial Management Service, other Federal agencies and/or your employer to offset your salary, IRS tax refund or other payments to collect that debt. The FCC may also provide the information to these agencies through the matching of computer records when authorized.

If you do not provide the information we request on the form, the FCC or Universal Service Administrator may return your form without action or deny a related request for universal service discounts.

The foregoing Notice is required by the Paperwork Reduction Act of 1995, Pub. L. No. 104-13, 44 U.S.C. § 3501, et seq.

Public reporting burden for this collection of information is estimated to average 3.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing, and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the reporting burden to the Federal Communications Commission, Performance Evaluation and Records Management, Washington, DC 20554. We also will accept your comments via the email if you send them to [PRA@FCC.gov](mailto:PRA@FCC.gov). DO NOT SEND COMPLETED WORKSHEETS TO THESE ADDRESSES.

### **Authorized Person**

Jennifer Kirkman

ST MARY ELEMENTARY SCHOOL

218 W WASHINGTON ST HAGERSTOWN, MD 21740-4712 Washington County

713-469-1902

### **Certified Timestamp**

03/04/2026 05:18 PM EST