

FCC Form 470 Vendor Bidding Instructions: Category 1

1. Include the FCC Form 470 application number and School Name in the subject line of all Vendor email submissions.
2. Please provide a bid response for all Delivery of Service Addresses listed in this FCC Form 470 narrative.
3. The fair and open competitive bidding period will conclude at 12:00am EST of the Allowable Contract Date.
 - Bids received by email by 11:59pm EST prior to the Allowable Contract Date will be evaluated.
 - Bids received on or after 12:00am EST of the Allowable Contract Date may be disqualified.
4. Respond by email **ONLY** to the person shown as “Technical Contact” on the FCC Form 470; DO NOT contact the applicant by phone.
5. DO NOT contact the Consultant, either by phone or email, except to report that the applicant did not respond to your inquiries.
6. Respond to the specific services requested. Only custom bids in response to the Applicant’s specific request(s) will be evaluated. “Robo Bids” may be disqualified.
7. **Bids for services requested should clearly specify:**
 - The **FCC Form 470** application number.
 - A valid Service Provider Identification Number (**SPIN**).
 - The **service start date** (Applicant’s requested start date: **July 1, 2026**, aligned to the E-Rate funding year).
 - **Contract term alignment:** The awarded contract term must be **measured from July 1, 2026 (not the installation/activation date)**. Delays in installation/activation will **not** extend the term; the remaining term will be reduced accordingly.
 - **Contract term and end date:** The proposal must state the **term length**, the **June 30 expiration date**, and any **extensions/renewals** (if applicable).
 - **Optional speed increases** during the term of the contract (see below).
8. The proposal for internet services should include a provision for the applicant to increase their bandwidth during the term of the contract. The increased speed provisions should allow the applicant, at their option, to increase their bandwidth up to the maximum speed listed on the applicant’s FCC Form 470.
9. Bids may be presented with a 3-year multi-year option. Service Providers are encouraged to make multiple proposals/options.
10. Vendor must provide a service contract for Applicant’s signature upon request prior to the certification of the Form 471.
11. Vendor must comply with Applicant’s preference of SPI or BEAR invoicing.