



**FCC Form 470 – Funding Year 2026**

Form 470 Application Number: 260020022  
 2026-Eastern Monroe\_Smithfield\_Branch\_Internet

**Billed Entity**

EASTERN MONROE PUBLIC LIBRARY  
 1002 NORTH NINTH STREET STROUDSBURG, PA  
 18360-1603 MONROE  
 570-421-0800 ext.304  
 cbrice@monroepl.org

**Contact Information**

Cheryl Brice  
 cbrice@monroepl.org  
 570-421-0800 ext.304

**Billed Entity Number:** 125962  
**FCC Registration Number:** 0020551305

**Number of Eligible Entities:** 4

**Application Type**

**Applicant Type:** Library System  
**Recipients of Services:** Bookmobile; Main Branch;  
 Public Library; Public Library System

**Consulting Firms**

Name	Consultant Registration Number	Phone Number	Email
Boundless Federal Funding	17046531	225-800-6575 ext.233	info@usfbff.com
Education Plus	16075832	740-253-1153	lorrie.germann@gmail.com

**Consultants**

Name	Phone Number	Email
Caroline Wolf	225-800-6575	cwolf@usfbff.com
Lorrie Germann	740-253-1153	lorrie.germann@gmail.com

**RFPS**

ID	Name
227966	2025_Eastern_Monroe_Library_Branch
227967	Category_1_Pricing_Sheet_Eastern Monroe PL_2026

<b>ID</b>	<b>Name</b>
228023	CORRECTED SPECIFICATIONS _DUE DATE IS MARCH 11

**Category One Service Requests**

Service Type	Function	Function Other Description	Minimum Capacity	Maximum Capacity	Entities	Quantity	Unit	Installation and Initial Configuration?	Associated RFPs
Data Transmission and/or Internet Access	Internet Access and Data Transmission Service		500 Mbps	1 Gbps	1	1	Each	Yes	227966, 227967, 228023

**Description of Other Functions**

<b>ID</b>	<b>Name</b>
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<b>Narrative</b>
Please refer to the attached documents for instructions on how to respond to this procurement. SPAM bids will not be considered and will be disqualified from review. SPAM bids are proposals and/or emails that include generic price lists, questions, or solutions not specifically responsive or applicable to the attached scope of work and pricing sheet.

Range of Years: 1 - 4 Years

Payment Type: Monthly

**Category Two Service Requests**

Service Type	Function	Manufacturer	Manufacturer Other Description	Entities	Quantity	Unit	Installation and Initial Configuration?	Associated RFPs
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**Description of Other Manufacturers**

<b>ID</b>	<b>Name</b>
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<b>Narrative</b>

**Technical Contact**

**State and Local Procurement Restrictions**

The responsive bidder must have a Service Provider Identification Number (SPIN), must not be on red light status with the FCC, and as per E-rate rules, retain all data relating to provision of services to us through this procurement for 10 years following the last date of service. The successful offeror will abide by Lowest Corresponding Price rules and will not offer bids for equipment manufactured by companies deemed a national security threat and banned from the E-rate program by the FCC. The successful offeror must comply with all E-rate rules and regulations. If the SPI process is used, the service provider must only invoice eligible items to USAC, under the correct Funding Request Number. The successful offeror will provide Service Provider Invoicing (discounted billing or SPI) if we so request.

**Billed Entities**

<b>Billed Entity Number</b>	<b>Billed Entity Name</b>
125962	EASTERN MONROE PUBLIC LIBRARY

**Certifications**

I certify that the applicant includes:

I certify that the applicant includes libraries or library consortia eligible for assistance from a State library administrative agency under the Library Services and Technology Act of 1996 that do not operate as for-profit businesses and, except for the limited case of Tribal colleges or universities, have budgets that are completely separate from any schools (including, but not limited to elementary and secondary schools, colleges, and universities).

**Other Certifications**

I certify that this FCC Form 470 and any applicable RFP will be available for review by potential bidders for at least 28 days before considering all bids received and selecting a service provider. I certify that all bids submitted will be carefully considered and the bid selected will be for the most cost-effective service or equipment offering, with price being the primary factor, and will be the most cost-effective means of meeting educational needs and technology goals.

I certify that I will retain required documents for a period of at least 10 years (or whatever retention period is required by the rules in effect at the time of this certification) after the later of the last day of the applicable funding year or the service delivery deadline for the associated funding request. I certify that I will retain all documents necessary to demonstrate compliance with the statute and Commission rules regarding the form for, receipt of, and delivery of services receiving schools and libraries discounts. I acknowledge that I may be audited pursuant to participation in the schools and libraries program.

I certify that I have reviewed all applicable FCC, state, and local procurement/competitive bidding requirements and that I have complied with them. I acknowledge that persons willfully making false statements on this form may be punished by fine or forfeiture, under the Communications Act, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001.

I acknowledge that FCC rules provide that persons who have been convicted of criminal violations or held civilly liable for certain acts arising from their participation in the schools and libraries support mechanism are subject to suspension and debarment from the program.

I certify that the services the applicant purchases at discounts provided by 47 U.S.C. § 254 will be used primarily for educational purposes, see 47 C.F.R. § 54.500, and will not be sold, resold or transferred in consideration for money or any other thing of value, except as permitted by the Commission's rules at 47 C.F.R. § 54.513. Additionally, I certify that the entity or entities listed on this form have not received anything of value or a promise of anything of value, other than services and equipment sought by means of this form, from the service provider, or any representative or agent thereof or any consultant in connection with this request for services.

I acknowledge that support under this support mechanism is conditional upon the school(s) and/or library(ies) I represent securing access, separately or through this program, to all of the resources, including computers, training, software, internal connections, maintenance, and electrical capacity necessary to use the services purchased effectively. I recognize that some of the aforementioned resources are not eligible for support. I certify that I have considered what financial resources should be available to cover these costs. I certify that I am authorized to procure eligible services for the eligible entity(ies). I certify that I am authorized to submit this request on behalf of the eligible entity(ies) listed on this form, that I have examined this request, and to the best of my knowledge, information, and belief, all statements of fact contained herein are true.

**NOTICE:**

In accordance with Section 54.503 of the Federal Communications Commission's ("Commission") rules, certain schools and libraries ordering services that are eligible for and seeking universal service discounts must file this Description of Services Requested and Certification Form (FCC Form 470) with the Universal Service Administrator. 47 C.F.R. § 54.503. The collection of information stems from the Commission's authority under Section 254 of the Communications Act of 1934, as amended. 47 U.S.C. § 254. The data in the report will be used to ensure that schools and libraries comply with the competitive bidding requirement contained in 47 C.F.R. § 54.503. Schools and libraries must file this form themselves or as part of a consortium.

An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

The FCC is authorized under the Communications Act of 1934, as amended, to collect the information requested in this form. We will use the information you provide to determine whether you have complied with the competitive bidding requirements applicable to requests for universal service discounts. If we believe there may be a violation or a potential violation of any applicable statute, regulation, rule or order, the information you provide in this form may be referred to the Federal, state, or local agency responsible for investigating, prosecuting, enforcing, or implementing the statute, rule, regulation or order. In certain cases, the information you provide in this form may be disclosed to the Department of Justice or a court or adjudicative body when (a) the FCC; or (b) any employee of the FCC; or (c) the United States Government is a party of a proceeding before the body or has an interest in the proceeding. In addition, information provided in or submitted with this form, or in response to subsequent inquiries, may also be subject to disclosure consistent with the Communications Act of 1934, FCC regulations, the Freedom of Information Act, 5 U.S.C. § 552, or other applicable law.

If you owe a past due debt to the federal government, the information you provide in this form may also be disclosed to the Department of the Treasury Financial Management Service, other Federal agencies and/or your employer to offset your salary, IRS tax refund or other payments to collect that debt. The FCC may also provide the information to these agencies through the matching of computer records when authorized.

If you do not provide the information we request on the form, the FCC or Universal Service Administrator may return your form without action or deny a related request for universal service discounts.

The foregoing Notice is required by the Paperwork Reduction Act of 1995, Pub. L. No. 104-13, 44 U.S.C. § 3501, et seq.

Public reporting burden for this collection of information is estimated to average 3.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing, and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the reporting burden to the Federal Communications Commission, Performance Evaluation and Records Management, Washington, DC 20554. We also will accept your comments via the email if you send them to PRA@FCC.gov. DO NOT SEND COMPLETED WORKSHEETS TO THESE ADDRESSES.

**Authorized Person**

Cheryl Brice

EASTERN MONROE PUBLIC LIBRARY

1002 NORTH NINTH STREET STROUDSBURG, PA 18360-1603 MONROE

570-421-0800 ext.304

**Certified Timestamp**

02/10/2026 02:28 PM EST