



FCC Form 470 – Funding Year 2026

Form 470 Application Number: 260016151
 Form 470 - Trumbull Library

Billed Entity

Trumbull Library System
 33 Quality Street Trumbull, CT 06611
 203-452-5100
 techadmin@trumbull-ct.gov

Contact Information

Stefan Lyhne-Nielsen
 slyhne@trumbull-ct.gov
 203-452-5197

Billed Entity Number: 17007263
FCC Registration Number: 0023477474

Number of Eligible Entities: 2

Application Type

Applicant Type: Library System
Recipients of Services: Main Branch; Public Library;
 Public Library System

Consulting Firms

Name	Consultant Registration Number	Phone Number	Email

RFPS

ID	Name

Category One Service Requests

Service Type	Function	Function Other Description	Minimum Capacity	Maximum Capacity	Entities	Quantity	Unit	Installation and Initial Configuration?	Associated RFPs
Data Transmission and/or Internet Access	Category One Maintenance and Operations		25 Mbps	1 Gbps	2	1	Each	Yes	

Description of Other Functions

ID	Name

Narrative

The Trumbull Library System will require ongoing maintenance and operations of an already contracted, existing dark fiber IRU at 2 entities:

Trumbull Library
33 Quality Street
Trumbull, CT 06611

Fairchild Nichols Memorial Branch
1718 Huntington Turnpike
Trumbull, CT 06611

When pricing maintenance and operations, the respondent should include an overview of fiber maintenance practices including:

1. Routine maintenance and inspection
2. Locate service in response to "Call before you dig" calls
3. Scheduled maintenance windows and scheduling practices for planned outages
4. Fiber monitoring, including information on what fiber management software is used, what fiber monitoring system is used, and who performs the monitoring
5. Handling of unscheduled outages and customer problem reports
6. Service level agreement and alternatives that may be more robust at an additional cost
7. Agreements that are in place with applicable utilities and utility contractors for emergency restoration
8. Repair of fiber breaks
9. Replacement of damaged fiber
10. Replacement of fiber which no longer meets specifications
11. Policies for customer notification regarding maintenance
12. Process for changing procedures, including customer notification practices Evaluation Criteria.

As per E-rate rules, Vendors will be selected based on the most cost-effective solution. The Trumbull Library System intends to evaluate all proposals to determine the most cost-effective solution. The price of E-rate eligible services will be the most heavily weighted factor in the bid evaluation.

The scoring rubric is as follows:

Evaluation Component / Points Available:

- Price of Eligible Goods and Services/ 30 points
- Ability to Meet Technical Requirements / 20 points
- Other Factors and Costs/20 points
- References and Prior Experience/ 15 points
- Vendor Background and Financial Stability/ 15 points
- Total Possible Points/100

12.1. Vendor may be disqualified from any evaluation or award if Vendor or any key personnel proposed has previously failed to perform satisfactorily during the performance of any contract with the library member or violated rules or statutes applicable to public bidding in the State.

12.2 Vendor may be disqualified from any evaluation or award if Vendor fails to adhere to the requirements for responses as stated above.

12.3 Vendor may be disqualified from any evaluation or award if their bid is for internet service is not compatible with library systems existing fiber infrastructure and contract.

12.4 Award of Contract. The Vendor whose proposal is most advantageous to the Consortium members, taking into consideration the evaluation factors herein, will be recommended for contract award. Unless otherwise specified by the Library System or the Vendor, the Library System reserves the right to accept any item or group of items on a multi-item proposal.

13. PROPOSAL Due by March 30 at 6 p.m. ET. INFORMATION TO BE INCLUDED IN PROPOSAL: In addition to the other information required to be provided, Vendor also will include with their proposal responses to the following questions. Failure to full answers to each question will result in the disqualification of the proposal.

14. Your firms previous and ongoing relationship, if any, with the Library System.

15. Proof that the Vendor and all subcontractors are authorized to do business in Connecticut.

16. Federal Tax ID Number, E-rate SPIN Number, and FCC Registration Number (FRN).

17. Contact name and contact information for person authorized to negotiate terms and conditions.

18. Contact name and contact information where questions related to the proposal can be directed with statement certifying that this person (or his/her authorized representative) will be available in February and March of 2025 to assist with the completion of the Consortiums and member libraries' E-rate applications, as requested.

19. Copy of terms and conditions for proposed contract.

20 Prospective Vendors must direct and confine all inquiries and communications concerning this procurement to the Technical Contact via e-mail. The last date to submit questions is March 27 at Noon ET and the Library System encourages prospective Vendors to submit any questions they may have as soon as possible. William Chin, IT Director, email: wchin@trumbull-ct.gov

There are no Services Requested for Category 2

Category Two Service Requests

Service Type	Function	Manufacturer	Manufacturer Other Description	Entities	Quantity	Unit	Installation and Initial Configuration?	Associated RFPs
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Description of Other Manufacturers

ID	Name
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Narrative

Technical Contact

William Chin

Director of Information Technology

203-452-5100

techadmin@trumbull-ct.gov

State and Local Procurement Restrictions

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Billed Entities

Billed Entity Number	Billed Entity Name
17007263	Trumbull Library System

Certifications

I certify that the applicant includes:

I certify that the applicant includes libraries or library consortia eligible for assistance from a State library administrative agency under the Library Services and Technology Act of 1996 that do not operate as for-profit businesses and, except for the limited case of Tribal colleges or universities, have budgets that are completely separate from any schools (including, but not limited to elementary and secondary schools, colleges, and universities).

Other Certifications

I certify that this FCC Form 470 and any applicable RFP will be available for review by potential bidders for at least 28 days before considering all bids received and selecting a service provider. I certify that all bids submitted will be carefully considered and the bid selected will be for the most cost-effective service or equipment offering, with price being the primary factor, and will be the most cost-effective means of meeting educational needs and technology goals.

I certify that I will retain required documents for a period of at least 10 years (or whatever retention period is required by the rules in effect at the time of this certification) after the later of the last day of the applicable funding year or the service delivery deadline for the associated funding request. I certify that I will retain all documents necessary to demonstrate compliance with the statute and Commission rules regarding the form for, receipt of, and delivery of services receiving schools and libraries discounts. I acknowledge that I may be audited pursuant to participation in the schools and libraries program.

I certify that I have reviewed all applicable FCC, state, and local procurement/competitive bidding requirements and that I have complied with them. I acknowledge that persons willfully making false statements on this form may be punished by fine or forfeiture, under the Communications Act, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001.

I acknowledge that FCC rules provide that persons who have been convicted of criminal violations or held civilly liable for certain acts arising from their participation in the schools and libraries support mechanism are subject to suspension and debarment from the program.

I certify that the services the applicant purchases at discounts provided by 47 U.S.C. § 254 will be used primarily for educational purposes, see 47 C.F.R. § 54.500, and will not be sold, resold or transferred in consideration for money or any other thing of value, except as permitted by the Commission’s rules at 47 C.F.R. § 54.513. Additionally, I certify that the entity or entities listed on this form have not received anything of value or a promise of anything of value, other than services and equipment sought by means of this form, from the service provider, or any representative or agent thereof or any consultant in connection with this request for services.

I acknowledge that support under this support mechanism is conditional upon the school(s) and/or library(ies) I represent securing access, separately or through this program, to all of the resources, including computers, training, software, internal connections, maintenance, and electrical capacity necessary to use the services purchased effectively. I recognize that some of the aforementioned resources are not eligible for support. I certify that I have considered what financial resources should be available to cover these

costs. I certify that I am authorized to procure eligible services for the eligible entity(ies). I certify that I am authorized to submit this request on behalf of the eligible entity(ies) listed on this form, that I have examined this request, and to the best of my knowledge, information, and belief, all statements of fact contained herein are true.

NOTICE:

In accordance with Section 54.503 of the Federal Communications Commission's ("Commission") rules, certain schools and libraries ordering services that are eligible for and seeking universal service discounts must file this Description of Services Requested and Certification Form (FCC Form 470) with the Universal Service Administrator. 47 C.F.R. § 54.503. The collection of information stems from the Commission's authority under Section 254 of the Communications Act of 1934, as amended. 47 U.S.C. § 254. The data in the report will be used to ensure that schools and libraries comply with the competitive bidding requirement contained in 47 C.F.R. § 54.503. Schools and libraries must file this form themselves or as part of a consortium.

An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

The FCC is authorized under the Communications Act of 1934, as amended, to collect the information requested in this form. We will use the information you provide to determine whether you have complied with the competitive bidding requirements applicable to requests for universal service discounts. If we believe there may be a violation or a potential violation of any applicable statute, regulation, rule or order, the information you provide in this form may be referred to the Federal, state, or local agency responsible for investigating, prosecuting, enforcing, or implementing the statute, rule, regulation or order. In certain cases, the information you provide in this form may be disclosed to the Department of Justice or a court or adjudicative body when (a) the FCC; or (b) any employee of the FCC; or (c) the United States Government is a party of a proceeding before the body or has an interest in the proceeding. In addition, information provided in or submitted with this form, or in response to subsequent inquiries, may also be subject to disclosure consistent with the Communications Act of 1934, FCC regulations, the Freedom of Information Act, 5 U.S.C. § 552, or other applicable law.

If you owe a past due debt to the federal government, the information you provide in this form may also be disclosed to the Department of the Treasury Financial Management Service, other Federal agencies and/or your employer to offset your salary, IRS tax refund or other payments to collect that debt. The FCC may also provide the information to these agencies through the matching of computer records when authorized.

If you do not provide the information we request on the form, the FCC or Universal Service Administrator may return your form without action or deny a related request for universal service discounts.

The foregoing Notice is required by the Paperwork Reduction Act of 1995, Pub. L. No. 104-13, 44 U.S.C. § 3501, et seq.

Public reporting burden for this collection of information is estimated to average 3.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing, and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the reporting burden to the Federal Communications Commission, Performance Evaluation and Records Management, Washington, DC 20554. We also will accept your comments via the email if you send them to PRA@FCC.gov. DO NOT SEND COMPLETED WORKSHEETS TO THESE ADDRESSES.

Authorized Person

Stefan Lyhne-Nielsen

Trumbull Library System

33 Quality Street Trumbull, CT 06611
203-452-5197

Certified Timestamp

03/02/2026 10:38 AM EST