

Sankofa Freedom Academy Charter School (SFACS)
2501 Kensington Ave.
Philadelphia, PA, 19125

E-Rate Request for Proposal (RFP)
Funding Year: 7/1/2026 – 6/30/2027
Billed Entity Numbers: 16057622



TERMS AND CONDITIONS OF REQUEST FOR PROPOSAL (RFP)

Sankofa Freedom Academy Charter School (SFACS) is requesting bid proposals for Internet access services under the FCC's E-Rate Program (Schools and Libraries Universal Service Program). Bidders are invited to submit proposals for Primary Internet Access and Secondary Internet Access as described below.

Primary Internet Access – Category 1 (Main Production Circuit)

Service Type: Category 1 - Internet Access

Technology: Fiber Ethernet or equivalent

Bandwidth Required: Minimum 5Gbps (symmetrical preferred)

Service Location: 2501 Kensington Ave. Philadelphia, PA 19125

Contract Term: Minimum 12 months (July 1, 2026 – June 30, 2027). Multi-year proposals (up to 36 months) will also be considered.

Service Level Agreement (SLA): Minimum 99.9% uptime, <50ms latency preferred, Mean Time to Repair (MTTR) within 8 hours

Installation & Equipment: Include all necessary equipment, handoffs, and demarcation points.

Pricing: Provide monthly recurring cost (MRC) and one-time non-recurring cost (NRC).

Others: At least 2 Static IP addresses are preferred. SPI invoicing is preferred. DDOS offerings preferred.

Secondary Internet Access – Category 1 (Redundant/Failover Circuit)

Service Type: Category 1 - Redundant Internet Access

Technology: Fixed wireless, cable, cellular or other

Bandwidth Required: Up to 2 Gbps (not required to be symmetrical)

Diversity Requirement: Must provide physically separate conduit, route, or alternate provider Point of Presence (POP) to ensure path diversity from the primary circuit. Vendors must clearly document the route and POP location in the proposal.

Failover Capability: Connection should support manual or automatic failover.

Service Level Agreement (SLA): Minimum 99% uptime

Contract Term: Minimum 12 months (July 1, 2026 – June 30, 2027). Multi-year proposals (up to 36 months) will also be considered.

Installation & Equipment: Include all necessary equipment, handoffs, and demarcation points.

Pricing: Provide monthly and non-recurring cost separately.

Others: At least 2 Static IP addresses are preferred. SPI invoicing is preferred.

General Considerations:

1. An approved contract for Internet Access will cover the billing period of July 1, 2026 and June 30, 2027.
3. Vendor must be willing to participate in the FCC E-Rate Program and is responsible for complying with all rules and regulations of this program, including providing invoices to the Schools and Library Division in order for the school system to receive appropriate discounts.
4. Vendor must provide one primary contact number for all billing inquiries.
5. Vendor must provide one primary contact number for service inquiries and technical support.
6. This bid is made without any previous understanding or agreement with any other person, firm or corporation making a bid for the same purpose, and is in all respect fair and without collusion of fraud.

Selection Criteria:

SFACS reserves the right to reject any or all proposals and select the bid that offers the best overall benefit to the school. Along with price, special consideration will be given to proposal of components/services that we believe offer the highest quality and usability. In addition, special consideration will be given to vendors that are stable and have established themselves in the market. Price is the primary consideration but not the only consideration per FCC rules for evaluating RFP's for E-Rate. See the detailed point system below:

Factors	Total Points
Cost of Eligible Products and Services	30
Experience	15
Availability	10
Minority Business Status	10
Cost of Ineligible Products and Services	10
Quality of Service	15
Project Management Expertise	10
TOTAL POINTS	100

Vendor Qualifications

In order to submit a proposal, the vendor:

- a. Must be registered as a service provider with the Schools and Libraries Division (SLD) of the Federal Communications Commission (FCC), have a Service Provider Identification Number (SPIN) and comply with all SLD service provider requirements.
- b. Must have a minimum of five years experience in the area of expertise of this RFP.
- c. Must have highly-qualified network engineers and technicians on staff, capable of

- diagnosing problems quickly and providing/recommending solutions.
- d. Must be able to provide at least three (3) references from customers with environments similar to SFACS. Reference information must include company name/project, contact name, address and telephone number.
 - e. Must provide information regarding availability of technical support.
 - f. Must provide a history of the company, strengths and stability, including years in business, licensing information, and years in providing the type of proposed service.
 - g. Must certify that no federal or state suspension or debarment is in place which would preclude receiving a state or federally funded contract.

Proposals submitted by the vendor must comply with the competitive bidding requirement of the SLD for Universal Service Fund services and support, along with state and local bid laws.

Submission Process

Bids must be received by the allowable contract date on the 470 form. Proposals should be submitted as follows:

- Via email (single file, MS Office or PDF format) to:
Email address: e.tigah@sfacs.us
Subject: E-rate 2026 Bid Proposal for Internet Access [include 470 number]
- Optional Paper copy:
Sankofa Freedom Academy Charter School
2501 Kensington Ave.
Philadelphia, PA 19125
Attention: Technology Coordinator
RE: E-Rate Technology Bid

There should be a place for the Applicant to sign and date, if your bid is accepted. It is the sole responsibility of the respondents to ensure that their responses arrive in a timely manner. The Applicant has the right but not the obligation to reject all late or incomplete submissions, as the Applicant determines to be in its own best interest, or to contact vendors such as to seek ministerial corrections. The Applicant has the right but not the obligation to determine a short list for final negotiations and contract revisions after the submission deadline or to accept the winning proposal and execute it as is.

Oral and telephone bids will not be considered, nor will modifications of proposals by such communication be considered. The completed proposal form shall be without erasures or alterations. Delivery of the proposals will be considered authorized by the Vendor to make a contract, if awarded. The Applicant will not be liable for any cost incurred by the respondents in preparing responses to this RFP or negotiations associated with award of a contract.

PROJECT TIMELINE

Milestone	Approximate Date
RFP & Form 470 Release	10/31/2025
Vendor Questions Due	11/21/2025
Proposal Due Date	12/12/2025
Evaluation & Scoring	1/9/2026
Anticipated Award Notification	1/16/2026

Specific Bid Requirements:

- Vendor must clearly identify capabilities and disclose all associated charges for all products and services.
- Vendor must provide one primary contract number with which all bills may be associated.

Terms of service for contract: July 1, 2026 – June 30, 2027

All contracts are conditional of receipt of E-rate funding and are null and void in the absence of E-rate funding.

This RFP and any resulting contract(s) are intended to be fully compliant with all applicable state and local laws and purchasing regulations, as well as with the rules of the E-Rate program.

Non-Collusion & Signature Page

By submitting a proposal, the vendor certifies that this bid is made independently and without collusion or fraud.

Vendor Name: _____

Authorized Representative: _____

Signature: _____

Date: _____

If accepted, this signed proposal and any accompanying documentation will serve as part of the final contract between the vendor and SFACS.

Contact:

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