

REQUEST FOR PROPOSAL  
FOR  
SOUTH KITSAP SCHOOL DISTRICT 2025  
CABLING UPGRADES

**RESPONSES DUE 28 DAYS FROM USAC E-RATE POSTING DATE**



**SOUTH KITSAP**  
SCHOOL DISTRICT

**South Kitsap School District #402**  
2689 Hoover Ave SE  
Port Orchard, WA 98366

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## OVERVIEW

The South Kitsap School District #402 (the “District”) is requesting proposals to upgrade items of the cabling infrastructure at 14 of the district’s schools as provided under Priority 2 / Internal Connections of the Federal E-rate program. The District will entertain proposals in the following categories:

- 1) WIRING: Fiber interconnection between network closets, closet racks and grounding and bonding, and Cat6 cabling.

**VENDOR WALKTHROUGHS FOR WIRING WILL BE CONDUCTED Tue. Jan. 28, 2025 or Wed. Jan. 29, 2025 if needed from 9:00am to 5:00pm. BY APPOINTMENT ONLY, YOU MUST CONTACT KERRY MELCHER ( [kmelcher@skschools.org](mailto:kmelcher@skschools.org) ) TO BE ADDED TO THE WALKTHROUGH LIST. PROPOSALS FOR WIRING WILL NOT BE ACCEPTED FROM VENDORS NOT PARTICIPATING IN THE WALKTHROUGH.**

Vendors must be able to provide products and services in compliance with Federal E-rate regulations, including having a valid SPIN number. Proposals from vendors without a SPIN number will not be considered.

All work must also comply with all PUBLIC WORKS and PREVAILING WAGE laws.

This RFP is being posted and advertised in compliance with Washington State RCW 39.04.270.

## INSTRUCTIONS TO VENDORS

### 1. INTERPRETATION OF PLANS AND DOCUMENTS:

If any person contemplating submitting a response for the proposed contract is in doubt as to the true meaning of any part of the plans, specifications, or other contract documents, or find discrepancies in, or omissions from, the plans or specifications, the person may submit to the authorized representative a written request for an interpretation or correction thereof. The person submitting the request will be responsible for its prompt delivery. Such request must be submitted not less than five (5) days prior to the response due date. Any interpretation or correction of the contract documents will be made only by written addendum duly issued and a copy of such addendum will be posted on the district web site next to the original RFP document. South Kitsap School District will not be responsible for any other explanations or interpretations of the contract documents. No oral interpretation of any provision in the contract documents will be made to any vendor or binding on South Kitsap School District.

### 2. PREPARATION OF PROPOSAL:

Each proposal shall include the following items:

- Vendor’s Name, Address, Contact Information (including Agent’s Name and Telephone Number), SPIN Number

- Pricing for equipment and services listed by school with taxes, fees, permits and labor on separate lines for each building, signed by a person authorized to provide pricing and enter contracts, with the signature in full. (Failure to sign the response shall be deemed non-responsive.)
- References of at least three (3) customers of similar size and scope, with at least one (1) of those being a school district in the State of Washington and at least one (1) of them where you have provided services that generated Federal E-Rate funding for at least two years.
- Appendix A – Certifications
- For responses to the wiring portion, include contractor license number
- Any additional documents that would be required by your organization to enter into this contract (including sample terms and conditions)

Any omission of prices on required items shown in the proposal form may render the proposal as being incomplete and may become cause for rejection of the proposal, at the sole discretion of the District.

No vendor may withdraw a proposal after the date and hour set for the delivery of responses thereof and before the award of the contract, unless said award is delayed for a period exceeding forty-five (45) days.

<p><b>3. DELIVERY OF PROPOSAL:</b></p>
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- A. Each proposal shall be completely sealed in a separate envelope, properly addressed to the South Kitsap School District at the address indicated on the proposal form, with the name and address of the vendor and the name of the project for which the response was submitted, plainly written on the outside of the envelope.
- B. Sealed proposals will be received at the time and place stated in this Request for Proposal. It is the sole responsibility of the vendor to see that the proposal is delivered on time. Any proposal received after the scheduled closing time for receipt of proposals will be returned to the vendor unopened.
- C. Proposals shall be submitted intact, including all proposal documents and acknowledgment of all addenda posted on the South Kitsap School District web site.
- D. Upon delivery, proposals become the property of the South Kitsap School District.

PROPOSALS ARE DUE at 4:00 p.m. on the CLOSING DATE (USAC POSTING DATE + 28 DAYS), and MUST BE MAILED/DELIVERED TO:

South Kitsap School District -- Reception Desk  
 2689 Hoover Ave SE  
 Port Orchard, WA 98366

ENVELOPE MUST BE CLEARLY MARKED:

Request for Proposal for South Kitsap 2025 Cabling Upgrades,  
 Attn: Kerry Melcher

NOTE: Faxed, e-mailed or electronic copies will NOT be accepted.

**4. TAXES:**

Proposals shall include any applicable taxes, listed separately. South Kitsap School District is exempt from certain Federal Taxes, and exemption certificates will be furnished. Vendor is responsible for any taxes that are applicable to the services and products provided.

**5. CONTRACT DEFAULT:**

Proposals are subject to all terms and conditions as herein established in this request for proposal and includes price, quality, and delivery. Failure to provide items by the agreed project timeline and at the prices proposed will be considered contract default and the Purchasing Department reserves the right to declare the contract terminated and to purchase the merchandise on the open market. If a greater price than the contract price has been paid by the South Kitsap School District Purchasing Department, such increase shall be the vendor's responsibility.

**6. VENDOR E-RATE ELIGIBILITY:**

Vendors must have an active Service Provider Identification Number (SPIN) assigned by the Schools and Libraries Division (SLD), and maintain the valid SPIN number for the duration of the contract. Failure to maintain a valid SPIN number may result in default of this contract.

**7. VENDOR/SOUTH KITSAP SCHOOL DISTRICT RELATIONSHIP:**

Vendor's relationship to South Kitsap School District in the performance of services that may be required for certain items shall be that of an independent contractor. The personnel performing services under this contract shall at all times be under vendor's exclusive direction and control and shall be employees of vendor and not employees of South Kitsap School District. Vendor shall cover or insure all of its employees performing services under this contract in compliance with the applicable laws relating to workman's compensation and employers' liability insurance.

**8. NON-DISCRIMINATION AGREEMENT:**

Vendor agrees not to discriminate against any client, employee or applicant for employment because of race, creed, color, national origin, sex, or age and agrees to comply with any applicable affirmative action programs. This provision shall become a material part of the contract and shall be grounds, if violated, for termination of the contractual relationship at the discretion of South Kitsap School District.

**9. BILLING:**

Vendor must be willing to accept direct payment from the Schools and Libraries Division (SLD) of the Universal Service Administration Company (USAC) for the eligible portion of services provided.

Funding Commitment Considerations

As described in e-rate program rules, both the South Kitsap School District (District) and the vendor will receive a Funding Commitment Decision Letter (FCDL) stating how much of the Service Cost will be paid for by the Schools and Libraries Division (SLD) of the Universal Service Administrative Company (USAC). The portion of the Service Cost paid for by USAC is defined on the FCDL and is referred to as the Discounted Portion. The difference between the Service Cost and the Discounted Portion is referred to as the Undiscounted Portion. In some cases, the

FCDL may state that the funding is completely denied. A “Funding Year” is synonymous to USAC’s definition of a funding year, which is generally from July 1st until June 30th of the next year. An FCDL will be issued for each Funding Year, and is only applicable to that Funding Year.

Price and Payment if Funding is Approved

If the FCDL shows that funding is approved then the District, at its discretion, may choose to have the Amount Due be the Undiscounted Portion instead of the total Service Cost.

Price and Payment if Funding is Denied

If the FCDL states that funding is completely denied for the Services, then the District may terminate the Services on or after the date it receives the FCDL by providing a request in writing (“Termination Request”) to the Vendor. The date that the District requests to terminate the Service (“Termination Date”) will be at least 15 days after the Termination Request.

**10. REJECTION OF PROPOSALS:**

South Kitsap School District reserves the right to reject any or all proposals and to not make an award. The award of the contract, if made by South Kitsap School District, will be made to the qualified vendor submitting the most satisfactory proposal based on the criteria in section 11, if it is to South Kitsap School District's best interest to accept such proposal. The right is reserved by South Kitsap School District to waive any informalities or errors in the proposal that, in the sole opinion of South Kitsap School District, do not materially affect the proposal (RCW 43.19).

**11. AWARDING BASIS:**

The District will award the contract on the following basis:

Price	50 %
Integrates with Existing Infrastructure	25 %
Technical Specifications and Design	15 %
Customer References	10 %

**12. CONFLICTS OF INTEREST:**

No director, employee or agent of the vendor shall give or receive any commission, fee, rebate, gift or entertainment of significant cost or value in connection with the work, or enter into any non-consumer business arrangement with any director, employee representative of the District, other than as a representative of the District, without prior written notification thereof to the District. Any representative(s) authorized by the District's Superintendent may audit all records of the vendor, that pertain to the District, for the sole purpose of determining whether there has been compliance with this paragraph. Information obtained through this process shall be administered confidentially.

**13. PRICE GUARANTEE:**

Prices must remain firm for the duration of the contract as specified in Section 14.

Award of this proposal is contingent upon the approval of funding from the Schools and Libraries Universal Service Program. The successful vendor agrees to receive a portion of the payment for the provisions of goods and services described herein directly from the Universal Service Fund (“USF”), and/or its agents, the National Exchange Carrier Associations (“NECA”), and/or the Schools and Libraries Division (“SLD”). The District and the successful vendor will act in a reasonable manner and comply with any Schools and Libraries Universal Service Fund Program requirements as described under Section 254 of the Communications Act of 1934, as amended, 47 C.F.R. #254, and any competitive bidding requirements contained in 47 C.F.R.#54.504.

**14. DURATION OF CONTRACT:**

All purchasing, delivery and invoicing shall be in accordance with Federal E-Rate guidelines, and shall commence no sooner than July 1, 2025. Purchase orders will be issued upon successful funding commitment from USAC. If funding commitment is not received by January 1, 2026, the District reserves the right to terminate the contract.

**15. ASSIGNMENT OF CONTRACT:**

The vendor shall not assign this contract, any part thereof, nor any monies owing thereunder, without the prior written approval of the District.

The vendor shall have total responsibility for meeting the terms and conditions of this contract.

**16. ADVERTISING:**

Award of this contract does not grant the right to the vendor to utilize the award in any advertising media without written consent of the District.

**17. CONTACT INFORMATION:**

For information about this RFP, please contact IN WRITING / E-MAIL:

Kerry Melcher (kmelcher@skschools.org)  
South Kitsap School District #402  
2689 Hoover Ave SE  
Port Orchard, WA 98366  
Phone (360) 874-7047 (for communication difficulties only)

Questions will be documented, routed to an appropriate staff member for response, and the response will be e-mailed and posted on the web site. Vendors are reminded that questions must be submitted in writing or e-mail, and questions and responses will be posted on the South Kitsap School District web site at <https://www.skschools.org/erate>

## PROJECT REQUIREMENTS

South Kitsap School District is requesting proposals to upgrade the cabling infrastructure at 14 of the District's schools. Twelve of the sites need fiber upgrades, South Kitsap HS needs some failing non-outdoor rated Cat5 cables replaced with Cat6 indoor/outdoor plenum rated cables, and Sidney Glen Elementary need to have an IDF established in on of the portables to resolve some Cat5 cabling issues.

### EXISTING NETWORK CONFIGURATION:

Sidney Glen Elementary has 18 non-outdoor rated cat5 ethernet cables providing network and phone service to eight portable classrooms. These cables are running through outdoor conduit and have exposure to the outside elements in places. The cables have started showing signs of intermittent service degradation. Four cables in the farthest portable have been replaced with indoor/outdoor cables, but are well over the supported 100m length for ethernet cabling. Two other portable classrooms have cables near the supported ethernet length. A single 2 inch conduit provides pathway from the main building to portable 313. From portable 313 there are various conduits that branch out to the other portables. The current underground conduit path from the main building to portable 313 is full and will not support replacing the current non-outdoor rated cabling with outdoor rated cabling because of the larger diameter size of the outdoor rated cable. Creating a new IDF in portable 313 will avoid any re-routing (trench or aerial) of the cable path from the main building to the portables and allow for cable runs in the portables that are less than the 100m ethernet standard.

The South Kitsap High School front portables (#3-#10) along Mitchell Ave. have 20 non-outdoor rated cat5 ethernet cables that were installed 20+ years ago that are running through outdoor conduit providing network and phone service to eight portable classrooms. The conduit these cables run through is filled with water most of the time and the cables are showing signs of deterioration manifesting in connectivity issue. Due to the exposure to elements, these cables need to be replaced with indoor/outdoor plenum rated cat6 ethernet cables. A new IDF is not needed because there is no cable length issue in these portables.

Most of the fiber optics cabling through out the district was installed between 2000 and 2002 using the then current fiber cable standard of OM1 FDDI grade fiber. The District was able to continue using the OMA1 fiber on the last switch upgrades by using laser optics and mode offset fiber jumpers. This work around is not support on the newer network equipment. We need to replace all of the old OM1 fiber with OM4/5 multimode fiber (MMF) and in some location also Single Mode fiber (SMF). There 12 locations that need OM1 fiber replaced. This is a summary of what is needed across all the sites.

- 2 runs of OM4/5 24 strand Plenum MMF
- 9 runs of OM4/5 12 strand Plenum MMF
- 13 runs of OM4/5 12 strand Indoor/Outdoor Rated Plenum MMF
- 1 runs of OM4/5 24 strand Indoor/Outdoor Rated Plenum MMF
- 4 runs of OM4/5 6 strand Indoor/Outdoor Rated Plenum MMF along with 6 strands of Indoor/Outdoor Rated Plenum SMF. A combined MMF/SMF cable is acceptable if there is a minimum of 6 strand of each.

The district would like to leave the OM1 fiber that is currently in production in place so that we can cut over to the new fiber when needed.



## **DESIRED NETWORK EQUIPMENT:**

The District is not anticipating the need for any additional network switching or routing equipment for this RFP. Equipment upgrades and replacements will be done on a separate RFP.

## **WIRING INSTALLATION:**

Sidney Glen Elementary needs a new IDF (#2) against the center wall in portable 313. The new IDF 2 will need these items supplied and installed:

- Network sound proof floor cabinet 18U, 35" depth, glass front (Sysracks model 18U 35" Depth Under Desk Sound Proof Server Cabinet SP 18.900)
- Grounding and bonding of the rack
- A new 12 strand multi-mode OM4/5 50 micron Indoor/Outdoor Plenum fiber run approx. 300-350ft terminated with LC connectors from the MDF closet to the location of the new IDF 2 rack that will support 10/25GB ethernet.
  - MDF will need 1U fiber housing, placed above existing patch panels.
  - IDF2 will need a 1U fiber housing placed at the top of the new rack.
- Demo existing non-outdoor cables.
- Cut and pull back the 4 existing outdoor cables and re-terminate them in the patch panel in the new IDF2
- Run new indoor/outdoor rated cat6 ethernet cables to existing locations (14), home-run from the new IDF2 using a new 48 port cat6 patch panel, using current conduit pathway. The old cat5 cabling maybe used as pull strings if needed. Add pathway hardware (cable support) as needed.
- CommScope/AMP cable and termination hardware is preferred.
- Terminate, label and test.
- Provide cable location floorplan and cable test results both electronically and hard copy.

At South Kitsap High School we need to replace the current cable infrastructure to portables #3-#10 along Mitchell Road. These cables are home-run to IDF6.

- Demo existing cables. The cables can be used as pull strings if needed.
- In IDF6, replace the current cat5 24-port patch panel with a new 48 port cat6 patch panel. Re-terminate the seven cables not being removed, onto the new patch panel. Place these cat5 cables in positions 42-48 on the new patch panel.
- Run new indoor/outdoor rated plenum cat6 ethernet from IDF6 to existing locations (20), using current conduit pathway. Add pathway hardware (cable support) as needed.
- CommScope/AMP cable and termination hardware is preferred.
- Terminate, label and test.
- Provide cable location floorplan and cable test results both electronically and hard copy.

These locations have old OM1 fiber that needs to be replaced. The district would like to leave the old OM1 fiber that is currently in production in place and install the new fiber alongside it so we can cut over to the new fiber when needed. Fiber panel and rack space needs will need to be determined during the walk through. Based on similar work that was done at the high school, the district is expecting that new fiber will need new 1U fiber housing/panels. All fiber termination will be in LC connectors, labeled and tested.

### 1. Cedar Heights Middle School

- a. MDF to IDF2 - install approximately 575ft. of OM4/5 12 strand indoor/outdoor rated plenum MMF
  - b. MDF to IDF3 - install approximately 275ft. of OM4/5 12 strand plenum MMF
  - c. MDF to IDF4 - install approximately 825ft. of OM4/5 12 strand indoor/outdoor rated plenum MMF
2. John Sedgwick Middle School
- a. We are moving the fiber hub center out of the MDF to IDF2. IDF2 will be the new center of the fiber hub.
  - b. IDF2 to MDF - install approximately 240ft. of OM4/5 24 strand plenum MMF
  - c. IDF2 to IDF3 (currently MDF to IDF3) - install approximately 600ft. of OM4/5 12 strand indoor/outdoor rated plenum MMF
3. Marcus Whitman Middle School
- a. We are moving the fiber hub center out of the MDF to IDF2. IDF2 will be the new center of the fiber hub.
  - b. IDF2 to MDF - install approximately 240ft. of OM4/5 24 strand plenum MMF
  - c. IDF2 to IDF3 (currently MDF to IDF3) - install approximately 700ft. of OM4/5 12 strand indoor/outdoor rated plenum MMF
  - d. IDF2 to Orchard Heights Elementary - install approximately 1284ft. of OM4/5 6 strand indoor/outdoor rated plenum MMF and 6 strand indoor/outdoor rated plenum SMF. A combined MMF/SMF cable is acceptable if there is a minimum of 6 strand of each.
  - e. IDF2 to Warehouse for a patch point to get to Discovery/Madrona Heights - install approximately 928ft. of OM4/5 6 strand indoor/outdoor rated plenum MMF and 6 strand indoor/outdoor rated plenum SMF. A combined MMF/SMF cable is acceptable if there is a minimum of 6 strand of each.
4. Discovery Alternative High School/Madrona Heights Pre-School
- a. The cable path and conduit for all the runs at this site will need to be run/rerouted so they are not on top of or attached to the top of the covered walk ways.
  - b. MDF to IDF2 - install approximately 230ft. of OM4/5 12 strand indoor/outdoor rated plenum MMF
  - c. MDF to IDF3 - install approximately 290ft. of OM4/5 12 strand indoor/outdoor rated plenum MMF
  - d. MDF to Orchard Heights Elementary - install approximately 1336ft. of OM4/5 6 strand indoor/outdoor rated plenum MMF and 6 strand indoor/outdoor rated plenum SMF. A combined MMF/SMF cable is acceptable if there is a minimum of 6 strand of each.
  - e. MDF to Warehouse for a patch point to get to Marcus Whitman MS - install approximately 876ft. of OM4/5 6 strand indoor/outdoor rated plenum MMF and 6 strand indoor/outdoor rated plenum SMF. A combined MMF/SMF cable is acceptable if there is a minimum of 6 strand of each.
5. Orchard Heights Elementary
- a. MDF to IDF2 - install approximately 270ft. of OM4/5 12 strand plenum MMF
  - b. MDF to IDF3 - install approximately 330ft. of OM4/5 12 strand indoor/outdoor rated plenum MMF
6. Explorer Academy
- a. MDF to IDF2 - install approximately 175ft. of OM4/5 12 strand indoor/outdoor rated plenum MMF
7. Burley Glenwood Elementary
- a. MDF to IDF2 - install approximately 190ft. of OM4/5 12 strand plenum MMF

- b. MDF to IDF3 - install approximately 170ft. of OM4/5 12 strand plenum MMF
  - 8. East Port Orchard Elementary
    - a. EPO MDF to ITS Server room - install approximately 750ft. of OM4/5 12 strand indoor/outdoor rated plenum MMF
  - 9. Hidden Creek Elementary
    - a. MDF to IDF2 - install approximately 230ft. of OM4/5 12 strand plenum MMF
  - 10. Olalla Elementary
    - a. MDF to IDF2 - install approximately 170ft. of OM4/5 12 strand plenum MMF
    - b. MDF to IDF3 - install approximately 250ft. of OM4/5 12 strand indoor/outdoor rated plenum MMF
  - 11. South Colby Elementary
    - a. MDF to IDF2 - install approximately 250ft. of OM4/5 12 strand indoor/outdoor rated plenum MMF
  - 12. Sunnyslope Elementary
    - a. MDF to IDF2 - install approximately 200ft. of OM4/5 12 strand plenum MMF
- Also provide as an optional cost to replace the OM1 fiber at these non-erate eligible sites.
- 1. District Office
    - a. DO MDF to ITS Server room - install approximately 750ft. of OM4/5 24 strand indoor/outdoor rated plenum MMF
    - b. DO MDF to IDF2 - install approximately 350ft. of OM4/5 12 strand plenum MMF
    - c. DO MDF to IDF3 (Transportation) - install approximately 475ft. of OM4/5 12 strand indoor/outdoor rated plenum MMF
  - 2. Warehouse, and Food and Nutrition Services
    - a. MDF to IDF2 - install approximately 200ft. of OM4/5 12 strand plenum MMF

<b>ADDITIONAL CONSIDERATIONS:</b>
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Vendors must also satisfy the following requirements:

**CRIMES AGAINST CHILDREN**

None of vendor’s employees or subcontractors will have regularly scheduled, unsupervised access to children. Pursuant to RCW 28A.400.303, any employees or subcontractors of the vendor who will have unsupervised access to children as part of installation, shall be required to have successful completion of a background record check through the Washington State Patrol Criminal Identification System, under RCW 43.43.830-.834, RCW 10.97.30.50, and through the Federal Bureau of Investigation, prior to having unsupervised access to children. Vendor shall provide for, and pay all costs associated with the background checks for their employees or subcontractors.

**PUBLIC WORKS / PREVAILING WAGE / PERMITS**

Installation of network wiring is considered a public works prevailing wage project, and vendor is responsible for all compliance aspects of the project including (but not limited to): a valid Washington State contractor’s license, a current Labor & Industries Workers Comp premium status, obtaining a performance bond for 100% of project, commercial general liability and automobile liability insurance with a limit of at least \$2 million. Vendor will be required to submit an intent to pay prevailing wage prior to the start of the contract and submit affidavit of wages paid at end of the contract. Vendor is responsible for obtaining any applicable permits (including WA State L&I electrical permit).

## FACILITY CONSIDERATIONS

South Kitsap Schools consist of plenum and non-plenum construction methods. Vendor is responsible for checking proposed cable path for any plenum areas.

- 1) Any fiber cable extended through plenum airspace will be either plenum rated or will be installed within 2" EMT conduit. The conduit shall not be shared with any other form of media transport cable.
- 2) Fiber cable must be extended within flex tube innerduct or must be armor rated.
- 3) Any copper cable will be plenum rated.
- 4) All cabling must be suspended from ceiling using approved devices, i.e. Cable hangers, D-rings, J-hooks, cable slings. Cables shall be secured to suspension devices using Velcro straps. The cables will not be attached to ceiling tile, light fixture, HVAC, fire sprinklers or other existing device fixture hangers.

Any outside wall or roof penetrations shall be sealed with silicone subject to final approval and inspection by SKSD Facilities personnel.

Pull strings must be left in all conduit and cable hanger pathways.

Any work during the regular school day (as defined by the South Kitsap School District student calendar, available on the district web site) must be planned for after hours (beginning no earlier than 2:30pm) so that the work does not interfere with classroom instruction. Custodial staff are normally in the building until 9:30pm, however a final construction schedule will be mutually developed prior to work commencing.

## ASBESTOS

Final plans submitted by vendor will be subject to final review by the District's AHERA officer for potential asbestos issues (asbestos abatement is not E-Rate eligible). Provisions may be made for price and/or technical design adjustments if proposed cable route is affected by asbestos.

## **NETWORK PERFORMANCE TESTING:**

The fiber testing will consist of industry standard test measurements for 10/25Gb Ethernet over fiber to include at a minimum link light loss for each strand, length and type of fiber, and results showing that it will support 10/25Gb Ethernet.

Copper wiring test results will show industry standard test measures for 1GB Ethernet over copper to include at a minimum length, impedance, cross talk for each cable pair and results showing that it will support 1GB Ethernet. For Cat6 cables also provide test results for 10GB Ethernet over copper performance.

The vendor will provide the district with electronic and hard copy test results of cable installations.

Vendor is required to submit performance test results as part of final acceptance.

**APPENDICES**

**APPENDIX A. CERTIFICATIONS:**

Debarment:

As per the Code of Federal Regulation, this certification is required when federal funds are being utilized. Service Provider certifies that neither it, nor its principals, is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency and has authorization to enter into the attached contract.

Non-Collusion:

Service Provider certifies proposal is genuine and not sham or collusive or made in the interest or on behalf of any person not thereon, named, and further, that the Service Provider has not directly or indirectly induced or solicited any other service provider on the foregoing work or equipment to put in a sham proposal, or any other person or corporation to refrain from responding, and that Service Provider has not, in any manner, sought by collusion to secure himself, or to any other person, an advantage over any other Service Provider or Service Providers.

Non-Discrimination:

Service Provider agrees not to discriminate against any client, employee or applicant for employment because of race, creed, color, national origin, sex, or age. The service provider must also comply with any applicable affirmative action programs. This provision shall become a material part of the contract and shall be grounds, if violated, for termination of the contractual relationship at the discretion of South Kitsap School District.

Crimes Against Children

Pursuant to RCW 28A.400.303, any employees or subcontractors of the Service Provider who will have unsupervised access to children as part of installation, shall be required to have successful completion of a background record check through the Washington State Patrol Criminal Identification System, under RCW 43.43.830-.834, RCW 10.97.30.50, and through the Federal Bureau of Investigation, prior to having unsupervised access to children. Service Provider shall provide for, and pay all costs associated with the background checks for their employees or subcontractors.

Contract Addendums:

Service Provider has reviewed any addendums to this document as posted on the district’s web site (<https://www.skschools.org/erate>) and response includes any applicable information from those addendums.

As an authorized agent of this company, I certify the pricing provided and all of the above statements are true and correct.

\_\_\_\_\_  
Signature of Service Provider Agent

\_\_\_\_\_  
Date

Service Provider Name: \_\_\_\_\_

Service Provider Agent Name: \_\_\_\_\_

**APPENDIX B. IDF LOCATIONS:**

PDF documents are provided on request to show the IDF and cable drop locations, know pull points and cable pathways.

Please e-mail request to Kerry Melcher ([kmelcher@skschools.org](mailto:kmelcher@skschools.org)).