

REQUEST FOR PROPOSAL

E-Rate Funding Year 2019

FCC Form 470 - #190005130 (Freedom FY19-C2)

Entity #139996

Freedom Indep. School District 6
1138 Eagle Pass, Freedom, OK 73842

Contact

James Miller, Superintendent

jmiller@freedom.k12.ok.us

Main: (580) 621-3271

Fax: (580) 621-3699

Submit Questions by no later than: Friday, January 15, 2019

(Questions must be submitted by e-mail or fax no later than 14:00 CST on the due date listed above)

DUE DATE: Thursday, January 21, 2019 before 14:00 CST

The following information is included in this RFP:

- Application Site(s)
- Proposal Requirements
- Pre-Bid Walk-Through
- Bid Specifications
- Evaluation Criteria
- Experience & References
- Intent to Bid
- Notices
- Non-Collusion Affidavit

Application Site(s)

Freedom Public Schools, 1138 Eagle Pass, Freedom, OK 73842

(specific installation sites may adjust to comply with USAC budgets and District needs)

Site	ID
<u>FREEDOM INDEP SCHOOL DIST 6</u>	139996
<u>FREEDOM ELEMENTARY SCHOOL</u>	84303
<u>FREEDOM HIGH SCHOOL</u>	84304

Proposal Requirements

1. All bidders shall comply with all local, state, federal codes and applicable E-Rate, USAC, and FCC requirements.
2. Proposals are requested for specified manufacture, part, and model or *equivalent*.
3. Pre-bid Walk-Through is encouraged but not required.
4. Bidders may offer additional options for consideration based on industry best practice or previous experience. Detailed description, technical data and rational should be provided with any additional option provided.
5. All Costs must be itemized and included.
 - a. E-rate eligible costs shall be clearly separated from ineligible costs.
 - b. Each item must include actual cost separated from installation, configuration, shipping/handling, surcharges, fees, travel and per diem charges if applicable.
6. Equipment must be commercial/enterprise grade, meet or exceed minimum specifications requested and of new non-refurbished manufacturing.
7. Additionally, proposals must include:
 - a. Company information
 - b. Contact information including an e-mail address.
 - c. USAC Service Provider SPIN #
 - d. Federal Tax ID certificate (w-9)
 - e. Affidavit of Non-collusion

Pre-Bid Walk-Though

January 9, 2019 at 10:00 AM.

All Bidders are encouraged to attend the pre-bid walk-through but not required. Bidders planning to attend must notify the District no later than 3:00 PM on January 7, 2019. Bidders unable to attend may request an appointment-based walk-though by e-mailing jmiller@freedom.k12.ok.us prior to the scheduled walk-through. Alternate walk-though are not guaranteed.

Bid Specifications

C2: Internal Broadband Components

- Network Switches:
 - Quantity: 4 or more
 - Brand: UniFi
 - Model: US-48-750W
 - Type: (48) 10/100/1000 Mbps RJ45 Ethernet Ports, (2) 1/10 Gbps SFP+ Ethernet Ports, (2) 1 Gbps SFP Ethernet Ports
 - Must include all mounting hardware/software, cabling, fiber modules, required licenses and items needed for full operation in existing network.
- Internal Fiber Cabling:
 - Install fiber backbone between switches.
 - Quantity: estimated 4 or more runs
 - Current network configuration has four (4) switch locations.
 - Alternate design recommendations will be considered for best practices, industry standard, efficiency, reduced costs and District benefit.
 - Must include all hardware and installation.
- Uninterruptible Power Supply (UPS) 1000-3000 VA
 - Quantity: Dependent on quantity of switches (4 or more)
 - Brand: APC
 - Model: Smart-UPS
 - Part: SMT1000RM2UC
 - Include pure sine wave backup & surge protection
 - Bidder may recommend size and quantity adjustments to meet specific needs.
- Cable Drops:
 - Cable: Cat 6e, 23 AWG solid bare copper, plenum rated
 - For Reference only: Windy City Wire P/N 556600-110.
 - Remove existing Cat 5 & Cat 5e
 - Replace conduit, keystones and wall plates as recommended
 - (4) 48 port 2U Rackmount patch panel
 - Drop count: 160 total
 - 4 Classrooms with 12 drops
 - 1 Library with 24 drops
 - 6 Classroom with 8 drops
 - 1 Computer Lab with 24 drops
 - 4 Offices with 4 drops
 - Total drops and cabling may adjust dependent upon budget. District may select individual portions.

NOTE: Proposals must be compatible with existing and purposed network equipment, equivalent to specified manufacturer and model, and include components required to be fully operational after installation.

Evaluation Criteria

Note: The District will comply with fair and competitive bid process as outlined by Oklahoma statute(s), Universal Service Administration Company (USAC)

Category	Points Possible	Description	
Price:	40 Total	Primary Factor is determined by e-rate eligible products	
E-Rate Eligible items	35		
Non-Eligible items	5		
Experience:	20 Total	Demonstrate experience with similar projects with references. Include previous projects or history with the District.	
Similar Projects	5		
References	5		
Previous History	10		
Technical Qualifications:	15 Total	Quality and accuracy of document and materials provided including knowledge of purposed products.	
Accurate documents	5		
Quality of proposal	5		
Detail provided	5		
Communication:	15 Total	Responsiveness to calls, emails and questions. Participation in on-site visit.	
Response to inquiries	10		
On-Site visit	5		
Professional Expertise	10	Demonstration of network expertise.	

Bidder's: please provide details with your proposal for consideration.

FREEDOM PUBLIC SCHOOLS

Intent to Bid

Company Name: _____ Tax ID(EIN): _____

Mailing Address: _____

FCC FORM 498 ID (SPIN): _____ FCC Registration number: _____

Direct Contact Info:

Name: _____ Email: _____

Office #: (____) ____ - ____ ext. ____ Mobile #: (____) ____ - ____

Walk-Through:

January 9, 2019 at 10:00 AM

1138 Eagle Pass, Freedom, OK 73842

Do you plan to attend the scheduled walk-through? YES NO

Questions: All questions should be e-mailed to jmiller@freedom.k12.ok.us and include the 470 ID# in the header. Questions and responses will be posted at www.freedom.k12.ok.us. It is the bidder's responsibility to obtain a copy from the website.

Experience & References

(Attach additional pages if more room is needed.)

1. Describe your business experiences related to the items requested?

2. How many years has your company been in business?

3. What certification(s) does your business have you wish to be considered?

4. Please provide three (3) to five (5) recent references relating to the scope of work in your proposal.

Notice & Terms

- The District reserves the right to accept some, all or none of the items included in the proposal.
- The District may award bids or proposal per product, project or entire bid based on most cost-effective option(s) and bid evaluation(s).
- Depending on Category 2 budget limits, the District reserves the right to modify the order to meet available funds and site budgets.
- If installation is requested, it is strongly encouraged that the service provider attend the walk-through.
- All equipment installed shall be labeled upon installation with the following E-Rate information:
 - Date of installation,
 - Funding Request Number
 - Form 471 Application Number
 - Purchase Order Number
 - Installer information
- Extended manufacturer's warranty options must be clearly identified as *optional*.
- Service providers shall comply with all document retention requirements.

BIDDING DOCUMENTS

BID AFFIDAVITS

The following affidavits are to accompany the bid:

A. **Noncollusion Affidavit**

STATE OF _____)
)ss.
COUNTY OF _____)

_____, of lawful age, being duly sworn, on oath says that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity, quality, or price in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

X _____
Signature of Representative

Subscribed and sworn to before me this _____ day of _____, _____.

Notary Public

My Commission Expires: _____